



Kington Town Council

Services Committee

Members of the Services Committee you are hereby summoned to attend
a meeting of the Services Committee at

The Old Police Station, Market Hall Street, Kington, on

Monday 16th August 2021 at 6.30pm or on completion of the planning Committee, whichever is later
for the purpose of discussing the following business.

Committee Members:

Mayor R. Widdowson, Deputy Mayor E. Banks, Deputy Mayor M.
Fitton, Cllrs. T. Bounds, J. Dennis, J. Gardner, F. Hawkins & D.
Redmayne

Agenda

1. To elect a Chair of the Committee for the forthcoming year
2. To note apologies, declarations of interest and requests for dispensation
3. To elect a Vice Chair of the Committee for the forthcoming year
4. To agree Minutes of the meeting held on 15th February 2021
5. To discuss the following standing items:
 - a) Buildings currently occupied by the Town Council and such other buildings that can be determined as Community Assets
 - b) Provision of public conveniences
 - c) Provision for young people
 - d) Tourism and Tourist Information Centre
 - e) Arts, culture and museum provision
 - f) Social care, support services and information and advice provision
 - g) Health provision and care
 - h) The Leisure Centre
 - i) LHS Foundation
 - j) Educational provision
 - k) Markets
6. Date of next meeting and items for the agenda

Issued by
Liz Kelso
Town Clerk
On 11th August 2021

KINGTON TOWN COUNCIL INFORMATION ON MEETINGS

Kington Town Council are delighted to return to face to face meetings for the first time since March 2020 as a result of the easing of Coronavirus restrictions. However, we must be aware that although infection rates are currently low, we must still ensure the health and safety of all those attending our meetings and must comply with new restrictions and rules.

1. You should observe social distancing and the wearing of masks – unless you have a medical exemption - when inside the meeting venue , including during the meeting. We acknowledge that this may make it difficult to hear and be heard during the meeting but your safety and the safety of everyone attending is paramount.
2. Please use the sanitiser provided when entering the building. Please follow any directional signage to a vacant seat and do not move the chairs provided. Please do not walk around the room once seated and if you leave the room during or at the end of the meeting, please observe any one way system. Doors and windows will remain open during the meeting.
3. If you wish to refer to a copy of the agenda or meeting papers during the meeting please bring a copy with you as only limited supplies will be available. Do not share papers and take any papers home with you after the meeting.
4. Apologies, but we are currently unable to offer refreshments.
5. On entry you will be asked to give your name and details where you can be contacted over the next three weeks. Your details will be kept for track and trace purposes and may be handed over to the Public Health Department at Herefordshire Council if requested to do so. We will destroy your personal data if no such request is received after the 21 day period or as instructed by Herefordshire Council. By entering the meeting you will be deemed to have given permission for your personal data to be used for this purpose.
6. **Please do not attend this meeting if you or a member of your household has symptoms of Coronavirus such as a new continuous cough, fever or change to your sense of taste or smell, whether or not you have had a recent Coronavirus test.**
7. **Please do not attend the meeting if you or a member of your household has tested positive for Coronavirus within 14 days of the date of the meeting or you have been advised to self isolate as you have been in contact with someone who has tested positive for Coronavirus or have returned from a country where the UK government has indicated you should self isolate on return to the UK.**
8. Entry to the meeting room may be refused once the maximum capacity of the room has been reached.



Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk

Web site: www.kingtontowncouncil.gov.uk

Minutes of the Services Committee Meeting

held on Monday 26th April 2021

via video conferencing in accordance with

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings)
(England) Regulations 2020

PRESENT

Cllr. R. Widdowson (Chair)
Cllr. E. Banks
Cllr. T. Bounds
Cllr. M. Fitton
Cllr. D. Redmayne

IN ATTENDANCE

Liz Kelso – Town Clerk
3 members of the public

	<u>Agenda item</u>	<u>Actions</u>
Serv 005-21	1. Apologies, declarations of interest and requests for dispensation Apologies were noted from Cllrs. J. Dennis, J. Gardner & F. Hawkins. There were no declarations of interest and no requests for dispensation	
Serv 006-21	2. Minutes of the meeting held on 15th February 2021 It was agreed that the Minutes of the meeting held on 15 th February 2021 which had been previously circulated, be signed by the Chairman as a true record of proceedings at that meeting.	
Serv 007-21	3. Bus Service Provision in Kington Members noted a report from Cllr. Gardner on research she has undertaken with regard to bus provision requesting that the town council considers an approach to Herefordshire Council requesting a discussion with the cabinet member for transport matters on bus provision. There was some confusion as to whether the town council were being asked to support an approach by KLEEN on this subject but after some discussion and the implications of this on the requirement to declare an interest under the Code of Conduct it was agreed to refer the request to full council at the next available meeting.	

Standing Agenda items

a) **Buildings currently occupied by the Town Council and such other buildings that can be determined as Community Assets**

The Clerk reported that Herefordshire Council were to carry out a fire survey at the Market Hall.

Members also noted that as part of the discussions of one of the focus groups for Herefordshire Council's economic development plans, it was reported that Herefordshire Council's policy on Community Asset Transfers has changed from transfer of freehold interest to the granting of a long lease with provision for ongoing liability for rental payments to Herefordshire Council. This represents a major shift in policy and impacts directly on the transfer of assets to the Town Council.

b) **Public Conveniences**

There was nothing to report on the current public conveniences.

c) **Provision for young people**

There was nothing further to report on this subject matter although it was noted that the proposed discussion on transport impacts on provision for young people

d) **Tourism and Tourist Information Centre**

It was noted that the Chamber of Trade has indicated that they will take part in a town clean up to include a review of the tourist boards in town to encourage a return to Kington by tourists to support post covid measures. Members also noted comments on the planters around town and their upkeep, referring these to the Environment Committee.

e) **Arts, Culture and Museum Provision**

Nothing to report on this agenda item. Members questioned the re-opening of the library and it was agreed to follow this up.

f) **Social care, support services and information and advice provision**

It was reported that an approach has been received from the Citizens Advice Bureau for the provision of debt advice in Kington, funded by Herefordshire Council. The library was suggested as a location and it was agreed that an informal meeting be set up to discuss this further with the CAB.

g) **Health Provision and Care**

Members noted that second vaccinations are now being booked through the surgery although noted that some vaccinations are booked through the surgery and some via the NHS booking system. The surgery were congratulated on the way vaccinations have been handled. Lateral flow tests are now available through the pharmacy in Kington.

There was no further news on the proposed NHS day in June.

h) **Leisure Centre**

There was nothing to report under this agenda item.

i) **LHS Foundation**

There was nothing to report under this agenda item

j) **Educational provision**

There was nothing to report under this agenda item.

k) **Markets**

There was nothing to report under this agenda item

Serv 009-21

4. **Date of next meeting and items for the next agenda**

The next meeting will be held on Monday 21st June 2021. There were no items raised for the next meeting.

There being no further business, the Chairman declared the meeting closed.

Signed

Chair of Services Committee

Date