

Minutes of the Planning & Environment Committee Meeting

held on Monday 2nd June 2025
at the Old Police Station, Market Hall Street, Kington

PRESENT

Cllr. M. Woolford
Cllr. P. Sell
Cllr. E. Banks
Cllr. N. Cornish
Cllr. M. Fitton
Cllr. E. Rolls
Cllr. R. Widdowson

IN ATTENDANCE

Cllr. B. Bishop
Ruth Robinson – Assistant Clerk

Minute	Agenda item	
P&E 26/25	1	To elect a Chair of the committee for the forthcoming year It was agreed that Cllr. Martin Woolford be elected as Chair of the committee and to hold office until the next annual meeting of the Council. Cllr. Woolford signed a declaration of acceptance of office as chair of the committee.
P&E 27/25	2	Apologies, Declarations of Interest and Requests for Dispensation There were no apologies or Requests for Dispensation. Cllr. P. Sell declared a personal interest in Agenda Item 7c (allotments) and 7g (Churchyard).
P&E 28/25	3	Election of Vice Chair Cllr. Martin Fitton was duly elected as Vice Chair of the committee to hold office until the next annual meeting of the Council.
P&E 29/25	4	Minutes: Minutes of the meeting held on 12 th May 2025 were approved and the Chair was authorised to sign the Minutes as a true record of proceedings at that meeting.
P&E 30/25	5	To review terms and Reference for the Committee and consider any amendments required It was agreed to defer this item to the next Planning and Environment Committee Meeting.

6 Planning and Licensing Matters

a) Planning applications now due for consideration

- Ref: 251439
Site: Arrow Mills, Island Terrace, Kington
Dev: Tree works in a conservation area

Members deferred a decision on this application pending receipt of further information and an opportunity for some to visit the site.

b) To note planning decisions by Herefordshire Council since last meeting.

It was noted that the planning permission sought for felling the Lawson Cypress tree adjacent to the Cricket Club Shed in Kington Recreation Ground had been approved.

c) Preparation for large scale planning

It was agreed that a working party be assigned to provide more information and present their findings and further suggestions to a future Planning and Environment Committee meeting. Working party agreed as Cllrs. N. Cornish, R. Widdowson & M. Woolford.

7 Environmental Matters:

a) Town Centre

Members noted that work on the repairs to the Market Hall building have still not yet started. Clerk to, again, follow this up.

It was also reported that the directional signpost in Mill Street has been damaged. The Assistant Clerk will report this to Herefordshire Council for repair.

b) Planters and Floral Displays

There was nothing to report under this agenda item.

c) Allotments

Electrical work is still on track to take place during the summer

d) Footpath and highway matters

It was noted that there is a tree stump obstructing the Mill Street car park and suggested that a quote be sought for removal. Work on a damaged section of pavement in Bridge Street has not yet been repaired and will be followed up by the Assistant Clerk.

e) War Memorial

There was nothing to report under this agenda item.

f) Trees

This item was considered under agenda item 7(g) below.

g) Churchyard

The report from the arborist on tree safety was noted. It was agreed that a working party would review the recommendations prior to any further action.

h) Litter and pavement sweeping

A decision on a proposal submitted to the committee was deferred pending receipt proposed staffing review for the Town Council

P&E 33/25

8 Date and Time of next meeting

The next scheduled meeting of the planning & environment committee will take place on Monday 7th July at 6.00pm in the Old Police Station, Market Hall Street. There were no additional items raised for the agenda other than those mentioned previously.

There being no further business, the chairman declared the meeting closed.