



Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP
Telephone 01544 239098 email: clerk@kingtontowncouncil.gov.uk



Minutes of the Town Council Meeting held on Monday 7 August 2017

The Old Police Station, Market Hall Street, Kington at 19:00.

There were no representatives of the police present

There was one member of the press present

There was one member of the public present

PRESENT

Cllr Mr M Fitton, in the chair
Cllr Mr J Atkinson
Cllr Mrs E Banks
Cllr Mr J Dennis
Cllr Mrs C. Forrester
Cllr Mr F Hawkins
Cllr Mr W Laurie
Cllr Mr R MacCurrach
Cllr Mrs P Prior
Cllr Mrs E Rolls
Cllr Mr B Widdowson
Cllr Mr I Wood-Johnson

APOLOGY

Cllr Mr Richard Banks
Cllr Mr T Bounds

IN ATTENDANCE

Elizabeth Kelso (Clerk)

Mary Tolhurst
Ward Councillor Terry James

| Item | Actions |
|--|--|
| 1 <u>245-17</u> <u>APOLOGIES</u> | |
| | Apologies were noted from Cllr. Richard Banks and Cllr. Tom Bounds |
| 2 <u>246-17</u> <u>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</u> | |
| | There were no declarations of interest. The Clerk confirmed that there were no new written dispensations to consider. Cllr Widdowson has an extant dispensation. |
| 3 <u>247-17</u> <u>TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF 3 JULY AS A TRUE RECORD (previously circulated)</u> | |
| | It was proposed by Cllr Wood-Johnson and seconded by Cllr Prior that the minutes of the meeting of 3 July be accepted as a true record |
| | <u>RESOLVED</u> The minutes of the meeting of 3 July were accepted as a true record. |

4 248-17 PUBLIC PARTICIPATION

- a To receive the police report
The police were not in attendance but had submitted a written report, highlighting:
- The first stage of the community CCTV has been installed: this covers Church Street, Mill Street and half of High Street. The other cameras for the far end of Kington Town and Kington Primary school will be installed shortly.

Kington Town Council formally recorded thanks to the Kington Lions for their financial support for the project.

- Crimes of note:

Between the 23rd and 24th of July an attempted burglary, non-dwelling, of a business premise in Kington, damage caused to glass panel in door. No entry gained.

Between the 2nd and 3rd of August persons unknown have broken into a shed in a residential area of Kington, and stolen motorbike attachments.

- b To receive the Ward Councillor's report
Ward Councillor James updated members on financial matters in the public arena, concerning Herefordshire Council.
He also expressed concern over potential closures of some residential homes after Care Quality Commission inspections.
Responding to questions, Ward Councillor James confirmed that Herefordshire Council had not been given any extra funding for residential homes.
Ward Councillor James also confirmed that the sales of the Herefordshire Tenant Farms were still ongoing: some tenants had purchased the farms they were working, and some farms had been sold to other landlords who were allowing the current tenants to keep their tenure.
- c Matters raised by members of the public
There were no matters raised under this agenda item.

5 249-17 INFORMATION ITEM: TO RECEIVE THE MAYOR'S REPORT

The Mayors report had been circulated with the paperwork. Mayor Fitton added that he had been made aware of a possible new occupant in the old HSBC building.

6 250-17 INFORMATION ITEM: TO RECEIVE THE CLERK'S REPORT

The Clerk's report, which had been previously circulated, was noted.

7 251-17 FINANCE MATTERS

- a To agree payments, as attached
It was proposed by Cllr Widdowson and seconded by Cllr Wood-Johnson that the schedule of payments be taken en block

| payment to | reason for expenditure | Invoice number | | Cost | Minute reference |
|--|------------------------------------|----------------|--|---------|------------------|
| Reimbursement / payment to Councillors | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | Schedule of Payments | | | | |
| HMRC | Salary (July) | 62 | | 1404.97 | Full 08/17 |
| Leominster Town Council | Room hire for Market TownForum | 63 | | 24.00 | Full 08/17 |
| KBS | Rec Grant: Shelter repairs | 64 | | 75.43 | Full 08/17 |
| E. Kelso | Reimbursement - Stationery | 65 | | 53.31 | Full 08/17 |
| KFS | Rec Grant. | 66 | | 157.60 | Full 08/17 |
| Vision ICT | Email address | 67 | | 18.00 | Full 08/17 |
| BOSS | Printing | 68 | | 1082.78 | Full 08/17 |
| BOSS | Printing | 69 | | 21.79 | Full 08/17 |
| C. Kibblewhite | Neighbourhood Plan | 70 | | 800.00 | Full 08/17 |
| Countrywide | Rec. Grant | 71 | | 177.00 | Full 08/17 |
| npower | Rec Grant | 72 | | 80.51 | Full 08/17 |
| Lloyds Bank | Bank Charges | 73 | | 3.00 | Full 08/17 |
| PEAC | Printer Lease | 74 | | 196.08 | Full 08/17 |
| | | | | | |
| | | | | | |
| | Payment by means of a grant | | | | |
| C. Kibblewhite | Neighbourhood Plan | 70 | | 800.00 | |
| KBS | Rec Grant: Shelter repairs | 64 | | 75.43 | |
| KFS | Rec Grant. | 66 | | 157.60 | |
| Countrywide | Rec. Grant | 71 | | 177.00 | |
| npower | Rec Grant | 72 | | 80.51 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Recreation Ground Trust | (For information only) | | | | |
| HMRC | Salary | | | 93.00 | |

