



Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk

Web site: www.kingtontowncouncil.gov.uk



Members of the Finance and General Purposes
Committee of Kington Town Council
you are hereby summoned to attend a meeting of

The Finance and General Purposes Committee

On Monday 6th January 2020 at 5.00pm

In The Old Police Station, Market Hall Street Kington, HR5 3DP.
for the purpose of transacting the following business.

Committee Members:

Mayor Cllr. R. Widdowson, Deputy Mayor Cllr. Mrs. E. Banks, Deputy Mayor Cllr. M. Fitton, Cllrs R. Banks,
T. Bounds, R. Griffiths, F. Hawkins & E. Rolls

AGENDA

1. To receive apologies, declarations of interest and requests for dispensation
2. To confirm the Minutes of the meeting held on 25th November 2019
3. To review current expenditure against budget
4. To consider draft Town Council budget for 2020-21 and agree recommendations to Full Council
5. Update on forward planning
6. Use of payroll provider
7. Items for the next agenda
8. Date of next meeting

Issued by:
Liz Kelso
Town Clerk
30.12.2019

**KINGTON TOWN COUNCIL
Budget Proposal 2020-21**

	Budget 2018-19	Year ended 31.3.2019	Budget 2019-20	to 31.12.2019	Forecast to 31.3.2020	Proposed budget 2020-21
RECEIPTS						
Precept	£ 90,000.00	£ 90,000.00	£ 103,000.00	£ 103,000.00	£ 103,000.00	£ 109,000.00
Lengthsman	£ -			£ -		
Interest		£ 210.50	£ 75.00	£ 127.06	£ 200.00	£ 100.00
Other (see note 2)		£ 163.00		£ 27,157.00	£ 34,000.00	
Kington rememblers	£ -	£ 899.80		£ 400.00	£ 400.00	
Kington rememblers (Interest)	£ -					
Neighbourhood Plan	£ -			£ -		
Income from markets	£ 2,500.00	£ 2,489.45	£ 2,000.00	£ 1,337.00	£ 2,000.00	£ 2,000.00
Rent		£ 3,955.15	£ -	£ -		
VAT refund	£ -	£ 12,934.51	£ -	£ 1,835.00	£ 1,835.00	
Printing / room hire	£ -	£ 200.00		£ -		
	£ 92,500.00	£ 110,852.41	£ 105,075.00	£ 133,856.06	£ 141,435.00	£ 111,100.00
Less: ADMIN EXPENSES (Note 1)	£ 91,979.00	£ 107,260.62	£ 104,525.00	£ 69,749.00	£ 100,370.00	£ 122,825.00
SURPLUS / (DEFICIT) OF INCOME						
OVER EXPENDITURE	£ 521.00	£ 3,591.79	£ 550.00	£ 64,107.06	£ 41,065.00	£ 11,725.00
General Fund	£ 78,455.18	£ 78,455.18	£ 80,655.18	£ 75,564.46	£ 75,564.46	£ 116,629.46
GENERAL FUND BALANCE C/F	£ 78,976.18	£ 82,046.97	£ 81,205.18	£ 139,671.52	£ 116,629.46	£ 104,904.46

