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|  | **Members of the Council you are**  **hereby summoned to attend a meeting of** |  |
| **Kington Town Council**  to be held on **Monday 5th December 2022** at **7.00 pm**  **at**  **The Old Police Station, Market Hall Street, Kington**  **for the purpose of transacting the following business**. | | |
|  | **Agenda** |  |

1. To receive apologies for absence, declarations of interest and requests for dispensation

2. Town Council Vacancy

To co-opt a candidate for the vacancy of Town Councillor

3. Minutes:

To adopt the minutes of the meeting held [7th November 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/152575-Meeting_-_7.11.2022_-_Minutes-compressed.pdf)

4. Public Participation:

1. Police Report

To note police report on activity since the last meeting

1. Matters raised by members of the public in attendance
2. Ward Councillor report

5. Mayor’s Report

6. Clerk’s Report

7. Financial Matters

1. To agree payments as now due
2. Draft budget for 2023-2024
3. To consider applications for Community Grants
4. To consider request from Age UK to work with other Market Towns in the submission of a funding bid to support a county-wide AGE UK befriending service

8. Pensions

1. To consider recommendation from Personnel Committee on the selection of a pension provider for a staff pension scheme
2. To agree employer contribution rate for staff eligible for a workplace pension scheme

9. Planning Matters

1. To consider the following planning applications:

* Ref: [223738](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=223738&search-term=223738)

Site: Pitfour, Doctors Lane, Kington

Development: Proposed tree works

* Ref: [223737](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=223737&search-term=223737)

Site: 2 The Beeches, Victoria Road

Development: Proposed tree works

1. [Herefordshire Local Plan – call for Traveller Sites](https://hlp.commonplace.is/en-GB/proposals/call-for-traveller-sites/step1?utm_campaign=project_news&utm_source=cp-email&utm_medium=email)
2. To consider responses to consultation on [Agricultural Planning Supplementary Planning Document](https://hlp.commonplace.is/proposals/agricultural-planning-supplementary-planning-document-consultation/step1)

10. To note update impact of cost of living crisis on Kington

11. Fly – Walking Dog of Kington

1. Update on project
2. To consider terms of the lease to site the statue and agree signatories for the lease agreement, if approved

12. To consider proposal that this Town Council joins the Herefordshire Association of Local Councils

13. To agree amendment to councillor membership of committees

14. Update on the work under the Market Towns Maintenance Fund

15. Update on the [Kington Economic Investment Plan](https://councillors.herefordshire.gov.uk/documents/s50099416/Appendix%205%20Kington%20MTIP.pdf)

16 To consider naming of development in Kington as Platinum Mews

17 Reports from Committees

1. Planning Committee held on [21st November 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/152282-Planning_Committee_-_21.11.2022-Minutes.pdf)
2. Environment Committee held [21st November 2022](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/153210-Environment_Committee_-_21.11.2022_-_Minutes.pdf)
3. Personnel Committee held 21st November 2022

18. Information only item (no discussion): Reports from Councillors

19. Date and time of next meeting and items for the agenda

20. Exclusion of the public: To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda item in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)

21. Staffing Matters

1. To confirm appointment of assistant town clerk
2. To agree revised contract of employment and job description for town clerk

Issued by: Liz Kelso

Clerk, Kington Town Council

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Issued: 29.11.2022

***Members of the public are welcome to attend meetings of Kington Town Council and may, at the discretion of the Chair, speak on some agenda items. In the interests of health and safety for Councillors, staff members and other meeting attendees, please do not attend this meeting if you are unwell, whether or not you have tested positive for Coronavirus.***