



# Kington Town Council

The Old Police Station, Market Hall Street, Kington, HR5 3DP

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## Minutes of the Finance & General Purposes Committee Meeting on Monday 23<sup>rd</sup> October 2023 at the Old Police Station, Kington

### PRESENT

### IN ATTENDANCE

Cllr. R. Banks - Chair  
Cllr. E. Banks  
Cllr. M. Fitton  
Cllr. E. Rolls  
Cllr. M. Woolford

Liz Kelso – Town Clerk

### Agenda Item

- |                        |  |
|------------------------|--|
| <b>F&amp;GP 031-23</b> | 1. <b>Apologies, declarations of interest and requests for dispensation</b><br>Apologies were noted from Cllrs. P. Sell, T. Bounds and R. Warne. There were no declarations of interest and no requests for dispensation.  |
| <b>F&amp;GP 032-23</b> | 2. <b>Minutes of the previous meeting</b><br>The minutes of the meeting held on 17 <sup>th</sup> July 2023 were approved and the Chairman authorised to sign as a true record of proceedings at that meeting.  |
| <b>F&amp;GP 033-23</b> | 3. <b>Quarterly budget report for period to 30.9.2023</b><br>The quarterly budget report for the period to 30.9.2023 was noted with no queries raised and expenditure largely in line with expectations. It was noted that cash balances are higher than might be expected due to expected expenditure relating to the acquisition of Crooked Well meadow and repairs and maintenance for the Recreation Ground. |
| <b>F&amp;GP 034-23</b> | 4. <b>Financial examiner report for the quarter ended 30.9.2023</b><br>This report was not yet available but members noted the report from the Financial Examiner for the period to 30.6.2023 which raised no significant issues.  |
| <b>F&amp;GP 035-23</b> | 5. <b>Internal Auditor Appointment</b><br>It was agreed to recommend to full council that Mulberry & Co. be reappointed internal auditors for the Town Council for a further year.   |
| <b>F&amp;GP 036-23</b> | 6. <b>To consider interim internal audit for the current year</b><br>After due consideration it was agreed not to request an interim internal audit for the current year.  |

- F&GP 037-23**      7      **Management of cash balances – Update on opening of CCLA account**  
It was noted that the CCLA account, as authorised at the full council meeting earlier this month, had not yet been opened.
- F&GP 038-23**      8      **2024-5 Budget**  
It was agreed that all councillors be requested to consider budget lines at the November full council meeting with amendments and suggestions to the Clerk for inclusion in a draft budget for consideration and agreement at the January meeting.
- F&GP 039-23**      9      **Items for the next agenda**  
The following items were raised for the next agenda:
- Financial examiners report for period to 30.9.2023
  - Financial Plan for green spaces management
  - 2024-5 draft budget and precept request
- F&GP 040-23**      10      **Date of the next meeting**  
It was agreed that the next meeting of the F&GP Committee will take place on Monday 18<sup>th</sup> December 2023 at 5.00pm in the Old Police Station, Market Hall Street.
- There being no further business, the meeting was declared closed.

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Chairman  
Date: \_\_\_\_\_