



Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP
Telephone 01544 239098 email: clerk@kingtontowncouncil.gov.uk



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Minutes of the Town Council Meeting held on Monday 3 July 2017
The Old Police Station, Market Hall Street, Kington at 19:00.

There were no representatives of the police present
There were no members of the press present
There were seven members of the public present

PRESENT

Cllr Mr M Fitton, in the chair
Cllr Mr J Atkinson
Cllr Mr Richard Banks
Cllr Mr T Bounds
Cllr Mr J Dennis
Cllr Mr F Hawkins
Cllr Mr W Laurie
Cllr Mr R MacCurrach
Cllr Mrs E Rolls
Cllr Mr I Wood-Johnson

APOLOGY

Cllr Mrs C. Forrester
Cllr Mrs E Banks
Cllr Mrs P Prior
Cllr Mr B Widdowson

IN ATTENDANCE

Elizabeth Kelso (Clerk) Mary Tolhurst
Ward Councillor Terry James

The Mayor, Martin Fitton, welcomed everyone and opened the meeting at 19.00
Before the meeting began, Mayor Fitton paid tribute to Mr Edward Davies of Barton Farm and Mr Michael East (Wizard) of Lyonshall, both recently having passed away. Mayor Fitton commended both, in recognition of their individual, long-standing services to the Town. Cllr Bounds had represented the Town Council at Mr Davies' funeral service.

Item **Actions**

1 227-17 **APOLOGIES**
Apologies were received & accepted from Cllrs Forrester, Elizabeth Banks, Prior and Widdowson.

2 228-17 **DECLARATIONS OF INTEREST**

Name of Councillor	Item	Personal	Prejudicial
Cllr Rolls	Finance: item 11	✓	✓
Cllr Laurie	Planning: item 12	✓	✓

3 229-17 **TO CONSIDER ANY WRITTEN DISPENSATIONS RECEIVED**
The Clerk confirmed that there were no new written dispensations to consider. Cllr Widdowson has an extant dispensation.

- 4 **230-17** TO CONFIRM AND SIGN THE MINUTES OF THE LAST MEETINGS AS A TRUE RECORD (previously circulated)
It was proposed by Cllr Wood-Johnson and seconded by Cllr Dennis that the minutes of the meeting on 5 June 2017 be accepted and signed as a true record.
RESOLVED
That the minutes of 5 June were accepted and signed as a true record.
- 5 **231-17** TO RECEIVE REPORTS
- a**
To receive the Police report
There was no report available
- b**
To receive the Ward Councillor's report
Ward Councillor James confirmed that there was nothing to report that would not be discussed under later agenda items.
There were no questions for Ward Councillor James
- c**
To receive questions from members of the public
There were no questions.
- 6 **232-17** TO RECEIVE A REPORT FROM THE MAYOR
The Mayor reported that his time had been taken up with the Neighbourhood Plan and he had not attended any other functions.
He expressed grateful thanks to all who had helped with the distribution of the Special Neighbourhood Plan Issue of the Chronicle, the exhibition and general awareness-raising.
- 7 **233-17** TO RECEIVE A REPORT FROM THE CLERK
As this was Ms Kelso's first day in post, there was no report. Ms Kelso added that she was settling in and asked for some forbearance while she got to grips with the current projects, systems and procedures.
- 8 **234-17** TO DISCUSS AND DECIDE ON THE DOG CONTROL CONSULTATIONS (Public Spaces Protection Order, report circulated).
The draft Order was discussed
RESOLVED
It was agreed that Cllr Fitton would respond to the consultation, on behalf of the Town Council and request that Kington's Play Spaces are included on the list of controlled sites and emphasise the need for enforcement and additional signs. MF

Cllr Fitton will include Stonewater Housing Association in his response as some of the difficulties are in areas around their property. MF
- 9 **235-17** TO DISCUSS AND DECIDE THE PROVISION CCTV (FOR DOG FOULING)
Cllr Dennis tabled a report from the Task and Finish Group with recommendations for CCTV, enforcers, signage and more frequent cleansing.
RESOLVED
That the T&F group will further investigate any costings for signage and cameras, and bring this matter back to Full Council in September for a resolution. IW-J, JD, MF
- 10 **236-17** PROPOSED HEALTH COMMISSION ON THE REDESIGN OF COMMUNITY HEALTHCARE SERVICES IN KINGTON LOCALITY

Dr Alison Talbot-Smith and Dr Martin Samuels of the Clinical Commissioning Group presented the proposed Terms of Reference for the Commission. Its purpose will be the review community health services in the Kington area to assess how they can best support patients in their own homes. The CCG wish to form a working partnership between themselves, Kington Town Council and service providers with the Town Council chairing the Commission. The membership and scope of the Commission was discussed and it was proposed to invite the County Councillors representing the Area-Cllrs James, Phillips and Stilwell, representatives from the Parish Councils and the service providers.

RESOLVED

It was resolved that the Council should join and chair the Commission and be represented by Cllrs Fitton, Widdowson, Forrester, Banks and Dennis. The proposed membership of the Commission was agreed.

MF

11 237-17

FINANCE (Cllr Rolls leaves the chamber at 19.45)

To agree invoices for payment, as per schedule of payments (included)

Cllr Wood-Johnson objected to the invoice from Vision ICT for the website upgrade as the website is not all up to date. This was explained

Cllr Atkinson flagged up an incorrect payment for Turnham Green woodworks.

