



Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP
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Minutes of the Town Council Meeting held on Monday 4 September 2017

The Old Police Station, Market Hall Street, Kington at 19:00.

MEMBERS PRESENT

Cllr Mr M Fitton, in the chair
Cllr Mr J Atkinson
Cllr Mrs E Banks
Cllr Mr Richard Banks
Cllr Mr T Bounds
Cllr Mr J Dennis
Cllr Mr F Hawkins
Cllr Mr W Laurie
Cllr Mr R MacCurrach
Cllr Mrs P Prior
Cllr Mrs E Rolls
Cllr Mr I Wood-Johnson

IN ATTENDANCE

Liz Kelso – Clerk
Mary Tolhurst – Assistant
1 police representative
5 members of the public

Agenda Item	Minute	Action
1	<u>260-17</u>	<u>APOLOGIES</u> Apologies were noted from Cllrs Forrester, Widdowson and Ward Cllr James.
2	<u>261-17</u>	<u>DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION</u> There were no declarations of interest. The Clerk confirmed that there were no new written dispensations to consider. Cllr Widdowson has an extant dispensation.
3	<u>262-17</u>	<u>TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF 7 AUGUST AS A TRUE RECORD (previously circulated)</u> Subject to the amendment of two typographical errors, it was agreed that the Minutes of the meeting held on 7 th August be approved and that the Chairman be authorised to sign the Minutes as a true record of proceedings at that meeting.

4 263-17 PUBLIC PARTICIPATION

a To receive the police report

CPSO Boden reported two crimes since August 4th.

Criminal damage to a vehicle in the co-op car park and a multiple break-in to the allotments sheds with a variety of hand tools stolen.

The next PACT surgery will be on Thursday 14 September, at the Cattle Market.

Property marking is always carried out by the Police for free at these events.

There had been good attendance at the Vintage Show.

CPSO Boden reported that the CCTV scheme was now partly installed with one set working. Remote viewing will be available via the Police Station.

The scheme has now been fully funded: the Police and the Town Council again expressed grateful thanks to the Kington Lions for providing the funding.

b To receive the Ward Councillor's report

Ward Councillor James had sent his apologies and was not present.

c Matters raised by members of the public

- i A member of the public raised the matter of dilapidated seating, overgrown footpaths and general shabby appearance of the approaches to the town. A small group of volunteers have carried out some remedial work and tidying on these, but would prefer to have the support of the Council for what they are doing.

It was **noted** that this will be referred to the Environment Committee for further action

- ii A member of the public brought up the matter of speeding vehicles along the Victoria Road. This will be referred to the Police

5 264-17 INFORMATION ITEM: TO RECEIVE THE MAYOR'S REPORT

The Mayor gave a verbal report on his activities since the last meeting, including the Kington in Bloom event where he had looked at all the entrants' gardens and presented the prizes at the event hosted by Arrow Mill Garden Centre.

6 265-17 INFORMATION ITEM: TO RECEIVE THE CLERK'S REPORT

The Clerk's report had been circulated with the paperwork. She added that there had been some interest in the Recreation Ground Handyperson vacancy.

There was some discussion over how far the Lengthsman's responsibility extended with footpaths within the town boundary.

It was requested that the old 'Road Closed' signs in Headbrook be removed.

The Clerk agreed to deal with this.

CLERK

a

PaymentsThe following payments were **agreed**:

payment to	reason for expenditure	Invoice number	Cost £	Min ref	recurring
Reimbursement / payment to Councillors					
Payment by means of a grant					
R. Bradbury	Neighbourhood Plan	78	32.45		
KBS	Rec Grant	81	25.89		
KFS	Rec Grant	82	7.12		
J & P Turner	Kington in Bloom	83	453.75		
Mrs. F. White	Rec Grant	85	58.60		
	Schedule of Payments				
HMR&C	Salary	77	520.16	Full 09/17	y
R. Bradbury	Neighbourhood Plan	78	32.45	Full 09/17	y
Viking	Admin - Stationery	79	69.32	Full 09/17	y
Vision ICT	Website Hosting	80	252.00	Full 09/17	y
KBS	Rec Grant	81	25.89	Full 09/17	y
KFS	Rec Grant	82	7.12	Full 09/17	y
J & P Turner	Kington in Bloom	83	453.75	Full 09/17	y
SLCC	Admin - Subscription	84	78.00	Full 09/17	y
Mrs. F. White	Rec Grant	85	58.60	Full 09/17	y
Recreation Ground Trust	(For information only)				
HMRC	Salary		93.00		

b To consider application for funding of £500.00 to support Kington Show

It was **agreed** that this application be taken outside of the usual procedures for considering applications for grants, in view of the timescales for the Kington Show.

After a brief discussion, it was **agreed** that an offer of £500.00 be made to Kington Show to support the mobility bus, subject to the usual terms and conditions.

