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|  | **Members of the Council you are**  **hereby summoned to attend the Annual Meeting of** |  |
| **Kington Town Council**  to be held on **Monday 9th May 2022** at **7.00 pm**  **at**  **The Old Police Station, Market Hall Street, Kington**  **for the purpose of transacting the following business**. | | |
|  | **Agenda** |  |

1. To elect a Mayor for Kington for the forthcoming year

2. To receive apologies for absence, declarations of interest and requests for dispensation

3. To elect the Deputy Mayor for the forthcoming year

4. To confirm the Deputy Mayor Assist for the forthcoming year

5. To note Town Councillor Vacancy following resignation of Cllr. Patrick Edwards

6. Minutes:

1. To confirm the minutes of the [meeting held on 4th April 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/143138-KTC_Meeting_-_4.4.2022_-_Minutes.pdf)
2. To confirm the minutes of the [meeting held on 25th April 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/143899-Minutes_-_FC_25.4.2022.pdf)

7. Public Participation:

1. Police Report
2. Matters raised by members of the public in attendance
3. Ward Councillor report

8. Retiring Mayor’s Report

9. To agree appointments to Town Council Committees

10. To agree future meeting schedule for 2022 – 2023

11. To agree Town Council representatives on the following external bodies:

1. Kington United Charities
2. Lady Hawkins Foundation
3. Kington Museum
4. Kington Chamber of Trade
5. Kington Tourist Group
6. Kington Twinning Association
7. KLEEN
8. Kington Allotment Association

12 Clerk’s Report

13. Financial Matters

1. Festival Grant: to approve payments from the Festival Grant as requested by Kington Chamber of Trade up to the maximum grant amount of £2,500.00
2. To consider recommendation from the shop front grant scheme working party for the payment of grants as per attached list
3. To approve grant payment to Kington Tourist Group of £2,500.00
4. To approve payments as per the attached schedule
5. To note amounts received since the last meeting
6. To review bank signatories for Town Council accounts
7. To agree standing order and direct payments from Town Council accounts
8. Great Places to Visit funded activities:
   1. To note update on map project and agree final draft of map design and content
   2. To note update on planter project
   3. To note update on shop front grant scheme
9. Green Spaces Grant: To note update on funded project

14. To consider the proposal that the Scrutiny Committee be requested to review all Town Council policies with a view to making recommendations for amendments to Full Council in due course

15. Kington in Bloom: To consider quotation for ongoing maintenance of plants and planters around the Town

16. Queen’s Platinum Jubilee:

1. To note update on plans for Queen’s Platinum Jubilee celebrations
2. To consider grant request from Kington Chamber of Trade for funding towards the jubilee picnic on Sunday 5th June 2022

17. Market Towns Maintenance Fund: Update on discussions with Herefordshire Council

18. To consider proposal that Kington Town Council joins the Herefordshire BID company at a cost of £240.00

19. Report from Committees:

[Finance & General Purposes Committee held on 25th April 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/143901-Minutes_-_Finance_Committee_-_25.4.2022.pdf)

20. Information only item: Information exchange from Councillors

21. Date and time of next meeting and items for the agenda.

Issued by: Liz Kelso PSLCC

Clerk, Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk, Tel: 01544 239 098 or 07483 914 485

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***Members of the public are welcome to attend meetings of Kington Town Council and may, at the discretion of the Chair, speak on some agenda items. In the interests of health and safety for Councillors, staff members and other meeting attendees, please do not attend this meeting if you are unwell, whether or not you have tested positive for Coronavirus.***