



# Kington Town Council

The Old Police Station, Market Hall Street, Kington, HR5 3DP

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## Minutes of the Finance & General Purposes Committee Meeting on Monday 8<sup>th</sup> August 2022 at the Old Police Station, Kington

### PRESENT

### IN ATTENDANCE

Cllr. R. Banks - Chairman  
Cllr. E. Banks  
Cllr. M. Fitton  
Cllr. F. Hawkins  
Cllr. D. Redmayne  
Cllr. E. Rolls

Liz Kelso - Clerk

### Agenda Item

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|------------------------|----|---|
| <b>F&amp;GP 029-22</b> | 1. | <b>Apologies, declarations of interest and requests for dispensation</b><br>Apologies were noted from Cllr. I. Spencer and Cllr. R. Widdowson. There were no declarations of interest and no requests for dispensation.   |
| <b>F&amp;GP 030-22</b> | 2. | <b>Minutes of the previous meeting</b><br>The minutes of the meeting held on 6 <sup>th</sup> June 2022 were approved and the Chairman authorised to sign as a true record of proceedings at that meeting.   |
| <b>F&amp;GP 031-22</b> | 3  | <b>Budget report for quarter ended 30.6.2022</b><br>Members reviewed the report noting that expenditure is largely as expected and that the grant under the Welcome Back Fund has yet to be received.   |
| <b>F&amp;GP 032-22</b> | 4  | <b>Draft Annual Risk Review</b><br>Following discussion, the draft Annual Risk Review was confirmed and agreed that this be presented to full council for consideration.  |
| <b>F&amp;GP 033-22</b> | 5  | <b>Statement of Internal Control</b><br>Members reviewed the draft statement of internal control and agreed that this be presented to full council for consideration.   |
| <b>F&amp;GP 034-22</b> | 6  | <b>Financial impact of externally funded projects</b><br><b>Great Places to Visit Fund</b><br>Members noted that the shop front grant scheme is now progressing with the deadline for submission of claims by grant recipients being end August and final claims to be submitted to Herefordshire Council at the end of September. To date some 60% of claims have been received and all outstanding grant recipients have been reminded of the |

completion date. Some claims in September are expected which may require an additional full council meeting to approve payment before the deadline.

**F&GP 035-22**

7

**Internal Audit**

This item, to consider quotations for the internal audit function for the current financial year, was deferred to the next meeting.

**F&GP 036-22**

8

**Items for the next agenda**

The following items were raised for the next agenda:

- Financial impact of externally funded projects
- Quotations for internal audit for the 2022-2023 financial year

**F&GP 028-22**

10

**Date of the next meeting**

It was agreed that the next meeting of the F&GP Committee will take place on 31<sup>st</sup> October at 5.00pm in the Old Police Station, Market Hall Street.

There being no further business, the meeting was declared closed.

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Chairman

Date: \_\_\_\_\_