This was explained and the Clerk was instructed to clarify the situation

It was proposed by Cllr Atkinson and seconded by Cllr Laurie that the payments be taken en bloc,

CLERK

CLERK

payment to	reason for expenditure	Invoice number	Cost	Minute ref	recurring
	Reimbursement / payment to Councillors				
Esther Rolls	Reimbursement (KNP)	54	36.55		
HMR&C	Salary	44	820.77	Full 08/17	Y
Viking	Stationary	45	188.18	Full 08/17	Y
Viking	Stationary	46	219.77	Full 08/17	Y
Ian Selkirk	Internal Audit	47	275	Full 08/17	Y
J&P Turner	K.I.B.	48	320	Full 08/17	Y
R Bradbury	Neighbourhood Plan	49	35.86	Full 08/17	Y
Turnham Green	Neighbourhood Plan	50	20	Full 08/17	Y
Claire Rawlings	Neighbourhood Plan	51	1129	Full 08/17	Y
One Stop Print	Neighbourhood Plan	52	732.55	Full 08/17	Y
BOSS	Printing	53	198.82	Full 08/17	Y
Esther Rolls	Reimbursement (KNP)	54	36.55	Full 08/17	Y
KBS	Rec Grant	55	83.27	Full 08/17	Y

Countrywide	Rec Grant	56		177	Full 08/17	Y
(For information only)						
BT	Broadband & telephone	57		405.94	Full 08/17	Y
Lloyds Bank	Bank charges	58		3	Full 08/17	Y
Payment by means of a grant						
R Bradbury	Neighbourhood Plan	49		35.86		
Turnham Green	Neighbourhood Plan	50		20		
Claire Rawlings	Neighbourhood Plan	51		1,129		
One Stop Print	Neighbourhood Plan	52		732.55		
BOSS	Printing	53		198.82		
Esther Rolls	Reimbursement (KNP)	54		36.55		
Recreation Ground Trust)	(For information only)					
HMRC	Salary	9		93		

(Cllr Rolls returns at 19.50)

Payment of the invoices as scheduled was approved.

CLERK

12 238-17 PLANNING. To discuss the following planning application

(Cllr Laurie leaves the chamber at 19.50)

P171775/O: Outline application for the construction of 5 no. self-build dwellings together with associated access, carparking and landscaping at [Land at Newburn Farm, adjacent to Kingswood Road Kington](#).

The applicant and the architect were invited to comment on the application and to answer questions from Councillors.

The following points were discussed; the application was at variance with the Draft Neighbourhood Plan which is at Regulation 14 consultation was discussed. This proposed development was both outside the existing settlement boundary and the revised boundary identified in the Neighbourhood Plan. Sufficient sites within the settlement boundary had been identified in the Neighbourhood Plan to meet the Core Strategy housing targets for Kington. A number of possible development sites to the west of Kingswood Road, including this site, had been assessed in detail and excluded with the advice of the Neighbourhood Plan consultant landscape architect when the draft Plan was agreed by the Council.

Concern was expressed about the creation of a new access to Kingswood road, the visual impact of removing an important hedge that this would require and the impact that this might have on safety. There was support for the principle of self build and the size of the proposed individual plots.

A named vote was called for:

Supporting the application:
Cllr Rolls, Cllr MacCurrach
Not supporting the application:
Cllr Dennis, Cllr Hawkins, Cllr Atkinson, Cllr Fitton
Abstaining:
Cllr Richard Banks, Cllr Bounds, Cllr Wood-Johnson
RESOLVED
Kington Town Council does not support this application.
Cllr Laurie returns at 2025)

- 13** **239-17** TO RECEIVE AN UPDATE ON THE NEIGHBOURHOOD PLAN
Mayor Fitton confirmed that there will be a public meeting to discuss the NDP on Thursday 27th July. He expressed his grateful thanks to everyone who had helped in all aspects of preparation, printing and circulating of the latest information and questionnaire.
Cllr Atkinson suggested that some of the terminology used in the plan had seemed ambiguous and had caused some misinterpretation.
Cllr Fitton agreed to add an explanatory note to the library and shop window display. MF
- 14** **240-17** UPDATE ON LADY HAWKINS' SIX FORM
A draft letter had been received from the group seeking to retain the sixth form in which the decisions and procedures of the School Governors was reviewed with a request that the Council should become a joint signatory
RESOLVED
It was resolved that while it would not be appropriate for the Town Council to become a joint signatory, the Council should express its continuing support for retaining the sixth form.
- 15** **241-17** REPORTS FROM COMMITTEES CHAIRS
Committee minutes enclosed; no further reports offered.
- 16** **242-17** TO NOTE ANY MEETINGS ATTENDED BY COUNCILLORS
There were no notes on any meetings attended.
- 17** **243-17** TO RECEIVE QUESTIONS FROM COUNCILLORS
Cllr Rolls brought up a matter of the Planning Committee minutes note 021-17. The Tan House in Love Lane: one of the Burgage walls has been broken down. CLERK
The Clerk was asked to contact Mark Tansely.
Cllr Rolls asked that Kington Town Council revisit its 'emergency list' in the light of the recent London fire.
Cllr Bounds raised the question of procedure over the new Clerk's appointment.
Cllr Laurie asked for clarification on the protocol for the future.
- 18** **244-17** TO PRESENT ITEMS FOR INCLUSION ON THE NEXT AGENDA.
Update / report on the proposed redesign of community healthcare services in the Kington Locality
Website update progress report
Emergency situation response
Recreation Ground Trust report

The meeting ended at 20.55

Signed.....Mayor. Date