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|  | Members of the Council you are  hereby summoned to attend a meeting of |  |
| **Kington Town Council**  to be held on **Monday 19th May 2025** at 6**.00pm**  at The Old Police Station, Market Hall Street, Kington HR5 3DP  for the purpose of transacting the following business. | | |
|  | **Agenda** |  |

1. To elect the Mayor of Kington for the forthcoming year

2. To receive apologies for absence

3. To note declarations of interest and consider requests for dispensation

4. To co-opt a new town councillor to fill a current vacancy

5. To elect a Deputy Mayor of Kington for the forthcoming year

6. Minutes: To agree the Minutes of the meeting held on [14th April 2025](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/195622-Full_Council_meeting_-_14.4.2025_-_Minutes.pdf)

7. Public participation:

1. To receive the police report
2. To receive the Ward Councillors Report
3. To receive questions from members of the public present

8. To note Mayor’s report

9. To agree appointments to the following committees:

1. Finance, Personnel & General Purposes
2. Planning and Environment
3. Scrutiny

10. To agree meeting schedule for forthcoming year

11 To agree council representatives on the following outside bodies:

1. Kington United Charities
2. Lady Hawkins
3. Kington Festival Association
4. Kington Museum
5. Kington Chamber of Trade
6. Kington Tourist Group
7. Kington Twinning Association
8. KLEEN
9. Kington Allotment Association

12 Clerk’s Report

13. Financial Matters

1. To consider grant request from Kington Tourist Group for £2,500.00
2. To consider request for community grant from Catcher Media for £500.00
3. To approve payments as now due
4. To note receipts since the last meeting
5. To note and agree recurring payments made via direct debits or standing orders
6. To review and confirm/agree bank signatories for the Town Council accounts
7. To appoint a financial examiner for the year
8. To note and agree asset register as at 31.3.2025

14. To confirm adoption of the following policies:

1. [Code of Conduct](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/Agreed%20Code%20of%20Conduct%20-%206.5.2021-min.pdf)
2. [Standing Orders](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Policies/Model%20Standing%20Orders%202019.pdf)
3. [Financial Regulations](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/NALC%20model%20financial%20regulations%202024.pdf)

15. To consider adoption of Herefordshire Parish Charter

16. To consider subscription to Rural Market Town Group of the Rural Services Network at a cost of £105.00 (+VAT) for the year

17. To consider adoption of Civility and Respect Pledge

18. Information only item: Reports from councillors

19. Update on Annual Town Meeting

20. Items for the next agenda

21. Exclusion of the press and public

To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following two agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)

22. Staff matters

Issued by:

Liz Kelso, Clerk, Kington Town Council

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Email: [clerk@kingtontowncouncil.gov.uk](mailto:clerk@kingtontowncouncil.gov.uk)

12.5.2025

***Members of the public are welcome to attend meetings of the Town Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on council procedures please speak to the clerk.***

***In the interests of the health and well being of councillors, staff and members of the public in at tendance, please do not attend this meeting if you are unwell whether or not you have tested positive for covid.***