



Kington Town Council

The Old Police Station, Market Hall Street, Kington HR5 3DP
Telephone 01544 239098 email: clerk@kingtontowncouncil.gov.uk



Minutes of the Town Council Meeting held on Monday 4th May 2020

MEMBERS PRESENT

Cllr. R. Widdowson (in the Chair)
Cllr. E. Banks
Cllr. R. Banks
Cllr. J. Cooke
Cllr. J. Dennis
Cllr. P. Edwards
Cllr. M. Fitton
Cllr. R. Griffiths
Cllr. R. MacCurrach
Cllr. E. Rolls
Cllr. I. Spencer

IN ATTENDANCE

Liz Kelso – Clerk
Merrie Kent – Green Spaces Administrator

Agenda

Item	Minute
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|---|--------|---|
| 1 | 048-20 | Apologies, declarations of interest and requests for dispensation.
There were no apologies, declarations of interest or requests for dispensation. |
| 2 | 049-20 | Minutes of the meeting held on 2nd March 2020
It was agreed that the minutes of the meeting held on 2 nd March 2020 be approved. |
| 3 | 050-20 | Financial Matters <ul style="list-style-type: none">a Payments made 30.3.2020
Noting that the meeting scheduled for 30th March 2020 could not take place due to the Coronavirus lockdown restrictions, it was agreed to ratify payments made on 30th March 2020 as per the attached schedule.b Payment now due
Payments per the attached schedule for May 2020 were approved for payment. |

4 051-20 Virtual meeting policy

The Virtual Meeting Policy as previously circulated was approved.

5 052-20 Planning Matters

Planning application ref. 201063 was considered. Members expressed concern that it was not clear whether the additional parking spaces being created were for public or private use and therefore questioned whether this would have a positive or negative impact on parking locally. Concern was also expressed that the plans imply the removal of a ramped access to the St. John Building from the rear of the building which might impact on access for those with mobility difficulties and/or wheelchair users and might suggest the removal of an emergency access to the building. The Clerk was authorised to respond accordingly to Herefordshire Council.

6 053-20 Annual Town Council Meeting 2020

In view of the current Coronavirus Lockdown Regulations, it was agreed to postpone the Annual Town Council Meeting this year in accordance with the provisions contained within The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020. The current Mayor, Cllr. R. Widdowson and Deputies, Cllr. E. Banks and Cllr. M. Fitton expressed a willingness to remain in post until the next Annual Town Council Meeting is convened.

7 054-20 Annual Town Meeting 2020

In view of the current restrictions on public gatherings as a result of the Coronavirus pandemic, it was agreed to cancel the Annual Town Meeting originally scheduled for May 5th. It was further agreed to convene a Town Meeting at a later date once restrictions have been lifted.

8 055-20 Future Meetings

It was agreed:

- That the Town Council would meet remotely on the first Monday of each month until such time as restrictions on gatherings are lifted by the Government to consider items requiring decisions by the Town Council or matters raised for urgent consideration only.
- Committee meetings will only take place if required
- The agenda for the Town Council and Committee meetings (if any) plus supporting papers will continue to be available via the website for members of the public and will include login details for meetings, enabling members of the public to have access to the meetings, as usual
- Notice boards will only be used for the publication of materials including agendas if it is considered safe to do so under Government guidance.

The next meeting of the Town Council will take place on Monday 1st June at 7.30pm.

There being no further business, the meeting was declared closed at 7.41pm.

