**Kington Town Council**



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**Minutes of the Scrutiny Committee Meeting**

held on 10th July 2023

at The Old Police Station, Market Hall Street, Kington

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| **Present** | **In attendance** |
| **Cllr. E. Banks – in the Chair** | **Liz Kelso - Clerk** |
| **Cllr. M. Fitton** | **Ruth Robinson – Assistant Clerk** |
| **Cllr. E. Rolls** |  |
| **Cllr. P. Sell** |  |
| **Cllr. R. .Warne** |  |
| **Cllr. R. Widdowson** |  |

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| **Min Ref.** | **Agenda item** |  |
| **SC-016-23** | **1** | **Apologies, Declarations of Interest and Requests for Dispensation** |
|  |  | Apologies were noted from Cllrs. R. Banks, and K. Greig. There were no declarations of interest and no requests for dispensation. |
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| **SC017-23** | **2** | **Minutes of the meeting held on 19th June 2023** |
|  |  | The Minutes of the meeting held on 19th June 2023, which had been previously circulated, were accepted, subject to correction of a typo and the Chair authorised to sign the Minutes as a true record of proceedings at that meeting. |
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| **SC-018-23** | **3** | **Election of Vice Chair of the Committee** |
|  |  | It was agreed that this item be deferred to the next meeting and be considered together with election of a formal Chair of the Committee |
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| **SC-019-23** | **4** | **Review of Town Council committee structure** |
|  |  | Members considered a range of options relating to the committee structure and agreed to propose the following to full council at the meeting in September:   * **Planning Committee**   To remain as currently held with monthly meetings to be held on the third Monday of each month. Terms of reference to remain as currently agreed.   * **Scrutiny Committee**   To remain as currently held with at least one meeting per year to be held a required and with terms of reference to remain as currently agreed.   * **Finance, Personnel and General Purposes Committee**   This committee would incorporate the current Finance Committee, Services Committee, Environment Committee and Personnel Committee into one single Committee with terms of reference to be agreed. It is proposed that this committee would meet bi-monthly, after the planning committee with any additional meetings as required.  If approved by Full Council, terms of reference for the new committee would be considered at the next meeting of the Scrutiny Committee.  Finally it was agreed to recommend that reports from councillors appointed to external bodies would be added to the full council agenda rather than committee agendas. |
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| **SC-020-23** | **6** | **Items for the next agenda** |
|  |  | As noted above, terms of reference for committees would be considered at the next meeting. |
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| **SC-021-23** | **7** | **Next Meeting** |
|  |  | It was agreed that the next meetings would be held on Monday 23rd October at 5.30pm on the Old Police Station, Market Hall Street. |
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Chair

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_