



Kington Recreation Ground Trust

Charity No. 520963.

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Minutes of the meeting of the Kington Recreation Ground Trust held at 6.00pm on Monday 1st October 2018 at the Old Police Station, Market Hall Street.

Present: Cllr. M. Fitton (Chair)
Cllr. E. Banks
Cllr. R. Banks
Cllr. J. Dennis
Cllr. F. Hawkins
Cllr. R. MacCurrach
Cllr. L. Rees
Cllr. E. Rolls
Cllr. R. Widdowson
Cllr. I. Wood-Johnson

In attendance: Liz Kelso Clerk

099/18 **Apologies**

Apologies were noted from Cllrs. J. Atkinson, T. Bounds, C. Forrester, and P. Prior

100/18 **Declarations of Interests and requests for dispensation**

Cllr. Fitton declared a non disclosable interest in agenda item 6(a), having previously used the contractor being considered. There were no other Declarations of Interest and no requests for dispensation.

101/18 **Minutes of the Trust meeting held on 3rd September 2018**

It was agreed that the Minutes of the meeting held on 3rd September 2018 as previously circulated be signed by the Chairman as a true record of proceedings at that meeting.

102/18 **Clerk's Report**

The Clerk's report, as attached to these Minutes, was noted.

103/18 **Report from Management Group**

Members noted that the Recreation Ground Management Group had met in the Recreation Ground on 19th September. A copy of the notes from that meeting are attached to these Minutes.

104/18 **To consider quotations for works to be undertaken, funded through Derbyshire Environmental Trust**

(a) **Footpaths**

Cllr. Fitton declared a non-disclosable interest in this agenda item. Members noted that the specification for the additional footpath on the Recreation Ground and in Crooked Well meadow had been sent to six contractors all but one of whom had either failed to submit a quote or had indicated that they would not be in a position to undertake the work. As a result, only one quotation was available for consideration. It was agreed that as all efforts had been made to attract quotations from contractors, the one received could be considered. After due consideration, it was agreed to accept the quotation for the provision of footpaths as per the specification in the Recreation ground and in Crooked Well at a total cost of £7674.22 plus VAT.

(b) **Benches**

This item was deferred so additional price indications could be sought.

(c) **Notice Board**

This item was deferred to the next meeting.

105/18 **Events on the Recreation Ground**

This item was deferred to a later meeting so that a charging structure can be considered.

106/18 **Community Asset Transfer**

The Clerk provided an update on the transfer of green spaces under the Community Asset Transfer and noted that a meeting will take place during the forthcoming week to discuss the transfer further with Herefordshire Council.

107/18 **Acquisition of small parcel of land at Crooked Well**

The Mayor provided an update on the acquisition of a small parcel of land at Crooked Well currently in private ownership and noted that all documents are now signed so the transfer now needs to be registered. The land is being gifted to the Town Council and it is proposed that the donor be recognised through a bench with a plaque to be installed on or near the land. The Mayor was thanked for his efforts to bring this matter to a satisfactory conclusion.

108/18 **Banking arrangements**

It was agreed that the Clerk be authorised to make arrangements for the bank accounts in the name of Kington Recreation Ground Trust to be moved to Unity Bank to facilitate the financial management of the Trust through secure online banking. Members noted that moving the account will incur a monthly charge of £6.00 but this was felt to be reasonable in light of the ease of accessing financial information online. Authorised signatories on the account will remain as previously agreed and arrangements for two Councillors to authorise payments and transfers will be maintained.

109/18 **Health and Safety**

It was agreed that Health and Safety should be a standing item on this agenda in future.

It was further agreed that advice would be sought from Western Power on the cables running through the Recreation Ground and their proximity to the trees with a view to reporting to a later meeting of the Trust.

110/18 **Next agenda**

The following items were raised for the next agenda:

- Toilet block repairs and refurbishment
- Additional play equipment for children with disabilities

111/18

Next Meeting

The next meeting will take place on Monday 5th November at 6.00pm at the Old Police Station, Market Hall Street, Kington.

There being no further business, the meeting closed at 7.00pm

Appendix
KINGTON RECREATION GROUND TRUST
Meeting held 1st October 2018
Agenda item 4: Minute ref. 102/18
Clerk's Report

1. Handwash units

A date for the first visit of the engineer to maintain the handwash units is awaited

2. Recreation Ground Users

A meeting of the users group is to be arranged although the junior football group have now formally booked their matches and training sessions into the diary.

3. Trees

The planning application for work on the trees as agreed at the last meeting is currently under consultation by Herefordshire Council.

It was noted that a tree branch had broken and become entangled with electricity cables. These had been freed by contractors working for the electricity supply company.

4. Sanitary waste disposal

The disposable bins are now in place and their effectiveness will be reviewed once the initial delivery has been used up.