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|  | Members of the Council you are  hereby summoned to attend a meeting of |  |
| **Kington Town Council**  to be held on **Monday 16th June 2025 at 6.00pm**  at The Old Police Station, Market Hall Street, Kington HR5 3DP  for the purpose of transacting the following business. | | |
|  | **Agenda** |  |

1. Apologies, Declarations of Interest and Requests for Dispensation

2. Minutes:

To agree the minutes of the [meeting held on 19th May 2025](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/195622-Full_Council_meeting_19.5.2025_-_Minutes_compressed.pdf)

3. Public participation:

1. Police matters: To receive the police report
2. To receive the Ward Councillors Report
3. To receive matters raised by members of the public present

4. Mayor’s Report

5 Clerk’s Report

6. Financial Matters

1. To approve payments as now due, as attached
2. To note the [report from the internal auditor](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/KIngton%20Town%20Council%20-%20Final%20Audit%202024-25.pdf) for the year ended 31.3.2025 and agree any actions arising there from
3. To note and accept the [receipts and payments account](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/Summary%20Receipts%20and%20Payments%20for%20Year%20Ended%2031st%20March%202025.PDF) for the year ended 31st March 2025
4. To consider and agree responses on the [Annual Governance Statement](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/Annual%20Return%20form%203%20-%20partial%20completed_compressed.pdf) for the year ended 31.3.2025
5. To consider and agree the Annual Accounting Statement for the year ended 31st March 2025
6. To agree submission of Annual Governance and Accounting Return for the year to 31st March 2025 to external auditors
7. To note arrangements for the [exercise of electors rights](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/Elctors%20Rights%20notice%20-%20year%20ended%2031.3.2025.pdf) for year ended 31.3.2025

7. Planning matters:

To consider response to the following planning application:

* Ref: [251589](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=251589&search-term=251589)

Site: Kington Museum, Mill Street, Kington

Dev: Tree work in conservation aea

8. Town Council committees:

1. To consider electing additional committee members to some committees
2. To consider an amendment to [all committee terms of reference](http://www.kingtontowncouncil.gov.uk/Policies_9909.aspx) reducing the quorum from 5 to 4 for all committees

9. To consider responses to consultation by Herefordshire Council on the [Herefordshire Transport Plan](https://consultations.herefordshire.gov.uk/consultations/article/127/herefordshire-local-transport-plan-2025-2041-consultation)

10. Update on proposal to host Armed Forces Day in 2026 and consider next actions

11. Economic Development Plan for Kington:

Update on work of the consultants engaged by Herefordshire Council

12. To note reports from Committees:

1. [Planning & Environment Committee held on 2nd June 2025](http://www.kingtontowncouncil.gov.uk/_UserFiles/Files/_Minutes/197977-Minutes_P_and_E_committee_mtg_2.6.25_-_V2.pdf)
2. [Planning & Environment Committee held on 9th June 2025](https://view.officeapps.live.com/op/view.aspx?src=http%3A%2F%2Fwww.kingtontowncouncil.gov.uk%2F_UserFiles%2FFiles%2F_Minutes%2F198447-Minutes_-_Planning__and__Environment_-_9.6.2025.docx&wdOrigin=BROWSELINK)
3. [Finance, Personnel & General Purposes Committee](https://view.officeapps.live.com/op/view.aspx?src=http%3A%2F%2Fwww.kingtontowncouncil.gov.uk%2F_UserFiles%2FFiles%2F_Minutes%2F198448-Finance_Committee_9.6.2025-_Mnutes.docx&wdOrigin=BROWSELINK) held on 9th June 2025

13 Information only item: Reports from councillors

14 Items for the next agenda and date and time of next meeting

15 Exclusion of the public: To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)

16 To consider the independent staffing review report and consider any further actions

Issued on 9.6.2025 by Liz Kelso

Town Clerk, Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP

Tel: 01544 239098 or mobile: 07483914485

Email: [clerk@kingtontowncouncil.gov.uk](mailto:clerk@kingtontowncouncil.gov.uk)

10.6.2025

***Members of the public are welcome to attend meetings of the Town Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on council procedures please speak to the clerk.***

***In the interests of the health and well being of councillors, staff and members of the public in at tendance, please do not attend this meeting if you are unwell whether or not you have tested positive for covid or any other virus or infectious disease.***