



Kington Recreation Ground Trust

Charity No. 520963.

Old Police Station, Kington, Herefordshire HR5 3DP. Tel : 01544 239098

Email: clerk@kingtontowncouncil.gov.uk

www.kingtontowncouncil.gov.uk

**Minutes of a meeting of Kington Recreation Trust Meeting held on
Monday 5th June 2023 at The Old Police Station, Market Hall Street,
Kington.**

Present: Cllr. E. Banks Chair
 Cllr. R. Banks
 Cllr. N. Cornish
 Cllr. A. Dixon
 Cllr. K. Greig
 Cllr. F. Hawkins
 Cllr. P. Sell
 Cllr. E. Rolls
 Cllr. R. Warne
 Cllr. R. Widdowson

In attendance: Liz Kelso, Clerk
 Ruth Robinson, Assistant Clerk

025/23 **Apologies, Declarations of Interest and Requests for Dispensation.**

Apologies were noted from Cllrs. T. Bounds, J. Cooke & M. Woolford. There were no declarations of interest and no requests for dispensation.

026/23 Minutes

The minutes of the meeting held on 6th March 2023, which had been previously circulated, were accepted and the Chair was authorised to sign the minutes as a true record of proceedings at that meeting.

027/23 Ken Perks

Members noted with sadness the death of former groundsman Ken Perks who had maintained the Recreation Ground for very many years until his retirement in 2017. His funeral was attended by Cllr. Widdowson and it was agreed that the Mayor write to his family to express the Town Council's condolences.

028/23 Management Group Terms of Reference

Members reviewed the Terms of Reference for the Recreation Ground Management Group and agreed that these are broadly applicable. It was proposed that the quorum for Management Group meetings be reduced from 4 to 3 but on a vote, this was not carried so the quorum for Management Group meetings remains at 4 members. Future management group meetings will take place on a Monday evening as often as is required.

029/23 Management Group meeting report

It was noted that the Management Group meeting scheduled for Friday 28th May had been inquorate. However, a walk around for some members prior to that meeting had taken place and issues raised would be discussed at the next Management Group Meeting.

030/23 Clerk's Report

There was nothing to report under this agenda item as all subjects were covered by separate agenda items.

031/23 Accounts for the year ended 31.3.2023

Accounts for the Trust for the year ended 31.3.2023 were considered by Members and after due consideration, it was resolved to accept the accounts. Members noted in particular that income from lettings was no longer able to cover the costs of maintaining the Recreation Ground so is dependent upon grant funding from the Town Council.

032/23 **Tree Safety**

Members noted the report on tree safety survey indicating priorities for work on the trees on the Recreation Ground. It was agreed to refer the report to the Management Group to programme future work on the trees. However, in the meantime, some work was suggested as requiring attention in the short term and a quotation has been obtained for this work from the tree surgeons previously used. After due consideration it was agreed to add one additional element of work to the list of priorities, being to remove a branch over the road, and that the Clerk be authorised to accept the quotation for the proposed work up to a maximum budget of £1,000.00.

033/23 **Update on outstanding items**

As this meeting represents the first meeting of the Trust since the Town Council elections in May, the clerk provided a brief update on outstanding items as follows:

a) Cricket Club

The Cricket Club has requested a meeting with members of the Trust to discuss various items. It was agreed that a working group consisting of Cllrs. E. Banks, A. Dixon, K. Greig, P. Sell, E. Rolls and R. Warne be authorised to meet with the Cricket Club. It was further agreed that the working group will be briefed prior to that meeting regarding discussions prior to the elections.

b) Toilet Block Refurbishment

Noting that quotations need to be obtained for the refurbishment of the toilet block, it was agreed that the Cricked Working Party be similarly be authorised to consider the specification for the refurbishment of the toilet block.

c) Recreation Ground Cottage

Following a verbal update on advice received to date it was agreed that Cllrs. E. Banks and E. Rolls together with the Clerk and/or Assistant Clerk be authorised to update the tenants on current work relating to the maintenance work required at the cottage. A number of options need to be identified and considered further and the working group was authorised to develop proposals for consideration at a later meeting.

d) Crooked Well

Solicitors acting on behalf of the Trust requested clarification on the checks required as part of the acquisition. It was agreed that all normal checks should be carried out in accordance with due diligence requirements to take this forward but in particular the exact location of the boundary of the land being acquired should be confirmed.

034/23 Terms of Hire for the Recreation Ground

It was agreed that a review of the Terms of Hire for the Recreation Ground would be carried out with a view to confirming hire rates and terms and conditions for those holding events within the Recreation Ground. It was further agreed that a communication strategy is also required to ensure those using the Recreation Ground are aware of the terms and conditions of hire.

035/23 Memorial Bench

Members noted a request for a memorial bench in the Recreation Ground. The request would not meet current policy priorities but it was agreed that the policy be reviewed and that consideration be given to permitting an existing bench to be refurbished as a memorial bench with the cost borne by the requesting party. This will be presented for further consideration at the next meeting.

036/23 Next Meeting

The next meeting of the Recreation Ground Trust would take place on 7th August at 6.00pm in the Old Police Station. The following items were raised for the agenda:

- Asset register for the Recreation Ground
- Future staffing requirements

There being no further business, the meeting was declared closed.