



Kington Town Council

The Old Police Station, Market Hall Street, Kington, HR5 3DP
Telephone 01544 239098 email: clerk@kingtontowncouncil.gov.uk



.....
Minutes of the Finance & General Purposes Committee Meeting
held on Monday 6th January 2020
in The Old Police Station.

PRESENT

IN ATTENDANCE

- | | |
|---------------------------|-------------------|
| Cllr. R. Banks - Chairman | |
| Cllr. E. Banks | Liz Kelso - Clerk |
| Cllr. M. Fitton | |
| Cllr. R. Griffiths | |
| Cllr. F. Hawkins | |
| Cllr. E. Rolls | |
| Cllr. R. Widdowson | |

	<u>Agenda Item</u>	<u>Actions</u>
F&GP 001-2020	1. Apologies, declarations of interest and requests for dispensation Apologies were noted from Cllr. T, Bounds. There were no declarations of interest and no requests for dispensation.	
F&GP 002-2020	2. Minutes of the previous meeting Subject to the amendment of a small typographical error, minutes of the meeting held on 25 th November 2019 were adopted and the Chairman authorised to sign the minutes as a true record of proceedings at that meeting.	
F&GP 003-2020	3. Review of current expenditure against budget The review of current expenditure against budget was noted. There were no items of significance where expenditure was substantially different from that expected although it was noted that invoices in relation to the election had not yet been received. The Clerk indicated that she expected a surplus for the financial year brought about largely from an underspend on anticipated projects in the recreation ground, delays in acquiring Crooked Well Meadow and income from grant funding for expenditure within the recreation ground. It was agreed to recommend to Full Council that a proportion of the surplus be transferred to the earmarked reserve for the Recreation Ground in anticipation of additional costs associated with taking on Crooked Well Meadow.	
F&GP 004-2020	4. 2020-2021 Budget The preliminary budget was tabled and both income and expenditure items discussed in detail. It was agreed that provision be made for essential repairs to Recreation Ground cottage and that this be funded through earmarked reserves. After some discussion, it was agreed to recommend adoption of the budget to Full Council at the next meeting and that a precept of £109,000 be	

similarly recommended to Full Council. This would represent a 3.56% increase in precept from 2019-20 for a band D equivalent property.

F&GP 005-2020 5 **Forward Planning**
It was agreed that this be deferred to a later meeting following amendments to the table of accounts and further training on the new software package had been completed.

F&P 006-2020 6. **Use of Payroll Provider**
This agenda item was deferred to the next meeting.

F&GP 007-2020 7 **Items for the next agenda**
The following items were agreed for the next meeting:

- use of payroll administration service
- forward planning
- revisions to the chart of accounts

F&GP 008-2020 8 **Next Meeting**
It was agreed that the next meeting take place on Monday 27th April 2020 at 5.00pm in the Old Police Station.

There being no further business, the meeting was declared closed.

Chairman

Date: _____