

Minutes of the Planning & Environment Committee

held on Monday 1st December 2025
at the Old Police Station, Market Hall Street, Kington

PRESENT

Cllr. M. Woolford - Chair
Cllr. E. Banks
Cllr. B. Bishop
Cllr. R. Widdowson
Cllr. M. Fitton

IN ATTENDANCE

Liz Kelso – Town Clerk
Ruth Robinson – Assistant Clerk

1 member of the public

Minute	Agenda item
P&E 51/25	<p>1 Apologies, Declarations of Interest and Requests for Dispensation</p> <p>Apologies were noted from Cllrs. N. Cornish, J. Gardner, E. Rolls and P. Sell. There were no declarations of interest or requests for dispensation.</p>
P&E 52/25	<p>2 Minutes</p> <p>Minutes of the meeting held on 3rd November 2025 were approved and the Chair was authorised to sign the Minutes as a true record of proceedings at that meeting.</p>
P&E 53/25	<p>3 Planning and Licensing Matters</p> <p>a) Planning applications now due for consideration There were no planning applications now due for consideration.</p> <p>b) To note planning decisions by Herefordshire Council since last meeting. None noted</p>
P&E 54/25	<p>4 Environmental Matters:</p> <p>a) Town Centre There were no items to report under this agenda item</p> <p>b) Planters and Floral Displays It was noted that planters are now being cleared and prepared for the winter display with most planters now completed.</p> <p>c) Allotments There was nothing to note on this agenda item.</p>

d) Footpath and Highway matters

It was noted that the comments on parking on Old Eardisley Road have been passed to Herefordshire Council and the police.

A further complaint about parking on Market Hall Street has been received. Where the road is blocked by inconsiderate parking, police involvement might be an option although to prevent any parking, the clerk suggested a traffic regulation order might be more appropriate.

e) War Memorial

Members noted that a quote is to be obtained to improve the clarity of the lettering on the war memorial. Some funding for this work might be available from the War Memorials Trust and this will also be investigated before bringing recommendations to the committee at a later date.

f) Churchyard Maintenance

It was reported that the Church are to organise a volunteer day for work in the Churchyard and Cllr. E. Banks has received copies of the insurer recommendations and risk assessment requirements from the Assistant Clerk for this work. A date has not yet been set but this will probably take place in January.

A member of the public noted brambles from the Churchyard are present on the outside of the Churchyard wall and now rooting along the external pavement.

g) Litter and Pavement Sweeping

Cllr. Woolford noted that having raised the requirement for a pavement sweep with BBLP they have now agreed to undertake the work along the narrow sections of the walkways within the next few days. It was also noted that discussions with Herefordshire Council on the reallocation of their budget to Kington to enable the town council to employ a litter picker had not been possible.

h) Update on proposal for 20mph zone in Kington

Members noted that public support for a 20mph zone in Kington has been positive although Herefordshire Council, as highway authority, have stated that their policy is not to support such proposals within the county. However, some 20mph zones have been created in some parishes and it was agreed that the working party approach those parishes for advice on how this was achieved.

P&E 55/25

5 Update on Public Realm Funding

Cllr. Woolford noted that Balfour Beatty personnel were seen measuring areas within the town in order to provide detailed costings for the proposals recently. Whilst earlier correspondence stated that work must be completed by end March 2026, it has been that the deadline is not now fixed.

6 Date and time of next meeting

It was agreed that the next meeting take place on Monday 12th January 2026 at 6.00pm in the Old Police Station, Market Hall Street, Kington. There were no additional items requested for the agenda.

There being no further business, the meeting was declared closed.