



# Kington Recreation Ground Trust

Charity No. 520963.

Old Police Station, Kington, Herefordshire HR5 3DP: Tel: 01544 239098  
[clerk@kingtontowncouncil.gov.uk](mailto:clerk@kingtontowncouncil.gov.uk)  
[www.kingtontowncouncil.gov.uk](http://www.kingtontowncouncil.gov.uk)

## Minutes of a meeting of Kington Recreation Ground Trust held on Monday 2<sup>nd</sup> August 2021

**Present:** Cllr. R. Widdowson (Chair)  
Cllr. E. Banks  
Cllr. R. Banks  
Cllr. F. Hawkins  
Cllr. J. Gardner  
Cllr. B. Macleod-Needs  
Cllr. I. Spencer

**In attendance:** Liz Kelso, Clerk  
Tanith Vaughan, Assistant Clerk/Green Spaces Administrator

### 033/21 **Apologies**

Apologies were noted from Cllrs. T. Bounds, J. Cooke, J. Dennis, P. Edwards, M. Fitton, R. MacCurrach and D. Redmayne

### 034/21 **Declarations of Interests and requests for dispensation**

There were no declarations of interest and no requests for dispensation.

### 035/21 **Minutes**

The Minutes of the meeting held on 12<sup>th</sup> April 2021 were confirmed and the Chairman authorised to sign the Minutes as a true record of proceedings at that meeting.

Minutes of Kington Recreation Ground Trust Meeting  
Held 2.8.2021

036/21            **Exclusion of the public**

It was resolved to exclude members of the public in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3) on the grounds that the next two agenda items might contain information of a confidential nature.

037/21            **Staff matters**

The recommendation of the Personnel Committee with regard to a staffing review was agreed. The Clerk will seek quotations to engage a contractor to carry out this work for consideration.

038/21            **Property matters**

It was resolved to authorise the Clerk to seek quotations to engage a surveyor for the purposes of carrying out a review of Trust property up to a maximum budget limit of £1,000.00.

039/21            **Clerk's Report**

Members noted and agreed a request by the Bowling Club to use the recreation ground for car parking for an event at the Club.

040/21            **Accounts for the year ended 31.3.2021**

The accounts for the year ended 31.3.2021 as attached to these Minutes were approved.

041/21            **Year to date budget report**

Members noted the report on expenditure to date from the grant awarded by the Town Council to the Recreation Ground Trust.

042/21            **Management Group**

The Management Group was confirmed as those members who have served on the group from the previous year. It was agreed that a meeting of the management group would be convened in September to include a walk around the Recreation Ground to review outstanding items requiring attention.

043/21            **Work on Crooked Well Triangle**

Members noted that despite very many attempts at seeking quotations for the clearance work on the Crooked Well Triangle, this was proving difficult with some contractors able to quote for elements of the work rather than meet the full requirements as per the specification. It was resolved to authorise the Clerk to enter into negotiations with contractors to complete the work as per the specification up to a maximum budget price of £2,000.00.

044/21            **Insurance Claim**

The Clerk reported that following the damage to the toilet block and theft of equipment in the Recreation Ground, a claim has been submitted to insurers for a total value of £470.00 and is expected to be met in full, minus the policy excess of £250.00. It was agreed that the Clerk be authorised to replace the stolen items, consisting of miscellaneous tools, equipment and a leaf blower, as soon as possible, up to a maximum budget price of £400.00.

045/21            **Purchase of equipment**

Following concerns raised by groundstaff on health and safety grounds, it was agreed to authorise the clerk to purchase a trolley for the use of the groundstaff when transporting equipment and litter bags around the recreation ground, up to a maximum budget price of £150.00.

046/21            **Items for the next agenda**

The following items were agreed for the next meeting:

- An upgrade of the toilet block in the recreation ground

047/21            **Date and time for next meeting**

The next meeting will take place at 6pm on Monday 4<sup>th</sup> October 2021.

There being no further business, the meeting was declared closed.

Chair

Appendix 1