	Year ended		Forecast to		Proposed budget
	Budget 2018-19	31.3.2019	Budget 2019-20	31.3.2020	2020-21
1. ADMINISTRATIVE EXPENSES					
Staff costs	£ 33,944.00	£ 37,608.67	£ 40,000.00	£ 34,000.00	£ 44,500.00
Audit fees	£ 800.00	£ 675.00	£ 675.00	£ 675.00	£ 675.00
Christmas lights	£ 5,500.00	£ 5,252.50	£ 5,000.00	£ 5,000.00	£ 5,000.00
Churchyard Maintenance	£ 3,500.00	£ 1,637.00	£ 2,000.00	£ 1,800.00	£ 2,500.00
Election Costs	£ 500.00	£ -	£ 3,200.00	£ 500.00	£ 1,000.00
Equipment purchases	£ 2,000.00	£ 707.56	£ 1,000.00	£ -	£ 500.00
Grants	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00	£ 5,000.00
Room Hire	£ 250.00	£ 25.00	£ -	£ -	£ -
Insurance	£ 5,000.00	£ 4,272.21	£ 4,500.00	£ 3,800.00	£ 4,600.00
Kingdon in Bloom	£ 800.00	£ 671.86	£ 800.00	£ 395.00	£ 800.00
Lengthsman/handyman	£ -	£ -	£ 500.00	£ -	£ -
Mayors Allowance	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00	£ 1,000.00
Markets running costs				£ 1,000.00	£ 2,000.00
Neighbourhood Plan	£ 2,000.00	£ 3,035.86	£ 1,000.00	£ 595.00	£ 1,000.00
Office Rental	£ 2,000.00	£ 9,873.77	£ 4,000.00	£ -	£ 4,000.00
Community Asset Transfer costs	£ 5,000.00	£ 900.00	£ 5,000.00	£ 223.00	£ 2,500.00
Repairs & Maintenance	£ 500.00	£ -	£ 500.00	£ -	£ 1,000.00
Office Costs	£ 3,300.00	£ 5,393.27	£ 6,000.00	£ 5,500.00	£ 6,000.00
Subscriptions	£ 800.00	£ 356.00	£ 150.00	£ 400.00	£ 400.00
Telephone/broadband	£ 1,785.00	£ 1,257.22	£ 1,000.00	£ 1,300.00	£ 1,400.00
Tourist Information Centre	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00	£ 2,500.00
Training	£ 250.00	£ 245.00	£ 250.00	£ 100.00	£ 250.00
Travel	£ 200.00	£ 60.72	£ 100.00	£ -	£ 100.00
Website	£ 350.00	£ 300.00	£ 350.00	£ 400.00	£ 350.00
War Memorial	£ -	£ -			£ 1,000.00
Kingdon Remembers	£ -	£ 2,053.14	£ -		£ -
Kingdon Recreation Ground Grant	£ 15,000.00	£ 24,435.84	£ 20,000.00	£ 35,000.00	£ 34,750.00
VAT	£ -				
TOTAL ADMINISTRATIVE EXPENSES	£ 91,979.00	£ 107,260.62	£ 104,525.00	£ 100,370.00	£ 122,825.00

	Budget 2018-9	Year to 31.3.2019	Budget 2019-20	to 31.12.2019	Forecast to 31.3.2020	Proposed budget 2020-21
2. OTHER (Income)						
Tarmac Landfill Communities Fund	£ -	£ -		£ 27,157.00	£ 34,000.00	£ -
Refund of overpayment	£ -	£ -				
Kingdon Chronical	£ -	£ 163.00				
Payment from H Art	£ -					
Totals	£ -	£ 163.00		£ 27,157.00	£ 34,000.00	£ -
3. Grants to the Recreation Ground (payments)						
Running Costs						
Maintenance	£ -	£ 2,053.42		£ 8,698.60	£	£ 5,000.00
Salary support		£ 2,086.73		£ 6,355.00	£	£ 5,000.00
Grass cutting		£ 144.00		£ 835.00	£	£ 6,400.00
Cottage maintenance		£ 1,622.50		£ 738.00	£	£ 2,850.00
Purchases		£ 430.00		£ -	£	£ 15,000.00
Misc		£ 13,812.13		£ 10,970.00	£	£ 500.00
		£ 4,287.06		£ 6.00		
Total	£ 15,000.00	£ 24,435.84	£ 20,000.00	£ 27,602.60	£ 35,000.00	£ 34,750.00

	Year to 31.3.2019	Year to 31.10.2019	Forecast to 31.3.2020	Proposed budget 2020-21
Reserves				
Earmarked Reserves:				
Churchyard				
Makers Festival			£ 35,050.00	
Recreation ground	£ 35,080.00			
Total earmarked reserves	£ 35,080.00			
General Reserve	£ 40,484.46		£ 81,579.46	
Total	£ 75,564.46		£ 116,629.46	
Tax base		890.07		906.99
Council tax equivalent per band D property		£ 115.72	£	120.18
Options				
Precept reduced to £105,000 (remaining expenditure of £15,725.00 funded from reserves)			£	115.77