

Minutes of the Planning & Environment Committee

Monday 11th May 2026

6.00pm

at the Old Police Station, Market Hall Street, Kington

PRESENT

Cllr. P. Sell – Chair of the meeting
Cllr. B. Bishop
Cllr. N. Cornish
Cllr. J. Gardner
Cllr. R. Morgan
Cllr. E. Rolls
Cllr. R. Widdowson

IN ATTENDANCE

Michael Greenfield – Town Clerk
Ruth Robinson – Assistant Clerk

Minute	Agenda item	
P&E 025-26	1	Apologies, Declarations of Interest and Requests for Dispensation Apologies received from Cllr. M. Woolford. Cllr. P. Sell declared a personal interest in agenda item 4(c) (Allotments) and agenda item 4(f) (Churchyard Maintenance).
P&E 026-26	2	Minutes RESOLVED: That the Minutes of the meeting held on 13 April 2026 be approved, and that the Chairman of the meeting be authorised to sign them as a true record of the proceedings.
P&E 027-26	3	Planning and Licensing Matters
	a)	Planning applications now due for consideration <ul style="list-style-type: none">• Ref: 231767 Site: Arrow grange, Kington. HR5 3HD Appeal under Section 78, Town and Country Planning Act 1990. Noted.
	b)	Planning enforcement action, if any. Noted.
	c)	Planning decisions by Herefordshire Council since the last meeting. Noted.

4 Environmental Matters:**a) Town Centre**

Litter remains a concern within the town.

Noted.

b) Planters and Floral Displays

The planters are being stocked.

Noted.

c) Allotments

There is one allotment vacancy. Dung has been delivered.

Noted.

d) Footpath and Highway matters

To consider concerns regarding Route 44 café and to determine whether any actions or representations to relevant authorities is required:

A councillor reported receipt of correspondence from a local resident regarding lighting at the Route 44 premises.

It was reported that the lighting appears to be illuminated for most of the time and is alleged to be having a detrimental effect on the resident's home environment.

Concern was also raised about vehicles visiting the site while the Route 44 café is closed, as the premises remain illuminated.

The Committee noted that Herefordshire Council's Environmental Health Team is involved in the matter.

RESOLVED: That the Clerk write to Herefordshire Council's Environmental Health Officer requesting an update on the matter.

RESOLVED: That the Clerk contact Herefordshire Council's Planning Department to determine whether planning permission is required for the installation of a 'Milk Hub – 24-hour milk dispensing machine'.

To consider proposals for town signage from Cllr. Woolford.

RESOLVED: That a Working Group be formed to investigate town signage and related application submissions.

e) War Memorial

To consider response from War Memorial Grant Application regarding specific repair work to memorial:

Specific works are required, with cleaning, lettering and renovation identified as priorities.

RESOLVED: That a Working Group be formed to progress the War Memorial Grant and repairs.

f) Churchyard Maintenance

The Archdeacon visited Kington Churchyard and gave a positive response regarding the high standard of upkeep and maintenance.

Noted.

g) Litter and Pavement Sweeping

The Mayor visited Kington Primary School and gave a talk about the Council and local issues, including litter.

The Mayor requested that anti-litter posters be designed for display in the community.

The school provided posters, which are to be laminated and displayed. An Anti-Litter Club has been formed at the school.

The Committee thanked the pupils for their work.

RESOLVED: That the Clerk write to Kington Primary School to thank the pupils for the posters.

An update is required on the Burgage Wall collapse.

Noted.

h) Update on proposal for 20mph zone in Kington

No update; a response from Herefordshire Council is awaited.

Noted.

i) Emergency Plans

To consider the development of a combined Flood Plan and Emergency Plan:

RESOLVED: That the outgoing Mayor raise the development of a combined Flood Plan and Emergency Plan at the meeting on Thursday 21st May 2026, to establish whether a town-wide plan is required.

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| P&E 029-26 | 5 | Public Realm Funded works update
None reported.
This item was discussed as part of the proposals for town signage from Cllr. Woolford. |
| P&E 030-26 | 6 | Date and time of next meeting
The date of the next Planning and Environment Committee meeting is to be confirmed. |

There being no further business, the meeting was declared closed.