

## Minutes of the Planning & Environment Committee

Monday 2<sup>nd</sup> March 2026

at the Old Police Station, Market Hall Street, Kington.

### PRESENT

Cllr. M. Woolford - Chair  
Cllr. B. Bishop  
Cllr. M. Fitton  
Cllr. E. Rolls  
Cllr. P. Sell  
Cllr. R. Widdowson

### IN ATTENDANCE

Liz Kelso – Town Clerk  
Ruth Robinson – Assistant Clerk  
2 members of the public

Minute	Agenda item
P&E 013-26	<p><b>1 Apologies, Declarations of Interest and Requests for Dispensation</b></p> <p>Apologies were noted from Cllrs. E. Banks and N. Cornish. Cllr. P. Sell declared a personal interest in agenda item 4 (c) relating to Allotments and 4(f) relating to Churchyard matters. There were no requests for dispensation.</p>
P&E 014-26	<p><b>2 Minutes</b></p> <p>Minutes of the meeting held on 2<sup>nd</sup> February were approved subject to correction of a typographical error, and the Chair was authorised to sign the Minutes as a true record of proceedings at that meeting.</p>
P&E 015-26	<p><b>3 Planning and Licensing Matters</b></p> <p>a) <b>Planning applications now due for consideration</b></p> <ul style="list-style-type: none"><li>Ref: 231167 Site: Land West of A4111, Kington Dev: Proposed commercial development site</li></ul> <p>Noting that this proposal included amended plans for the site, members resolved that the amendments to the proposals did not alter the comments previously made in connection with this application.</p> <p>b) <b>Planning enforcement action</b></p> <p>Members noted a report from Herefordshire Council’s Planning Enforcement officer with regard to a complaint regarding removal of a stone wall without planning consent, which concluded that no further action is to be taken, notwithstanding that the property lies within the conservation area of the town.</p>

- c) **Planning decisions by Herefordshire Council since the last meeting**  
None noted.

P&E 016-26

4 **Environmental Matters:**

a) **Town Centre**

It was noted that Hoople are how to repair the Market Hall on behalf of Herefordshire Council although it was suggested that they are unaware of the bricks held in the building. Repairs to the Coach House roof are expected to be undertaken at the same time as the main building repairs. Cllr. Woolford will follow this up.

b) **Planters and Floral Displays**

Spring bulbs are now emerging in the planters. A quotation for the planting and maintenance of planters during the summer is to be obtained.

c) **Allotments**

The planned work on the electricity pylons is currently in progress

d) **Footpath and Highway matters**

Members noted correspondence from a member of the public regarding inconsiderate parking and that an enforcement officer has been in attendance in the town on a daily basis. Most inconsiderate parking appears to be short term so not all offenders are caught. There appears to be little more that can be done by the Town Council.

Correspondence from a member of the public regarding dog mess was also noted. The Clerk outlined work that had taken place in previous years but not been completed or had not proven successful. Cllr. Bishop agreed to look into this further. In the meantime, quotations are to be obtained for up to six dog waste bins with accompanying emptying costs for consideration at a later meeting.

Finally correspondence was also noted on damage to signage at the end of Love Lane. Herefordshire Council's public realm contractor will no longer repair or replace such items free of charge so it was agreed that prices be sought from a contractor to repair/replace these items for consideration at a later meeting.

e) **War Memorial**

It was agreed that Cllr. Sell and the assistant clerk attend the War Memorial with a view to drafting a specification for improving the lettering on the stonework, replacing and repairing plaques and replacing the metal fencing around the War Memorial. The assistant clerk will also review external funding opportunities for this work.

f) **Churchyard Maintenance**

It was noted that a waste bin in the Churchyard is to be removed as it is attracting dog waste and is not emptied.

g) **Litter and Pavement Sweeping**

It was reported that the next litter pick by the Chamber of Trade will be prior to the start of the walking festival. A recent litter pick arranged by a member of the public

as reported in social media had not taken place. Some litter seems to be as a result of overflowing litter bins.

Cllr. Woolford has been in discussions with Herefordshire Council and it seems unlikely that funding might be made available for the town council to employ its own litter picker/street sweeper but when the new public realm contractor begins work for Herefordshire Council it is hoped the service might improve.

**h) Update on proposal for 20mph zone in Kington**

Whilst there was nothing to report under this agenda item, a request via social media for speed reduction in Hergest Road was noted. It is believed to be a 30mph limit at the location indicated. A request for a pavement along this road was outside the scope of authority for the town council but the narrow road was thought to preclude this.

**i) Flooding**

Noting correspondence from a member of the public regarding flooding, it was agreed that advice be sought from the flood risk group of Herefordshire Council.

**P&E 017-26**

**5**

**Update on Public Realm Funding**

It was noted that the coloured road surface is to proceed with a buff colour but is unlikely to take place under after June when the new public realm contractor is in place.

With regard to signage, new signage on the approaches to the town has been requested together with signage within the town to direct visitors. The Chamber of Trade is to consider this and put forward suggestions after their next meeting

**P&E 018-26**

**6**

**Date and time of next meeting**

The next Planning and Environment Committee meeting is scheduled for Monday 13<sup>th</sup> April at 6pm. Public Rights of Way and in particular the opening of the former tramway was requested as an agenda item.

There being no further business, the meeting was declared closed.