



Kington Town Council

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Minutes of the Services Committee Meeting

held on Monday 14th August 2017 at
The Old Police Station, Market Hall Street, Kington HR5 3DP

PRESENT

Cllr. R. Widdowson (Chair)
Cllr. Mrs. E. Banks
Cllr. Mr. T. Bounds
Cllr. Mr. F. Hawkins
Cllr. Mrs. P Prior

IN ATTENDANCE

Liz Kelso (Clerk)

	<u>Agenda item</u>		<u>Actions</u>
<u>Serv 021-17</u>	1.	Apologies Apologies were noted from Cllr. M. Fitton & Cllr. C. Forrester	
<u>Serv 022-17</u>	2.	Minutes of the meeting held on 19th June 2017 Subject to a small amendment by the removal of the word “very” from the draft Minutes presented at the meeting, it was agreed that the Minutes of the meeting held on 19 th June which had been previously circulated, be signed by the Chairman as a true record of proceedings at that meeting.	
<u>Serv 023-17</u>	3.	Declarations of Interest and requests for dispensation There were no declarations of interest and no requests for dispensation.	
<u>Serv 024-17</u>	4.	Market Hall notice board This item was requested at the last meeting. It was agreed that Cllr. Widdowson would speak to the Market Hall regarding the placing of notices on the outside of the notice boards.	RW
<u>Serv 025-17</u>	5.	Communications with Balfour Beatty Living Places This item had been raised at the last meeting. It was confirmed that all communication with Balfour Beatty as public realm contractor on behalf of the Town Council should be through the Clerk.	Clerk

Standing Items

- **Buildings currently occupied by the Town Council and such other buildings that can be determined as Community Assets**

The transfer of the buildings under the Community Asset Transfer has been covered within the Full Council meeting.

It was felt that the Old Police Station would require some updating to provide an appropriate Town Council office for residents to access. In particular, it was noted that access for residents with disabilities is not ideal as the entrance slope has a sharp bend making navigation with a wheelchair or mobility scooter difficult and the corridor leading to the Council office is similarly too narrow for wheelchair access. It was agreed to discuss this with Herefordshire Council before the building is transferred. It was also agreed that a new sign at the front will be required.

- **Provision of public conveniences**

A complaint has been received that the accessible toilet for those with disabilities remains locked all day. Herefordshire Council has advised that the toilets require a key which is available at the Library but the library is not open every day. It was agreed to consider an alternative venue for the key such as the Market Hall. Cllr. Widdowson agreed to discuss this with the Markets Group.

RW

- **Provision for young people**

There was nothing to report under this heading

- **Play area provision**

This is currently under review by the Recreation Ground Trust

- **Tourism and Tourist Information Centre**

It was noted that the website is particularly effective.

- **Arts, culture and museum provision**

A fee of £20.00/hour has been agreed for out of hours access to the library which was felt to be reasonable. Herefordshire Council has indicated that a member of staff will need to be available for any out of hours access to the building. This means that the event on 21st October can go ahead and will include activities for children and an exhibition. National libraries week will precede this event.

The Made in the Marches event will take place in May.

It is likely that the artwork made up of litter collected from the roadsides will move to the Market Hall.

- **Social care, support services and information and advice provision**

It was noted that WISH are no longer holding sessions in the library as there had been little take up.

- **Health provision and care**

This is now covered in Full Council. The next public meeting of the Health Review Commission will meet on 27th September.

- **The leisure centre**

The two year trial by Halo ends this year. It was agreed to invite a speaker to the October/November meeting.

- **LHS Foundation/Education provision**

It was noted that the new Headteacher starts in September.

- **Markets**

A new café has now opened in the market. Cllr. Widdowson is to meet with the Market Group next week.

RW

Serv 027-17

8. **Items for the next agenda**

BBLP policy on pothole repairs

The meeting was closed at 19.50 hrs

Signed

Chair of Services Committee

Date