



# KINGTON TOWN COUNCIL

## Civic Award Policy

### 1. Introduction

Kington Town Council wishes to recognise the invaluable contribution of those members of the community who have made their mark on Kington by the award of a Civic Award which will usually take place on an annual basis, at the Annual Town Meeting.

### 2. Award Categories

Awards will be made in one or more of the following categories each year, with no more than one award in each category:

- **Young Person Award**  
A young person under the age of 21 who lives in Kington or is in school in Kington and has made a significant contribution to the residents of Kington through voluntary effort, achieving success or overcoming particular difficulties.
- **Community Award**  
A resident or community group/charity, living or working in Kington who has made a significant contribution to the residents of Kington above and beyond the call of duty, achieved local success or overcome particular difficulties.
- **Business Award**  
To be nominated by the Chamber of Trade to a local individual or organisation who has provided exceptional service to the local economy or local population to make a significant contribution to the local area
- **Mayor's Special Award**  
To be awarded at the discretion of the retiring Mayor to a local individual (or group) who has made a significant contribution to Kington through their work, voluntary activities or achievements and provided exceptional service and dedication to the community.

### **3. Nominations**

a) Nominations can be made at any time during the municipal year (1<sup>st</sup> April – 31<sup>st</sup> March) for award at the Annual Town Meeting to be held immediately after the end of the municipal year. In exceptional circumstances, the Town Council may resolve to make an award which is at other times during the year.

b) Members of the public can nominate individuals or groups for the following categories:

Young Person Award  
Community Award

The nomination must be in the prescribed format and include details of the proposer and the reason for the nomination. In the case of the Young Person Award, parental consent must also be given for any nomination for a young person under the age of 18.

c) Nominations for the Business Award will be made by Kington Chamber of Trade

d) The Mayor will nominate an individual or group for the Mayor's Special Award

e) Nominations will be considered by the Town Council at its meeting in April each year.

f) No individual or group can be awarded more than one Civic Award (for example in different categories) in any one year.

g) No individual or group can be awarded more than one Civic Award in the same category within a five year period.

### **4. Presentations**

Awards will usually be presented at the Annual Town Meeting each year but may, at the discretion of the Town Council, be made at any other time during the year.