



Kington Recreation Ground Trust

Charity No. 520963.

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Minutes of a meeting of Kington Recreation Ground Trust held on Monday 13th January 2020 at the Old Police Station, Market Hall Street.

Present: Cllr. R. Widdowson (Chair)
Cllr. E. Banks
Cllr. R. Banks
Cllr. T. Bennett
Cllr. M. Fitton
Cllr. R. Griffiths
Cllr F. Hawkins
Cllr. R. MacCurrach

In attendance: Liz Kelso, Clerk

001/20 **Apologies**

Apologies were noted from Cllr. P. Edwards and E. Rolls

002/20 **Declarations of Interests and requests for dispensation**

Cllr. T. Bennett declared a disclosable pecuniary interest in agenda item 8, Cottage Repairs, on the grounds that his employer had been asked to quote for the work. There were no requests for dispensation.

003/20 **Minutes**

The Minutes of the meeting held on 2nd December 2019 were confirmed and the Chairman authorised to sign the Minutes as a true record of proceedings at that meeting.

004/20 **Clerk's Report**

The Clerk's report was noted and it was agreed that the specification for work on the hedge in Crooked Well be delegated to the Management Group.

005/20 **Report from Recreation Ground Management Group**

Members noted a verbal report from Cllr. E. Banks covering the Management Group walk around which identified a number of items relating to the day to day maintenance issues within the Recreation Ground. The new arrangements for staffing levels appears to be working well and there is a positive response from staff concerned.

The specification for work in the toilet block will be considered at the next meeting of the Management Group.

006/20 **Financial Matters**

- **Budget 2020/21**

The Clerk presented the draft budget for 2020/21 which has already been discussed by the Town Council's Finance & General Purposes Committee and provisionally agreed. After some discussion during which individual budget lines were discussed in detail, it was agreed that the budget as attached to these Minutes be adopted.

- **Grant request to Kington Town Council**

As noted in discussions on the agenda item above, in order to support the agreed budget, it was agreed to request a grant from Kington Town Council for financial year commencing 1st April 2020 in the sum of £34,750.00.

007/20 **Community Asset Transfers**

Members noted that the contract for the transfer of Crooked Well to the Recreation Ground Trust has now been received by solicitors acting on behalf of the Town Council from Herefordshire Council. An initial quotation for the legal work associated with the transfer has been received and in accordance with the Town Council Financial Regulations, alternative quotes are to be obtained for consideration.

008/20 **Recreation Ground Cottage**

The Clerk reported that Cllr. Rolls had undertaken preliminary work on a specification for repairs/refurbishment of the porch area on Recreation Ground Cottage and had sought

quotations for the work. Cllr. Rolls was thanked in her absence for the work she had done. Some refinement of the specification was thought appropriate in light of the technical work required and to ensure that the specification is consistent with the Town Council's Environmental Policy with regard to the use of sustainable materials. It was therefore agreed:

- That quotations be obtained from a suitably qualified architect to draw up the specification for the work, and
- To ensure that the specification is consistent with the Town Council's Environmental Policy with particular regard to sustainable materials, and
- That the proposals be checked against planning requirements and permission sought if necessary
- That the Management Committee be authorised to discuss requirements with the architect and others with a view to presenting a final specification for agreement by the Trust in due course.
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009/20 **Next Agenda**

The next meeting of the Trust will take place on Monday 2nd March at 6.00pm in the Old Police Station. The following items were raised for the next agenda in addition to items noted above:

- Crooked Well acquisition
- Work on Crooked Well hedge
- Toilet block refurbishment

There being no further business, the meeting was declared closed.

Chair