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|  | **Kington Town Council**Web Site: [www.kingtontowncouncil.gov.uk](http://www.kingtontowncouncil.gov.uk)Email: clerk@kingtontowncouncil.gov.ukIn accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 **Members of the Personnel Committee you are** **hereby summoned to attend a virtual meeting of the****Personnel Committee**  |  |
| Committee Members: Mayor Cllr R. Widdowson, Deputy Mayor Cllr. E. Banks., Deputy Mayor Cllr. M. Fitton, Cllrs. R. Banks, Cllr. R. MacCurrach, E. Rolls**To be held on Monday 22nd March 2021 at 4pm****To Join Zoom Meeting**[**https://us02web.zoom.us/j/86287778585?pwd=TEQ1dkpEWkJJc0U2UThqTXF3RFIyUT09**](https://us02web.zoom.us/j/86287778585?pwd=TEQ1dkpEWkJJc0U2UThqTXF3RFIyUT09)**Meeting ID: 862 8777 8585****Passcode: 851851** |

**Agenda**

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|  | To receive apologies, declarations of interest and requests for dispensation |
|  | To approve the Minutes of the meeting held on [25th January 2021](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/114332-Personnel_Committee_-_25.12021_-_Minutes.pdf) |
|  | To consider the resolution that due to the confidential nature of the business of the next two agenda items, that members of the public be excluded from the following two agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3) |
|  | Recruitment of Assistant Clerk/Green Spaces Administrator |
|  | Staff matters – Kington Recreation Ground Trust |
|  | Staff appraisals – to agree format |
|  | Employment policies |
|  | Date and time of next meeting and items for the agenda |

Issued by:

Liz Kelso

Clerk, Kington Town Council

15.3.2021

*Members of the public are welcome to attend Committee Meetings of Kington Town Council and may, at the discretion of the Chairman speak on some agenda items. For further information on the procedure for speaking at Town Council Meetings, please speak to the Clerk at the address below*

Supplementary Information

To join a zoom meeting, click on the link at the top of the agenda. Alternatively, type “zoom” into your browser and type in the meeting ID and password when prompted. You can also join a meeting via a mobile or landline, details below

Topic: Kington Town Council Personnel Committee

Time: Mar 22, 2021 04:00 PM London

Join Zoom Meeting

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Meeting ID: 862 8777 8585

Passcode: 851851

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