



# Kington Recreation Ground Trust

Charity No. 520963.

**Old Police Station, Kington, Herefordshire HR5 3DP**

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## **Minutes of a meeting of Kington Recreation Ground Trust held on Monday 9<sup>th</sup> January 2023 at the Old Police Station, Market Hall Street, Kington**

**Present:** Cllr. D. Redmayne      Chairman  
Cllr. E. Banks  
Cllr. R. Banks  
Cllr. J. Cooke  
Cllr. F. Hawkins  
Cllr. M. Fitton  
Cllr. E. Rolls  
Cllr. P. Sell  
Cllr. I. Spencer  
Cllr. R. Warne  
Cllr. R. Widdowson

**In attendance:** Liz Kelso, Clerk  
Ruth Robinson, Assistant Clerk

### **001/23      Apologies, Declarations of Interest and requests for dispensation**

Apologies were noted from Cllr. B. Macleod-Needs. There were no declarations of interest and no requests for dispensation.

002/23            **Minutes**

The Minutes of the meeting held on 7<sup>th</sup> November 2022, which had been previously circulated, were accepted and the Chair was authorised to sign the Minutes as a true record of proceedings at that meeting.

003/23            **Exclusion of the public**

It was resolved that the press and public be excluded from the next two agenda items on the grounds that the subject area was likely to include confidential or personal information.

004/23            **Recreation Ground Cottage**

It was noted that a contractor has been appointed to replace the guttering at the cottage under delegated powers although a date for the work is awaited.

A preliminary survey for EPC Certificate purposes has indicated that insulation is required in the roof and ideally on the walls, together with replacement storage heaters. Quotations and a supplier for costs will be needed before work can proceed.

With regard to any additional work required at the cottage, it was agreed that a working party consisting of Cllrs. E. Banks, E. Rolls, D. Redmayne and R. Warne be set up to review the options available and to report back to the Trust at a later date.

005/23            **Kington Cricket Club**

Following receipt of correspondence from Kington Cricket Club it was agreed that a working party consisting of Cllrs. E. Banks, E. Rolls, D. Redmayne and R. Warne make arrangements to meet with the Cricket Club to discuss the request for a rent review.

A request to store goal posts in the Recreation Ground Storage unit was refused at this stage. The storage unit has been cleared pending storage of the Town's Christmas lights so it was not clear what space might be available and there was concern that tools and equipment also needs to be kept in the shed. The working party will discuss this further with the Cricket Club.

A request for repair to the roof of the storage unit was noted. The Assistant Clerk is obtaining a survey of the unit before setting a specification for the work required. It was noted that an asbestos survey may be required. It was agreed that the Town Clerk be delegated authority to arrange for this work.

006/23                    **Clerk's Report**

The Assistant Clerk's report, on current projects, was noted. Cllr. Cooke agreed to fit the new grips to the outdoor gym equipment.

007/23                    **Community Asset Transfer of Crooked Well**

The Clerk noted that there was nothing further to report on this following the Christmas break.

008/23                    **Financial matters**

a) **Draft budget for the year 2023-2024**

Members resolved to accept the budget for 2023-2024 as attached to those Minutes. It was confirmed that a future agenda item would address a strategic plan for the Recreation Ground to include opportunities for fund raising.

b) **Grant request to Kington Town Council**

Members reviewed the proposed grant request to Kington Town Council and agreed to request a grant of £67,000 for the financial year to include provision for refurbishment/repairs to the cottage.

009/23                    **Report from the Management Group**

It was noted that the recent Management Group meeting was inquorate. The importance of this particular group to manage day to day aspects of the Recreation Ground was stressed.

010/23                    **Shed repairs**

This item had been addressed under agenda item 4. There was nothing further to report.

011/23                    **Next Meeting**

The next meeting will take place on Monday 9<sup>th</sup> March 2023. There were no items raised for the next agenda.

There being no further business, the meeting was declared closed.

Chair

# KINGTON RECREATION GROUND TRUST

## Summary payments & receipts account

	Year to	Budget	Forecast	Agreed	
	31.3.2022	2022-3	2022-2023	budget	Comments/notes
<b>Income</b>					
Cottage rental	£ 5,200	£ 5,200	£ 5,200	£ 5,200	
Bank Interest	£ -	£ -	£ -	£ -	
Other income (see below)	£ 4,980	£ 5,246	£ 5,246	£ 6,246	Note 1
Total income	£ 10,180	£ 10,446	£ 10,446	£ 11,446	
<b>Expenditure</b>					
Salaries	£ 10,018	£ 11,750	£ 12,500	£ 14,000	
Other	£ 72	£ 72	£ 72	£ 72	
Total expenditure	£ 10,090	£ 11,822	£ 12,572	£ 14,072	
Income less expenditure	£ 90	-£ 1,376	-£ 2,126	-£ 2,626	
<b>Movement on reserves</b>					
Opening balance	£ 6,722	£ 6,812	£ 6,812	£ 4,686	
Add: net expenditure	£ 90	-£ 1,376	-£ 2,126	-£ 2,626	
Closing balance	£ 6,812	£ 5,436	£ 4,686	£ 2,060	

**Notes:**

**1 Other income:**

	Year to 31.3.2022	Budget 2022-3	Forecast 2022-2023	Proposed budget 2023-4
Vintage		£ 450	£ 450	£ 450
Cricket Club	£ 900	£ 400	£ 400	£ 400
Western Power	£ -	£ 46	£ 46	£ 46
Danthers		£ 350	£ 350	£ 350
Donation		£ -		
Cash grant from KTC	£ 4,000	£ 4,000	£ 4,000	£ 5,000
Other	£ 80			
Totals	£ 4,980	£ 5,246	£ 5,246	£ 6,246

**FOR INFORMATION:**

**Town Council Grant Payment - Direct**

**2 payments**

Cottage Maintenance	£ 175	£ -	£ 1,500	£ 45,000	Funded from Town Council Reserves
Grass Cutting - Recreation Ground	£ 1,623	£ 1,394	£ 2,000	£ 6,000	Includes Crooked Well
Rec maintenance	£ 2,292	£ 1,649	£ 2,000	£ 3,000	
Rec Running Costs	£ 2,068	£ 821	£ 1,200	£ 3,000	
Equipment purchase	£ 671	£ 175	£ 500	£ 5,000	
Salary support	£ 5,322	£ -	£ 4,000	£ 5,000	
	£ 12,151	£ 4,039	£ 11,200	£ 67,000	