



Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP

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Minutes of an additional ordinary Town Council Meeting held on Monday 13th June 2022 at the Old Police Station, Market Hall Street, Kington

MEMBERS PRESENT

Cllr. R. Widdowson – in the Chair
Cllr. E. Banks
Cllr. J. Cooke
Cllr. M. Fitton
Cllr. J. Gardner
Cllr. F. Hawkins
Cllr. B. Macleod-Needs
Cllr. E. Rolls
Cllr. R. Warne

IN ATTENDANCE

Liz Kelso – Town Clerk

Agenda

- | Item | Minute | |
|------|--------|---|
| 1 | 105-22 | To note apologies, declarations of interest and requests for dispensation
Apologies were noted from Cllrs. R. Banks, R. MacCurrach, D. Redmayne and I Spencer. |
| 2. | 106-22 | To consider recommendation from the Personnel Committee with regard to the employment of temporary staff
Members considered and agreed the recommendation of the Personnel Committee that an additional part time member of staff be engaged for approximately 7 hours per week for a period of not more than three months to assist with the administration of the shop front grant scheme. The approximate cost was noted to be in the region of £150.00 or less per week, including VAT. |
| 3. | 107-22 | Civic Award Policy
Members considered the draft Civic Award Policy as previously circulated and, subject to some amendments, agreed the policy as now attached to these Minutes. |

The Clerk confirmed that revised nomination forms would be drafted based upon the criteria now agreed and the scheme would be relaunched later in the year. In the meantime, it was noted that the Mayor for the year 2022-2023 could, subject to agreement, nominate an award for the previous year. This will be discussed further at the next meeting.

There being no further business, the meeting was declared closed.

KINGTON TOWN COUNCIL

Civic Award Policy

1. Introduction

Kington Town Council wishes to recognise the invaluable contribution of those members of the community who have made their mark on Kington by the award of a Civic Award which will usually take place on an annual basis, at the Annual Town Meeting.

2. Award Categories

Awards will be made in one or more of the following categories each year, with no more than one award in each category:

- **Young Person Award**

A young person under the age of 21 who lives in Kington or is in school in Kington and has made a significant contribution to the residents of Kington through voluntary effort, achieving success or overcoming particular difficulties.

- **Community Award**

A resident or community group/charity, living or working in Kington who has made a significant contribution to the residents of Kington above and beyond the call of duty, achieved local success or overcome particular difficulties.

- **Business Award**

To be nominated by the Chamber of Trade to a local individual or organisation who has provided exceptional service to the local economy or local population to make a significant contribution to the local area

- **Mayor's Special Award**

To be awarded at the discretion of the retiring Mayor to a local individual (or group) who has made a significant contribution to Kington through their work, voluntary activities or achievements and provided exceptional service and dedication to the community.

3. Nominations

a) Nominations can be made at any time during the municipal year (1st April – 31st March) for award at the Annual Town Meeting to be held immediately after the end of the municipal year. In exceptional circumstances, the Town Council may resolve to make an award which is at other times during the year.

b) Members of the public can nominate individuals or groups for the following categories:

Young Person Award

Community Award

The nomination must be in the prescribed format and include details of the proposer and the reason for the nomination. In the case of the Young Person Award, parental consent must also be given for any nomination for a young person under the age of 18.

- c) Nominations for the Business Award will be made by Kington Chamber of Trade
- d) The Mayor will nominate an individual or group for the Mayor's Special Award
- e) Nominations will be considered by the Town Council at its meeting in April each year.
- f) No individual or group can be awarded more than one Civic Award (for example in different categories) in any one year.
- g) No individual or group can be awarded more than one Civic Award in the same category within a five year period.

4. Presentations

Awards will usually be presented at the Annual Town Meeting each year but may, at the discretion of the Town Council, be made at any other time during the year.