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Kington Recreation Ground Trust

**Charity No. 520963**.

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**Members of Kington Town Council you are hereby summoned to a meeting of the Kington Recreation Ground Trust**

**on Monday 1st November 2021 at 6.00 pm The Oxford Arms, Kington**

**AGENDA**

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|  | To receive any Apologies, Declarations of Interest and requests for dispensation |
|  | To agree the Minutes of the Meeting of the Trust held on 6th September 2021 |
|  | Clerk’s Report |
|  | To consider request for memorial tree and bench on the Recreation Ground in memory of David East |
|  | Update on Landscaping work on the Crooked Well Triangle |
|  | To note report from Management Group on the Annual Playground Safety Survey and agree plan of proposed actions |
|  | To consider request from Cricket Club for permission to undertake repairs to the outfield |
|  | To consider quotations for repairs to guttering at Recreation Ground Cottage |
|  | To agree location for Covid Memorial Bench |
|  | Outdoor gym equipment:   1. Update on proposal and funding application 2. To agree a location for the equipment |
|  | Items for the next agenda and date of next meeting |

Issued by:

Liz Kelso

Trust Administrator

27.10.2021

**KINGTON RECREATION GROUND TRUST**

**INFORMATION ON MEETINGS**

Kington Recreation Ground Trust are delighted to return to face to face meetings since 2020 following the easing of Coronavirus restrictions. However, we must still ensure the health and safety of all those attending our meetings and must comply with new restrictions and rules.

1. You are requested to observe social distancing and the wearing of masks at all times – unless you have a medical exemption - when inside the meeting venue, including during the meeting. We acknowledge that this may make it difficult to hear and be heard during the meeting but your safety and the safety of everyone attending is paramount.
2. If at all possible, please take a lateral flow test before attending a meeting and only attend if the result is negative
3. Please use the sanitiser provided when entering the building. Please follow any directional signage to a vacant seat and do not move the chairs provided. Please do not walk around the room once seated and if you leave the room during or at the end of the meeting, please observe any one way system. Doors and windows will remain open during the meeting.
4. If you wish to refer to a copy of the agenda or meeting papers during the meeting please bring a copy with you as only limited supplies will be available. Do not share papers and take any papers home with you after the meeting.
5. Apologies, but we are currently unable to offer refreshments.
6. On entry you will be asked to give your name and details where you can be contacted over the next three weeks. Your details will be kept for track and trace purposes and may be handed over to the Public Health Department at Herefordshire Council if requested to do so. We will destroy your personal data if no such request is received after the 21 day period or as instructed by Herefordshire Council. By entering the meeting you will be deemed to have given permission for your personal data to be used for this purpose.
7. **Please do not attend this meeting if you or a member of your household has symptoms of Coronavirus such as a new continuous cough, fever or change to your sense of taste or smell, whether or not you have had a recent Coronavirus test.**
8. **Please do not attend the meeting if you or a member of your household has tested positive for Coronavirus within 10 days of the date of the meeting or you have been advised to self isolate as you have been in contact with someone who has tested positive for Coronavirus or have returned from a country where the UK government has indicated you should self isolate on return to the UK.**
9. Entry to the meeting room may be refused once the maximum capacity of the room has been reached.