b To set up a grants panel for 2017-18

The Clerk will contact all applicants for spring grants to apologise for the slippage, and to ask those whose event had passed if they would like to amend their applications.

A grants panel consisting of Cllrs MacCurrach, Bounds, Rolls and Wood-Johnson was agreed. A panel meeting date is to be set up once the Clerk has contacted all applicants.

8 252-17 PLANNING MATTERS: TO CONSIDER FURTHER COMMENTS/OBSERVATIONS ON THE FOLLOWING APPLICATION FOLLOWING AMENDMENT TO APPLICATION:

Ref. 171649

Site: Land adjacent to Stonewood Cottage, Oxford Lane

Development: Proposed house and garage (amended site location)

It was noted that a previous application for this site had already been refused by the Planning Committee: this is a new, but amended application for the same site.

RESOLVED

It was resolved that the previous comments as submitted to the planning authority be reiterated.

9 253-17 INFORMATION ITEM: TO RECEIVE REPORT ON INDEPENDENT HEALTH COMMISSION MEETING

Cllr Fitton updated members.

This was to be a partnership project between the Clinical Commissioning Group and Kington Town Council: There was some discrepancy as to which organisation were taking the lead in this.

All agreed that the Clinical Commissioning Group had the expertise and that would take authorship of the final report. Kington Town Council had identified members to represent the town.

Councillors who attended agreed that there had been a good dialogue and a broad scope to the investigation.

It was noted that there had been a well-attended public consultation event before the meeting

Cllr Dennis (PPG rep) expressed concern that the Patient Participation Group meetings had been cancelled and asked that one be called before the 27 September, the date of the next IHC meeting.

RESOLVED

The Mayor and Clerk would write to the Practice Manager.

MF, LK

It was noted that all future partnership meetings will be open to the public: next meeting is 6-8pm on Wednesday 27 September.

It was noted that more public engagement events were taking place around the county.

10 254-17 INFORMATION ITEM: TO RECEIVE UPDATE ON NEIGHBOURHOOD DEVELOPMENT PLAN

Mayor Fitton updated members:

The final consultation meeting had been held and there had been general support for the potential identified housing sites.

The NDP group were still looking at the submitted questionnaires and comments.

The NDP group expected to need further discussions and some revising of the Plan before it was considered complete.

11 255-17 TO CONSIDER WHETHER TO CREATE AN EMERGENCY PLAN FOR KINGTON
Noting that in the matter of any large scale emergency the emergency services would take control, it was agreed that a task and finish group be set up to draft a basic emergency plan for further consideration. The group, consisting of Councillors E. Rolls, R. Widdowson and C. Forrester would aim to report back to Full Council in November.

12 256-17 INFORMATION ITEM: TO NOTE REPORTS FROM COMMITTEES
Reports from Committees were noted.

13 257-17 INFORMATION ITEM: REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED
Cllr Widdowson: Library Group. The Library Development Group are planning a day of events in the Kington Library on 21 October. It had also been planned to reinstate 'The Library' on that day to replace 'The Kington Centre' but this had been vetoed by the Cabinet Member: the day of activities was still going ahead with childrens' activities in the morning and a drama event in the afternoon. There were still problems with gaining out-of-hours access

Cllr. Forrester reported on the unsuccessful City of Culture bid but noted that the Cultural Partnership will continue and activities planned will take place, including the Festival of Makers next year.

14 258-17 TO CONSIDER ITEMS FOR INCLUSION ON NEXT AGENDA
Asset Transfer
Street Cleansing
Parking in Harp Yard
Access to OPS for those with disabilities/mobility difficulties
Dog fouling
Retirement of the Recreation Ground Groundsman
Public thanks to Gary Burnett for his work with the Fire Service

15 259-17 STAFF MATTERS
Due to the confidential nature of discussion under this agenda item, it was resolved that members of the public be excluded in accordance with the Public Bodies (Admission to Meetings) Act 1960 (3)

Following discussion on procedures adopted to appoint the Clerk, it was agreed to ratify the appointment of Mrs. Elizabeth Kelso as Clerk to Kington Town Council with effect from 1st July 2017. It was further agreed that the Personnel Committee be hereby authorised to discuss and issue a formal contract of employment for the Clerk.

There being no further business, the Chairman declared the meeting closed at 20.35

Signed.....Mayor. Date