Kington Town Council

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Minutes of the Finance, Personnel & General Purposes Committee Meeting
Held on Monday 7th September 2026 at the Old Police Station, Market Hall Street, Kington

PRESENT	IN ATTENDANCE
Cllr. R. Banks - Chair	
Cllr. E. Banks	Michael Greenfield – Town Clerk
Cllr. B. Bishop	
Cllr. R. Morgan	Ruth Robinson – Assistant Clerk
Cllr. M. Woolford	

AGENDA Item	Minute	
1	F&GP 013-26	**To elect a Chair of the Committee for the forthcoming year** Cllr. R. Banks was nominated for election as Chair of the Committee for the ensuing year. **RESOLVED: That Cllr. R Banks be elected Chair of the Committee until the next Annual Meeting of the Council.** Cllr. R. Banks signed the Declaration of Acceptance of Office.
2	F&GP 014-26	**To receive apologies, declarations of interest and requests for dispensation** None were received. There were no request for dispensation.
3	F&GP 015-26	**To elect a Vice Chair of the Committee for the forthcoming year** Cllr. M Woolford was nominated for election as Vice Chair of the Committee for the ensuing year. **RESOLVED: That Cllr. M Woolford be elected Vice Chair of the Committee until the next Annual Meeting of the Council.**
4	F&GP 016-26	**Minutes** **Meeting held on 23rd February 2026** The Minutes of the meeting held on 23rd February 2026, which had been previously circulated, were approved and the chair authorised to sign as a true record of proceedings at that meeting.
5	F&GP 017-26	To review terms of reference for the committee and consider any amendments required **RESOLVED: That the Terms of Reference for the committee be approved subject to the following changes:**

- **Membership of the Finance Committee will be a minimum of 4 (four) councillors and a maximum of 7 (seven) councillors.**
- **The quorum for the Committee will be 4 (four).**

6 **F&GP 018-26** Financial Matters

a) To note report from the Internal Auditor Report for Year Ending 31.03.2026 and agree any actions arising therefrom

It was noted that some of the recommendations from the report had been implemented, with others to be decided upon.

b) To note changes to the Practitioner's Guide 2025

Noted.

c) To consider the draft Investment Policy and to recommend its adoption by Full Council.

RESOLVED: That the draft Investment Policy be approved and recommended to Full Council.

7 **F&GP 019-26** General Purposes

a) Buildings currently occupied by the Town Council and such other buildings that can be determined as Community Assets

There was nothing to report under this agenda item.

b) Provision for young people

The committee discussed the Youth Strategy proposals from Herefordshire Council. Concerns were raised about the financial contribution that was required and the support that would be provided to Kington young people, based on the model identified by Herefordshire Council.

RESOLVED: That the Youth Strategy proposals be added to the next Full Council agenda.

c) Public toilets

The Committee noted the possibility of taking on responsibility of the toilets situated at the Market Hall. Work is being undertaken by Herefordshire Council and is due for completion in November 2026.

Information is still required from Herefordshire Council in regards to the building and associated freeholds, Rights of Way and other areas for consideration.

There will need to be more detailed specifications prior to ownership being undertaken.

The Chamber of Trade have been engaged in the conversations on this subject.

RESOLVED: That Full Council convene a multi-institutional Working Party to develop a strategy for the acquisition of the toilet and lead on this report to Full Council, with a reporting line to the Finance Committee.

d) Tourism and Tourist Information Centre

It was reported that the Tourist Information Centre continues to operate successfully.

e) Arts, culture and museum provision

There was nothing to report under this agenda item.

f) Social care, support services, talk community and information and advice provision
There was nothing to report under this agenda item.
g) Markets
There was nothing to report under this agenda item.

8 **F&GP 020-26** To consider the resolution that due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda item in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)
RESOLVED: That due to the confidential nature of the business of the next agenda item, that members of the public be excluded from the following agenda item in accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 (3)

9 **F&GP 021-26** **Personnel Matters:**
a) To consider and decide on the staff review
RESOLVED: That Full Council recruits to a Deputy Clerk's Post – 16 hours per week, with a Projects Officer post being developed for 16 hours per week, which will require budgetary considerations.

b) To consider and decide on staffing matters
Noted.

10 **F&GP 022-26** Items for the next agenda
Draft budget 2027/28.

11 **F&GP 023-26** **Date of next meeting and items for the agenda**
The next meeting will take place on Monday 2nd November 2026 at 5.00pm.

There being no further business, the meeting was declared closed.

Chairman

Date: 2/11/26