



**Members of the Council you are
hereby summoned to attend an additional ordinary
meeting of**

Kington Town Council

to be held on **Monday 15th November 2021 at 5.00 pm**
at
The Old Police Station, Market Hall Street, Kington
for the purpose of transacting the following business.

Agenda

1. To receive apologies for absence, declarations of interest and requests for dispensation
2. To agree changes to the Christmas Decorations proposals, such changes having no impact on the agreed budget for this year.
3. To resolve to establish a task and finish group to consider use of the Welcome Back Fund for marketing activities in connection with Festivals and Events, as envisaged in the Service Level Agreement with Herefordshire Council
4. To resolve to allocate £1000 of the Welcome Back Fund Grant to marketing activities specific to Kington Winter Food Festival and promotion of the Christmas Decorations as per the detailed expenditure proposals to be tabled at the meeting.
5. To resolve to allocate £4000 of the Welcome Back Fund grant on general marketing support activities for multiple festivals including the Winter Food Festival 2021, Makers Festival 2022, Walking Festival 2022, Summer Food Festival 2022 and Kington Festival 2022.
6. To consider the disapplication of Financial Regulation 11.1(h) in connection with the following agenda item on the grounds that the knowledge and expertise required is of a specialised nature relating directly to work undertaken by consultants engaged by Herefordshire Council in connection with the Kington Economic Development Plan

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7. To agree the engagement of a consultant to assist the Town Council with the design and implementation of a shop front grant scheme in accordance with the Great Places to Visit Fund, such consultant to be funded by the Town Council at a cost of £3,000.00.
8. To confirm date and time of next meeting.

Issued by:
Liz Kelso PSLCC, Town Clerk
Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk Tel: 01544 239 098 or 07483 914 485
Issued: 10.11.2021.2021

KINGTON TOWN COUNCIL INFORMATION ON MEETINGS

Kington Town Council are delighted to return to face to face meetings since 2020 following the easing of Coronavirus restrictions. However, we must be aware that infection rates are high and we must ensure the health and safety of all those attending our meetings.

1. You are requested to observe social distancing and the wearing of masks at all times – unless you have a medical exemption - when inside the meeting venue, including during the meeting. We acknowledge that this may make it difficult to hear and be heard during the meeting but your safety and the safety of everyone attending is paramount.
2. Please use the sanitiser provided when entering the building. Please follow any directional signage to a vacant seat and do not move the chairs provided. Please do not walk around the room once seated and if you leave the room during or at the end of the meeting, please observe any one-way system. Doors and windows will remain open during the meeting.
3. If you wish to refer to a copy of the agenda or meeting papers during the meeting please bring a copy with you as only limited supplies will be available. Do not share papers and take any papers home with you after the meeting.
4. On entry you will be asked to give your name and details where you can be contacted over the next three weeks. Your details will be kept for track and trace purposes and may be handed over to the Public Health Department at Herefordshire Council if requested to do so. We will destroy your personal data if no such request is received after the 21 day period or as instructed by Herefordshire Council. By entering the meeting you will be deemed to have given permission for your personal data to be used for this purpose.
5. **If at all possible, please take a lateral flow test before attending the meeting and do not attend if the test is positive or inconclusive**
6. **Please do not attend this meeting if you or a member of your household has symptoms of Coronavirus such as a new continuous cough, fever or change to your sense of taste or smell, whether or not you have had a recent Coronavirus test.**
7. **Please do not attend the meeting if you or a member of your household has tested positive for Coronavirus within 10 days of the date of the meeting or you have been advised to self isolate as you have been in contact with someone who has tested positive for Coronavirus or have returned from a country where the UK government has indicated you should self isolate on return to the UK.**
8. Entry to the meeting room may be refused once the maximum capacity of the room has been reached.

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