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|  | Members of the Council you are hereby summoned to attend a meeting of |  |
| **Kington Town Council**to be held on **Monday 15th January 2024 at 7.00pm**at The Old Police Station, Market Hall Street, Kington HR5 3DP for the purpose of transacting the following business. |
|  | **Agenda** |  |

1. To receive apologies for absence, declarations of interest and requests for dispensation

2. To confirm the minutes of the meeting held on [6th November 2024](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/169890-Meeting_-_Full_Council_-_6.11.2023_-_Minutes.pdf)

3. Public participation:

1. Police report
2. To receive the Ward Councillors Report
3. To receive questions from members of the public present

4. To consider the [co-option](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Policies/Approved%20Co-option%20Policy%202019.pdf) of additional Town Councillors to fill current two vacancies

5. Mayor’s Report

6 Clerk’s Report

7. Financial Matters

1. To agree payments made in December under delegated powers
2. To authorise payments now due
3. To note amounts received since the last meeting
4. To consider request from Kington Recreation Ground Trust for payments from the grant awarded for the current financial year
5. To consider grant request from Kington Recreation Ground Trust for financial year 2024-5
6. To consider 2024/5 budget
7. To agree precept request to Herefordshire Council for 2024-5
8. To consider quotation for the renewal of town council insurance policies for the forthcoming year

8. To agree appointment of Tree Warden

9. To consider proposal to support and fund a Festivals Brochure for the Town for 2024

 at a budget cost of £3,500

10. To agree proposal to appoint a working party to discuss and negotiate the supply and installation of Christmas Lights for 2024

11. Planning Matters

1. To consider response to planning applications:
* Ref: [233561](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=233561&search-term=E04000790&search-service=parish&search-source=Parish&search-item=Kington)

Site: Oxford Arms, Duke Street, Kington

Dev: Proposed installation of accessible WC and unisex WC facility at ground floor. Fire upgrades to existing doors, walls and ceiling. Mechanical and electrical upgrades. Formation of new escape corridor. Removal of faux timber framing to restaurant area

1. To note recommendation of Planning committee regarding perceived process issues arising from recent Herefordshire Council licencing committee meeting and agree any further action

12 Training: To consider requests for councillor training, if any

13. Future Committee meetings

 To agree updated committee meeting schedule for the remainder of 2023/4

14. To note reports from Committees:

1. Planning Committee held on [18th December 2023](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/175908-Planning_Committee_-_Minutes_18.12.23_draft.pdf)
2. Services Committee held on 18th December 2023 was inquorate.

15. Information only item: Reports from councillors

16. Items for the next agenda and date and time of next meeting

Issued by:

Liz Kelso, Clerk, Kington Town Council

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10.1.2024

***Members of the public are welcome to attend meetings of the Town Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on council procedures please speak to the clerk.***

***In the interests of the health and well-being of councillors, staff and members of the public in attendance, please do not attend this meeting if you or a member of your immediate household are unwell, whether or not you have tested positive for covid.***