CLERK

8 267-17 PLANNING MATTERS

To consider a response to planning application ref. 172565 & 6, 1 – 3 Church Street, Kington: ATM installed through the front elevation and two illuminated fascia signs (retrospective).

RESOLVED

That this application be supported

9 268-17 INFORMATION ITEM: TO RECEIVE REPORT ON INDEPENDENT HEALTH COMMISSION MEETING

Mayor Fitton gave a verbal update on last the meeting of the Independent Health Commission. The next meeting will be on Wednesday 27 September, 6-8pm Cllr Dennis added that the is to be a further CCG public consultation meeting on Wednesday 13 September in the Masonic Hall and encouraged all to attend to give their opinions.

This will be followed up by a further summary / presentation of the findings on 3 October, also at the Masonic Hall.

10 269-17 INFORMATION ITEM: TO RECEIVE UPDATE ON NEIGHBOURHOOD DEVELOPMENT PLAN

Mayor Fitton reported that the Neighbourhood Planning Group was currently working through the modifications that had been suggested at the consultation stage. He planned to bring this document to a later meeting for further discussion once all the modifications have been completed.

11 270-17 INFORMATION ITEM: TO NOTE REPORTS FROM COMMITTEES

Members noted the reports from Committee meetings that had taken place since the last full council meeting.

12 271-17 INFORMATION ITEM: TO NOTE REPORT ON COMMUNITY ASSET TRANSFER

There was nothing further to report on this agenda item but it was noted that the current group of Members authorised to enter into discussions with Herefordshire Council may require one or two additional Members in light of potential conflicts of interest and/or planned absence of one or more Members. It was agreed that Cllr. Rolls be authorised to join the working party.

13 272-17 INFORMATION ITEM: REPORTS FROM COUNCILLORS ON MEETINGS ATTENDED

No reports presented.

14 273-17 REPAIRS TO ST. MARY'S CHURCHYARD WALL

Members noted a paper summarising the procedures of the Environment Committee regarding the required repairs to the Churchyard Wall. A total of six local companies had been approached to provide a quotation for the work, based upon a specification approved by the Committee but only one had provided the quotation, now to be considered.

It was proposed by Cllr Atkinson and seconded by Cllr MacCurrach that the quote, at a budget price of £9,800.00 be accepted.

RESOLVED

That the quote be accepted. The Clerk was authorised to advise the builder accordingly and ascertain when work can commence.

CLERK

15 274-17 PURCHASE OF REPLACEMENT LAPTOP

The Clerk explained that the laptop she is using in the office has failed on several occasions due to an inadequate processor for the job it is meant to do.

It was proposed by Cllr Wood-Johnson and seconded by Cllr Rolls that the Council agrees for the purchase of a new office laptop up to a value of £500.

Resolved: that the Clerk be authorised to purchase a new laptop up to a value of £500.00

16 275-17 INTERIM REPORT ON RESPONSE TO DOG CONTROL ORDERS AND CONSIDER PURCHASE OF NOTICES AT A BUDGET PRICE NOT TO EXCEED £100.00.

The Clerk explained that Herefordshire Council's Dog Control Orders apply to all public open spaces and pavements within Kington but lack of enforcement activity often leads to inconsiderate dog owners ignoring or being unaware of the requirements contained within the orders.

After discussions, the Local Authority has agreed to include Kington Town Council's Recreation ground Play Area in the list of named dog exclusion areas. Notices warning dog owners of the need to pick up after their dog are no longer available free of charge. It was **agreed** that a small supply of notices be purchased aimed at encouraging dog owners to be more responsible for health reasons at a cost not to exceed £100.00

Cllr. Wood-Johnson and the Clerk were delegated authority to design an appropriate sign.

**IWJ,
CLERK**

17 276-17 STREET CLEANING

The Clerk explained that the roads were cleansed on a rota.

Councillors expressed concern that pavements and the town's alleyways were not being dealt with: there was an ensuing discussion about the responsibilities of the Lengthsman and BBLP.

The Clerk was asked to find out what happens about this in the other market towns.

CLERK

18 277-17 TO CONSIDER ITEMS FOR INCLUSION ON NEXT AGENDA

Christmas Lights

Sandbags: this will have been looked at by a working party

Communications

ER, BW,CF

19 278-17 DATE OF NEXT MEETING

The next meeting will take place on Monday 2nd October 2017 at 7.00 pm at The Old Police Station, Market Hall Street, Kington.

20 279-17 STAFF MATTERS

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is it was agreed that Members of the public be excluded from this agenda item.

After a brief discussion, it was agreed to accept the job description for the Clerk as tabled at the meeting and proposed by the Personnel Committee.

It was further noted that the Clerk's job description be reviewed once the Community Asset Transfers have been completed.

There being no further business, the meeting was declared closed at 20.00.