



Kington Recreation Ground Trust

Charity No. 520963.

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Minutes of a meeting of Kington Recreation Ground Trust held on Monday 6th September 2021

Present: Cllr. R. Widdowson (Chair)
Cllr. E. Banks
Cllr. R. Banks
Cllr. J. Cooke
Cllr. M. Fitton
Cllr. J. Gardner
Cllr. F. Hawkins
Cllr. R. MacCurrach
Cllr. B. Macleod-Needs
Cllr. D. Redmayne
Cllr. E. Rolls
Cllr. I. Spencer

In attendance: Liz Kelso, Clerk
Tanith Vaughan, Assistant Clerk/Green Spaces Administrator
1 member of the public

048/21 **Apologies, Declarations of Interest and requests for dispensation**

Apologies were noted from Cllrs. T. Bounds, and P. Edwards. There were no declarations of interest and not requests for dispensation.

049/21 **Minutes**

The Minutes of the meeting held on 2nd August 2021 were confirmed and the Chairman authorised to sign the Minutes as a true record of proceedings at that meeting.

050/21 **Clerk's Report**

The Clerk's report as attached to these Minutes was noted.

051/21 **Work on Crooked Well Triangle**

Members noted that as agreed at the last meeting a contract for work on clearing Crooked Well triangle has now been agreed within the agreed budget. Work is to be scheduled and will take place over two sessions and it was agreed that Cllr. Cooke would observe the work taking place in accordance with the specification.

052/21 **Upgrade of the toilet block**

Members noted that the toilet block is due for refurbishment as it does not meet current standards and is proving difficult to keep clean. Improved lighting was also identified as a requirement. It was suggested that looking at examples in other towns might help draft the specification for work. It was agreed to consider the work required at a later meeting.

053/21 **Annual Playground Safety Inspection**

The Annual Playground Safety Report was considered and it was noted that although there were no items that require urgent attention, three items are currently considered medium risk requiring further investigation and a plan of action to resolve. It was agreed that the report be referred to the Management Group to consider during the next walk around and that recommendations be brought to the next Trust Meeting for consideration.

054/21 **Items for the next agenda**

The following items were agreed for the next meeting:

- Plan of action to respond to issues raised in the Playground Safety Report
- Proposals for the upgrade of the toilet block
- Proposals to repair damaged guttering in the Cottage

055/21 **Date and time for next meeting**

The next meeting will take place at 6pm on Monday 4th October 2021.

There being no further business, the meeting was declared closed.

Chair

Appendix 1
Kington Recreation Ground Trust
Meeting held on Monday 6th September 2021
Agenda item 3: Clerk's Report

This report covers items for information which are not addressed elsewhere on the agenda:

1. **Staff Review**

There has been no progress on this item since the last meeting due to other commitments and staff annual leave.

2. **Property Matters**

There has been no progress on this item since the last meeting due to other commitments and staff annual leave.

3. **Insurance Claim**

An amount of £220.00 has been received from insurers being the claim sum minus the policy excess of £250.00.

4. **Management Group Meeting**

The Management Group meeting which was scheduled to take place in August and included a walk around the Recreation Ground to review any work required has been rescheduled for later this month. This will include a review of the annual safety survey (agenda item 6) with recommendations for any work required.

5. **Fallen Tree**

Members will probably be aware that a tree split and partially fell in the Recreation Ground on Friday 13th August. The tree was made safe on the day as an emergency measure and felled the following Wednesday after inspection suggested it was unsafe to remain in situ. As the tree is in a conservation area, Herefordshire Council were consulted and it was confirmed that as this was considered a health and safety emergency, planning consent was not required.

This has highlighted that the last tree safety survey took place some three years ago and should not be repeated. Quotations will be obtained for consideration at a later meeting.

6. **Mower**

After several attempts at repairing the mower purchased some 8 – 10 years ago, the machine has been declared unrepairable and has now been disposed of at a scrap value of £80.00. The machine was not used for mowing but for transporting bin bags generally so will not be replaced at this stage, pending a decision on the management of Crooked Well if/when transferred. The money received will be used to offset the cost of the trolley for use by the ground staff.

7. **Bowling Club Event**

The Bowling Club will be using the recreation ground for parking on 14th August for an event at the club.