

002/24 Minutes

The minutes of the meeting held on 6th November 2023, which had been previously circulated, were accepted and the Chair was authorised to sign the minutes as a true record of proceedings at that meeting.

003/24 Exclusion of the Public

It was agreed that due to the confidential nature of the business of the next two agenda items, that members of the public be excluded from the following two agenda items in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3).

004/24 Cricket Club lease

Cllr. R. Banks outlined discussions with Kington Cricket Club explaining the Trust's proposal to ask lawyers to draft a new lease to include new provisions for rental payments. Noting that this may take some time as it may require the proposals to be sanctioned by the Charity Commission, the Cricket Club has requested a letter of intent which it can then use to help with applications for funding. After due consideration, it was agreed that a letter be sent in accordance with the draft as circulated.

005/24 Land Registration

Solicitors acting on behalf of the Recreation Ground Trust in the matter of registration of the land forming the Recreation Ground have advised that some original documentation confirming the Town Council as Trustee of the Recreation Ground Trust will be required by the Land Registry. The whereabouts of the original documentation which would date from around the time the Town Council was formed, is unclear. Solicitors will clarify where this documentation might be held with Herefordshire Council but in the absence of the original, have suggested that a Statutory Declaration may be acceptable to the Land Registry.

006/24 Acquisition of Crooked Well meadow

The clerk reported that the solicitors have not yet commenced work on the requested searches. An invoice has been requested for the additional fees requested by the solicitors but not yet received.

007/24 Recreation Ground Tarmac Path

Potholes in the public right of way path across the Recreation Ground have been reported to BBLP and accepted by them for repair. The Assistant Clerk will clarify if or when these are to be repaired. In the meantime, it was suggested that grant funding from the Lottery or the Landfill

Communities fund might be available to fund repairs. This will be reviewed at the next meeting.

008/24 Toilet Block Refurbishment

It was agreed that the Management Committee be tasked with drawing up a specification for the refurbishment of the toilet block with a view to presenting their recommendations to a meeting of the Trust within the next few months.

009/24 Clerk's Report

The Clerk's report, as attached to these Minutes, was noted.

010/24 Financial Matters

a) Financial Report for period to 31.12.2023

This report was not yet available and will be presented to the next meeting of the Trust.

b) 2024/5 Operating Budget

The budget as attached to these Minutes was agreed.

c) Grant request to Kington Town Council for year 2024/5

As noted in the 2024/5 budget, it was agreed that a request for £97,000 from Kington Town Council for goods and services to maintain the Recreation Ground and Crooked Well, once acquired.

011/24 Next meeting and Items for next agenda.

The next meeting will take place on Monday 4th March 2024 at 6.00pm in the Old Police Station. The following items were raised for that meeting:

- Update on land registration
- Specification for refurbishment of the toilet block
- Update on pothole repairs

There being no further business, the meeting was declared closed.

KINGTON RECREATION GROUND TRUST

Meeting held on 15th January 2024

Agenda item 9: Clerk's report

This agenda item covers items which are for information only or for which there is no separate agenda item listed.

1. Shed Roof Repairs

At the last meeting authority was granted to the Clerk to progress the shed roof repair, subject to confirmation that the quotation provided for repair costs of £850.00 included repair materials used on a like for like basis. This has now been confirmed by the contractor and the repair will take place as soon as possible.

2. Flooding

As members will be aware, flooding in the early part of the month has affected the Recreation Ground with no lasting damage reported other than some of the logs left on the river bank were washed away. The area currently remains very wet.

3. Play area gate repairs

The rehangng of the play area gate was scheduled for to take place over the Christmas break.

KINGTON RECREATION GROUND TRUST

Summary payments & receipts account

	Year to 31.3.2023	Budget 2023-4	Forecast 2023-2024	Agreed budget 2024-5	Comments/notes
Receipts					
Cottage rental	£ 5,200	£ 5,200	£ 5,200	£ 5,200	
Bank Interest	£ -	£ -	£ -	£ -	
Other income (see below)	£ 4,350	£ 6,246	£ 6,841	£ 7,841	Note 1
Total income	£ 9,550	£11,446	£ 12,041	£ 13,041	
Payments					
Salaries	£ 10,919	£14,000	£ 12,077	£ 16,000	Note 2
Other	£ 72	£ 72	£ 72	£ 72	Bank charges
Total expenditure	£ 10,991	£14,072	£ 12,149	£ 16,072	
Income less expenditure	-£ 1,441	-£ 2,626	-£ 108	-£ 3,031	
Movement on reserves					
Opening balance	£ 6,812	£ 5,371	£ 5,371	£ 5,263	
Add: net expenditure	-£ 1,441	-£ 2,626	-£ 108	-£ 3,031	
Closing balance	£ 5,371	£ 2,745	£ 5,263	£ 2,232	

Notes:

1

Other income:

Year to 31.3.2023	Budget 2023-4	Forecast 2023-2024	Agreed budget 2024-5
	£	£	£
Vintage		450	450
Cricket Club	£ 900	£ 400	£ 1,000
Western Power	£ -	£ 41	£ 41
Danthers	£	£ 350	£ 350
Donation	£	-	£ 1,000
Salary support grant - KTC	£ 4,000	£ 4,000	£ 7,000
Other	£ 80		
Totals	£ 4,980	£ 5,241	£ 7,841

2 Salary payments assume groundstaff cover of 25 hours per week to include Crooked Well

FOR INFORMATION:

3

Town Council Grant Payment - Direct payments

Cottage Maintenance	£ 1,615	£40,000	£ 500	£ 48,000
Grass Cutting	£ 2,042	£ 2,000	£ 2,000	£ 5,000
Rec maintenance	£ 1,992	£ 2,500	£ 7,000	£ 30,000
Rec Running Costs	£ 1,692	£ 2,000	£ 2,000	£ 4,000
Equipment purchase	£ 9,712	£ -	£ -	£ -
Salary support	£ 4,000	£ 4,000	£ 4,000	£ 7,000
Asset transfer/legal fees				£ 3,000
	£ 21,053	£50,500	£ 15,500	£ 97,000