Chairman: 1.6.2020

Kington Town Council
Officer decision dated 30th March 2020
Schedule of approved payments

Voucher #	Payee	Payment type:	Detail	Minute Ref.	Net	VAT	Total Payment
171	British Telecom	DD - 12/3/20	Telephone & broadband		£ 302.21	£ 60.44	£ 362.65
172	Countrywide	BACS	Rec Grant - Grass cutting - Feb. & March		£ 295.00	£ 59.00	£ 354.00
173	KBS	BACS	Rec. Grant - consumables plus repairs		£ 187.55	£ 37.55	£ 225.10
174	Kington Cricket Club	BACS	Grant	FC038-20(b)	£ 450.00		£ 450.00
175	Kington Chamber of Trade	BACS	Grant	FC038-20(b)	£ 500.00		£ 500.00
176	Kington Tourist Group	BACS	Grant	FC038-20(b)	£ 200.00		£ 200.00
177	Kieran Joyce Memorial Fund	BACS	Grant	FC038-20(b)	£ 100.00		£ 100.00
178	T. J. Protheroe	BACS	Rec. Grant - Repairs & Maintenance		£ 50.00		£ 50.00
179	Lloyds Bank	DD - 16/3/20	Office expenses		£ 405.28		£ 405.28
180	Amazon EU	BACS	Office expenses - stationery		£ 23.17	£ 4.63	£ 27.80
181	Amazon EU	BACS	Office expenses - equipment		£ 54.15	£ 10.83	£ 64.98
182	N. D. Weaver	BACS	Christmas lights installation	FC134-19(b)	£ 3,220.00		£ 3,220.00
183	Herefordshire Council	BACS	Office rental 1/10/18 - 31/3/2020		£ 3,420.00		£ 3,420.00
184	HMRC	BACS	Salaries - March (paid April)		£ 902.40		£ 902.40
185	HMRC Cumbernauld	BACS	Rec Grant - Salaries - March (paid April)		£ 40.20		£ 40.20
186	SLCC Enterprises Ltd	BACS	Office Admin - Training costs	FC139-20	£ 100.00	£ 24.00	£ 124.00
			Total payments this month excluding salaries		£ 9,207.36	£ 172.45	£ 9,379.81

FOR INFORMATION

Total of payments made through grants received:			
Total of payments made as a grant			
Recreation Ground Trust	£ 572.75	£ 96.55	£ 669.30
Kington Town Council Grant Scheme	£ 1,250.00		£ 1,250.00

Kington Town Council
Schedule of payments to be approved 4th May 2020

Voucher #	Payee	Payment type:	Detail	Minute Ref.	Net	VAT	Total Payment
1	HMRC (KTC)	BACS	Salaries (paid April)		£ 902.40	£	902.40
2	HMRC (KRG)	BACS	Rec. Grant - Salaries (paid April)		£ 40.20	£	40.20
3	Lloyds Bank	DD	Credit card expenses - office costs (April 20)		£ 129.65	£ 25.34	£ 154.99
4	Kington Museum	BACS	Grant	FC-038(b)-20	£ 500.00		£ 500.00
5	Kington Walks	BACS	Grant	FC-038(b)-20	£ 500.00		£ 500.00
6	Amazon EU	BACS	Office admin - stationery		£ 16.79	£ 3.38	£ 20.17
7	Amazon EU	BACS	Office admin - stationery		£ 11.87	£ 2.38	£ 14.25
8	KBS	BACS	Rec. Grant - PPE & consumables		£ 128.84	£ 25.77	£ 154.61
9	Herefordshire Council	BACS	Office rent	FC208-18	£ 190.00		£ 190.00
10	E. Kelso	BACS	Office sundries		£ 54.72	£ 9.95	£ 64.67
11	HMRC	BACS	Salaries (due May)		£ 808.04		£ 808.04
12	HMRC (KRG)	BACS	Salaries (due May)		£ 40.20		£ 40.20
13	PEAC	DD - 8.5.2020	Photocopier lease payment		£ 163.40	£ 32.68	£ 196.08
14	A. Vickerstaff	BACS	Kington Chronicle	FC009-20	£ 250.00		£ 250.00
15	BOSS	BACS	Office Admin - Copying		£ 319.08	£ 63.81	£ 382.89
			Total payments this month excluding salaries		£ 4,055.19	£ 99.50	£ 4,154.69

FOR INFORMATION

Total of payments made through grants received:			
Total of payments made as a grant			
Recreation Ground Trust	£ 169.04	£ 25.77	£ 194.81
Kington Town Council Grant Scheme	£ 1,000.00		£ 1,000.00