



**Members of the Council you are
hereby summoned to attend an additional ordinary
meeting of**

Kington Town Council

**to be held on Monday 18th October 2021 at 5.30 pm
at**

**The Old Police Station, Market Hall Street, Kington
for the purpose of transacting the following business.**

Agenda

1. To receive apologies for absence, declarations of interest and requests for dispensation
2. Funding application:
To consider proposal that this Town Council working in conjunction with Kington Festival Committee/Kington Chamber of Trade applies for a discretionary grant from Herefordshire Council to support the Winter Food Festival for 2021
3. To confirm date and time of next meeting.

Issued by: Liz Kelso PSLCC
Clerk, Kington Town Council
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Issued: 12.10.2021

Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP
Tel: 01544 239 098 or mob: 07483 914 485 www.kingtontowncouncil.gov.uk

KINGTON TOWN COUNCIL INFORMATION ON MEETINGS

Kington Town Council are delighted to return to face to face meetings since 2020 following the easing of Coronavirus restrictions. However, we must be aware that although infection rates are currently low, we must still ensure the health and safety of all those attending our meetings and must comply with new restrictions and rules.

1. You must observe social distancing and the wearing of masks at all times – unless you have a medical exemption - when inside the meeting venue, including during the meeting. We acknowledge that this may make it difficult to hear and be heard during the meeting but your safety and the safety of everyone attending is paramount.
2. Please use the sanitiser provided when entering the building. Please follow any directional signage to a vacant seat and do not move the chairs provided. Please do not walk around the room once seated and if you leave the room during or at the end of the meeting, please observe any one way system. Doors and windows will remain open during the meeting.
3. If you wish to refer to a copy of the agenda or meeting papers during the meeting please bring a copy with you as only limited supplies will be available. Do not share papers and take any papers home with you after the meeting.
4. Apologies, but we are currently unable to offer refreshments.
5. On entry you will be asked to give your name and details where you can be contacted over the next three weeks. Your details will be kept for track and trace purposes and may be handed over to the Public Health Department at Herefordshire Council if requested to do so. We will destroy your personal data if no such request is received after the 21 day period or as instructed by Herefordshire Council. By entering the meeting you will be deemed to have given permission for your personal data to be used for this purpose.
6. **Please do not attend this meeting if you or a member of your household has symptoms of Coronavirus such as a new continuous cough, fever or change to your sense of taste or smell, whether or not you have had a recent Coronavirus test.**
7. **Please do not attend the meeting if you or a member of your household has tested positive for Coronavirus within 14 days of the date of the meeting or you have been advised to self isolate as you have been in contact with someone who has tested positive for Coronavirus or have returned from a country where the UK government has indicated you should self isolate on return to the UK.**
8. Entry to the meeting room may be refused once the maximum capacity of the room has been reached.

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KINGTON TOWN COUNCIL

Additional Meeting of the Town Council to be held on 18th October 2021

Agenda item 2 – Supplementary Information

Background

Herefordshire Council are offering a one off discretionary grant to support regular festivals and events hosted in Herefordshire. The grant recognises that festivals and events play a substantial social and economic role in Herefordshire and that Covid-19 has had a large impact on these events throughout 2020 and 2021. The grant is to assist these festivals and events with their long term sustainability by offering a discretionary grant to support the next event, held before 31 December 2022.

To be eligible for funding, an event must have:

- Previously been attended by over 500 unique attendees the last time it was held
- The event must have previously taken place between 17 September 2018 and 16 September 2021 and
- Another event is scheduled to be held between 17 September 2021 and 31 December 2022.

To be eligible to apply for a grant, the applicant must be an incorporated body or business or a town or parish council. Unincorporated community groups can apply but only through an incorporated body (or town or parish council) working in partnership with that body.

The amount of funding depends upon numbers attending the festival/event with the minimum grant of £5,000 being for events where there is evidence of attendance at the last event being between 500 – 1,000 attendees.

Where the applicant body is working in partnership with an unincorporated community group, the applicant body must be the body to receive the payment and spend the funds for the benefit of the event.

Applications need to be submitted by 1st November 2021

Proposal

That this Town Council supports the Food Festival by working with the Festival Committee to apply for a grant as described and if successful to hold and spend funds in support of the Festival in accordance with the grant terms and conditions.