



**Members of the Council you are  
hereby summoned to attend a meeting of**

# **Kington Town Council**

to be held on **Monday 10<sup>th</sup> January 2022 at 7.00 pm**  
at

**The Oxford Arms, Duke Street, Kington**  
**for the purpose of transacting the following business.**

## **Agenda**

1. To receive apologies for absence, declarations of interest and requests for dispensation
2. Minutes:  
To confirm the minutes of the meeting held on 6<sup>th</sup> December 2021
3. Public Participation:
  - a) Police Report
  - b) Matters raised by members of the public in attendance
  - c) Ward Councillor report
4. Mayor's Report
5. Report from Councillors on external meetings attended or to be attended
6. Clerk's Report
7. Financial Matters
  - a) To approve payments totalling £7,619.68 (incl. VAT) as per the payment schedule
  - b) To consider and agree insurance renewal quotation for 2022-2023
  - c) To consider and agree request for grant funding from Kington Recreation Ground Trust for financial year 2022-2023
  - d) To consider and agree Town Council budget for financial 2022-2023
  - e) To consider and agree precept request for 2022-2023 request from Kington
  - f) Welcome Back Fund:
    - To note update on Christmas Decorations Project
    - To consider proposal to continue with the Christmas Decorations Working Group for the coming year under the same terms of reference
    - To note update on Food Festival Marketing Project
    - To note update on Marketing for Festivals Project
  - g) Great Places to Visit Fund:
    - To Update on Shop Front Grant
    - To note update from Kington in Bloom working group on Planter project
    - To note update on Public Rights of Way signage/map project
  - h) Green Spaces Grant:
    - To note update on Outdoor Gym Equipment project
8. To consider response to Herefordshire Council's proposals with regard to car parking charges for all Herefordshire Council owned car parks in Kington

### **Kington Town Council**

The Old Police Station, Market Hall Street, Kington HR5 3DP  
Tel: 01544 239 098 or mob: 07483 914 485 [www.kingtontowncouncil.gov.uk](http://www.kingtontowncouncil.gov.uk)

9. Queen's Platinum Jubilee:  
To note update from Queen's Green Canopy Working Party
10. Reports from Committees:
  - a) Planning Committee held 20<sup>th</sup> December 2021
11. Date and time of next meeting and items for the agenda

Issued by: Liz Kelso PSLCC  
Clerk, Kington Town Council  
Email: [clerk@kingtontowncouncil.gov.uk](mailto:clerk@kingtontowncouncil.gov.uk) Tel: 01544 239 098 or 07483 914 485  
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## **KINGTON TOWN COUNCIL INFORMATION ON MEETINGS**

Kington Town Council are delighted to return to face to face meetings since 2020 following the easing of Coronavirus restrictions. However, we must be aware that infection rates are currently high and we must ensure the health and safety of all those attending our meetings.

1. Please note that the meeting will be held at the Oxford Arms as our usual meeting room is considered too small to allow social distancing for Members of the Council, staff and members of the public. The Oxford Arms will not be open for business on the day of the meeting.
2. We would ask you to observe social distancing and the wearing of masks – unless you have a medical exemption - when inside the meeting venue. We acknowledge that this may make it difficult to hear and be heard during the meeting but your safety and the safety of everyone attending is paramount. **If at all possible, please take a lateral flow test before attending this meeting and do not attend if the result is positive or unclear.**
3. Please use the sanitiser provided when entering the building. Please follow any directional signage to a vacant seat and do not move the chairs provided. Please do not walk around the room once seated and if you leave the room during or at the end of the meeting, please observe any one way system. Doors and windows will remain open during the meeting.
4. If you wish to refer to a copy of the agenda or meeting papers during the meeting please bring a copy with you as only limited supplies will be available. Do not share papers and take any papers home with you after the meeting.
5. Apologies, but we are currently unable to offer refreshments.
6. On entry you will be asked to give your name and details where you can be contacted over the next three weeks. Your details will be kept for track and trace purposes and may be handed over to the Public Health Department at Herefordshire Council if requested to do so. We will destroy your personal data if no such request is received after the 21 day period or as instructed by Herefordshire Council. By entering the meeting you will be deemed to have given permission for your personal data to be used for this purpose.
7. **Please do not attend this meeting if you or a member of your household has symptoms of Coronavirus such as a new continuous cough, fever, cold like symptoms or a change to your sense of taste or smell, whether or not you have had a recent Coronavirus test.**
8. **Please comply with HM Government guidelines with regard to self isolation if you have been in close contact with someone who has tested positive for coronavirus.**
9. Entry to the meeting room may be refused once the maximum capacity of the room has been reached.

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