



Kington Town Council

The Old Police Station, Market Hall Street, Kington, HR5 3DP
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Minutes of the Finance & General Purposes Committee Meeting
held on Monday 4th March 2019 in The Old Police Station.

PRESENT	APOLOGY
Cllr. Mr. R. Widdowson (Chair)	Cllr. T. Bounds
Cllr. E. Banks (agenda item 5 onwards)	
Cllr. R. Banks	Cllr. C. Forrester
Cllr. F. Hawkins	
Cllr. M. Fitton	
Cllr. E. Rolls	

In attendance:

Liz Kelso - Clerk

Agenda Item		<u>Actions</u>
F&GP 043-18	1. Apologies, Declarations of interest and requests for dispensation Apologies were noted from Cllrs. T. Bounds and C. Forrester. There were no declarations of interest and no requests for dispensation.	
F&GP 044-18	2. Minutes of the meeting held on 22nd October 2018 The Minutes of the meeting held on 17 th December 2018 were approved and the Chairman authorised to sign the Minutes as a record of proceedings at that meeting.	
F&GP 045-18	3. Current expenditure report The Clerk presented a report showing current expenditure against budget noting that in general expenditure was in line with expectations. However it was noted that analysis of administrative expenditure was difficult with the current manual recording system which did not lend itself to analysis of expenditure from precept versus reserves. It was agreed to consider the purchase of accounting software to facilitate more meaningful analysis of expenditure against budget.	
F&GP 046-18	4. Financial examiners report This item was deferred as the financial examiner had not completed a report.	
F&GP 047-18	5. Forward Plan Cllr. R. Banks presented a format for forward planning which members felt to be well presented and easy to understand. It was agreed that the	

Cllrs. R. Banks and R. Widdowson and the Clerk provide an updated report at the next meeting.

F&GP -48-18

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Grant Policy

Members agreed the revised grant policy as produced to the meeting. It was further agreed that the wording of the guidance notes for applicants should be reviewed to make the notes a little clearer.

It was further agreed to return to the schedule whereby grants are considered in April and October each year; the dates having slipped in recent years.

F&GP 049-18

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Next Agenda

There were no items raised for the next meeting.

F&GP 050-18

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Next meeting

The next meeting will take place on Monday 8th July at 09.30 am in the Old Police Station.

Signed

Chairman

Date