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|  | Members of the Council you are  hereby summoned to attend a meeting of |  |
| **Kington Town Council**  to be held on **Monday 4th September 2023 at 7.00pm**  at The Old Police Station, Market Hall Street, Kington HR5 3DP  for the purpose of transacting the following business. | | |
|  | **Agenda** |  |

1. To receive apologies for absence, declarations of interest and requests for dispensation

2. To confirm the [minutes of the meeting held on 3rd July 2023](https://view.officeapps.live.com/op/view.aspx?src=http%3A%2F%2Fwww.kingtontowncouncil.gov.uk%2F_UserFiles%2FFiles%2F_Minutes%2F165022-Minutes_-_FC_3.7.2023.docx&wdOrigin=BROWSELINK)

3. Public participation:

1. Police report
2. To receive the Ward Councillors Report
3. To receive questions from members of the public present

4. Mayor’s Report

5 Clerk’s Report

6. Financial Matters

1. To note payments made in August under delegated powers
2. To authorise payments now due
3. Christmas Lights budget: To consider the recommendation of the Finance & General Purposes Committee that the budget for Christmas Lights for 2023/4 be increased by £1,000 to £13,000 to include funding for the switch on event
4. To consider request from Kington Recreation Ground Trust for payments from the grant award for the current year
5. Cash Management:
   1. To consider opening of an account with the [CCLA Public Sector Deposit Fund](https://www.ccla.co.uk/funds/public-sector-deposit-fund#key-facts) (“PSDF”) with an initial deposit of up to £100,000
   2. To set the nominated account for transfers to and from the PSDF account as the main Town Council account with Unity Trust Bank
   3. That the signatories for the new account be the same signatories as for other Town Council accounts, i.e. two named councillors to authorise all transactions
   4. To authorise the Finance and General Purposes Committee to manage the PSDF account including agreeing transfers to and from the account to the nominated, with all transfers being reported to the next meeting of the Town Council.

7. Town Council vacancies

To note authority to co-opt to fill one vacancy

8. Market Town Maintenance Fund

1. To confirm membership of working party authorised to progress this project
2. Update on recent works

9. To consider proposal to review the Town Council committee structure

10. Planning Matters

1. To consider planning application now due for comment:

* Ref: [232549](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=232549&search-term=232549)

Site: Tumbledown, Headbrook, Kington

Dev: Works to trees in conservation area

* Ref: [232479](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=232479&search-term=232479)

Site: 2 Castle Hill, Kington

Dev: Tree work in conservation area

* Ref: [232163](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=232163&search-term=232163)

Site: 43 Hergest Road, Kington

Dev: Proposed replacement windows, porch, repair works and external boiler housing

1. Update on application ref. [181949](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=181494&search-term=181494) – Land adjacent to Spring Cottage Headbrook and note terms of the s106 agreement
2. Herefordshire Local Heritage List – to consider assets to be added to the list

11 To consider support for Post Office petition regarding withdrawal of DVLA work from post offices

12. Update on request for play area on open space at Garden Close

13. To consider request for signage on Bradnor View Close

14. To note proposal for Mortimer Trail sign in the Place de Marines and consider whether to apply for a planning Certificate of Lawfulness

15. To consider request from St. Marys PCC for further work on trees within the Churchyard

16. Electric Vehicle Charging Points

1. To note update on proposal by Herefordshire Council regarding electric vehicle charging points
2. To consider alternative locations for electric vehicle charging points

17. Training: To consider requests for councillor training

18 To note reports from Committees:

1. Scrutiny Committee meeting held on [10th July](https://view.officeapps.live.com/op/view.aspx?src=http%3A%2F%2Fwww.kingtontowncouncil.gov.uk%2F_UserFiles%2FFiles%2F_Minutes%2F165257-Minutes_-_Scrutiny_Committee_-_10.7.2023.docx&wdOrigin=BROWSELINK)
2. Planning Committee meetings held [17th July](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/165750-Planning_Committee_-_17.7.2023-_Minutes.pdf) and [21st August](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/166782-Planning_Committee_-_21.8.2023-_Minutes.pdf)
3. Services committee meeting held on [17th July](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/165752-Services_Minutes_17.7.2023.pdf)
4. Finance and General Purposes Meeting held on [17th July](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/165749-Minutes_-_Finance_Committee_-_17.7.2023.pdf)
5. Environment committee scheduled for 21st August did not take place

19. Information only item: Reports from councillors

20. Items for the next agenda and date and time of next meeting

21. Exclusion of press and public

To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda item in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)

22. Use of the Market Hall

1. Update on discussions on licence to occupy
2. Community use of the market hall and other Herefordshire Council buildings

Issued by:

Liz Kelso, Clerk, Kington Town Council

Tel: 01544 239098 or mobile: 07483914485

Email: [clerk@kingtontowncouncil.gov.uk](mailto:clerk@kingtontowncouncil.gov.uk)

30.8.2023

***Members of the public are welcome to attend meetings of the Town Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on council procedures please speak to the clerk.***

***In the interests of the health and well being of councillors, staff and members of the public in at tendance, please do not attend this meeting if you are unwell whether or not you have tested positive for covid.***