



Kington Town Council

Web Site: www.kingtontowncouncil.gov.uk

Email: clerk@kingtontowncouncil.gov.uk



Members of the Personnel Committee you are hereby summoned to attend a meeting of the Personnel Committee

Committee Members: Mayor Cllr M. Fitton, Deputy Mayor Cllr. E. Banks., Deputy Mayor Cllr. C. Forrester, Cllrs. R. Banks, Cllr. R. MacCurrach, P. Prior, E. Rolls

To be held on Friday 11th January 2019 at 3.00 pm

At The Old Police Station, Market Hall Street, Kington for the purpose of transacting the following business:

Agenda

1. To receive apologies, declarations of interest and requests for dispensation
2. To approve the Minutes of the meeting held on 15th January 2018
3. To consider the resolution that due to the confidential nature of the business of the next agenda items, that members of the public be excluded from the following agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)
4. To note revised national pay scales for National Joint Council for Local Government Services and confirm scale rate for staff w.e.f. 1.4.2019
5. To review hours of work of the Clerk and Admin Assistant
6. To consider appraisal process for 2019
7. To review employment policies and procedures and identify those requiring updating
8. To consider request for payment of SLCC subscription for Clerk and Admin Assistant
9. To consider provision of pension for staff in accordance with auto enrolment regulations
10. Items for the next agenda
11. To confirm the date and time of the next meeting.

Issued by:
Liz Kelso
Clerk, Kington Town Council
8.1.2018

Members of the public are welcome to attend Committee Meetings of Kington Town Council and may, at the discretion of the Chairman speak on some agenda items. For further information on the procedure for speaking at Town Council Meetings, please speak to the Clerk at the address below