



Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk
Web site: www.kingtontowncouncil.gov.uk

Planning and Environment Committee

On Monday 19th February 2024 at 6.00pm

at

The Old Police Station, Market Hall Street, Kington
for the purpose of transacting the following business

Committee Members: Cllrs. E. Banks, B. Bishop, T. Bounds, N. Cornish, A. Dixon, M. Fitton, E. Rolls, P. Sell, M. Woolford, R. Warne & R. Widdowson

Agenda

1. To elect a Chair for the committee to hold office until after the next Annual Meeting of the Town Council
2. To receive apologies, declarations of interest and requests for dispensation
3. Minutes:
 - To approve Minutes of the meeting of the Planning Committee held on 18th December 2023
 - To approve Minutes of the meeting of the Environment Committee held on 16th October 2023
4. To elect a Vice Chair for the committee to hold office until after the next Annual Meeting of the Town Council
5. To note Terms of Reference of the Committee and consider any changes required
6. Planning Applications:
 - a. To consider planning applications now due for consideration, if any
 - b. To note planning decisions by Herefordshire Council since the last meeting
7. To note update from Herefordshire Council's Neighbourhood Planning Team on progress of the Local Plan
8. Using volunteers for Town Council maintenance tasks
9. Churchyard maintenance: to agree future work requirements
10. To discuss litter and pavement sweeping issues and agree a way forward
11. Planters and floral displays for 2024
12. Date and time for the next meeting and items for the agenda

Issued: 12.2.2024 by

Liz Kelso

Clerk, Kington Town Council
The Old Police Station, Market Hall Street, Kington, HR5 3DP
Tel: 01544 239 098 or Mob: 07483 914 485
Email: clerk@kingtontowncouncil.gov.uk

Members of the public are welcome to attend meetings of the Planning Committee and may, at the discretion of the Chairman, speak on some agenda items. For more information on how you can participate in Committee meetings of Kington Town Council, please speak to the Clerk at the address above.



Kington Town Council

Planning and Environment Committee

The Planning and Environment Committee is a committee of Kington Town Council and shall operate within the terms of reference set by the Full Council.

MEMBERSHIP

1. Membership of the Planning Committee will be a minimum of 7 (seven) Councillors and a maximum of 10 (ten) councillors, including ex officio the Mayor and Deputy Mayor(s), and with other members to be appointed each year by the Town Council at its annual meeting. Full Council may, if it so wishes, appoint additional members during the year by resolution of the Council.
2. The quorum for the Committee will be 4 (four).
3. The Chair and vice Chair will be elected at the first meeting of the Committee after Kington Town Council annual meeting.
4. All Councillors may attend and contribute to the meeting, but only those members appointed to the Committee by the Council may vote on resolutions.

OPERATIONS

5. The Committee will act in accordance with the Standing Orders and Financial Regulations adopted annually at the Kington Town Council Annual Meeting, the Ethical and Environmental Policy and such other policies and procedures of the Town Council as are relevant to the subject under discussion.
6. The Planning & Environment Committee will meet once a month, or at such other times as may be required to discuss and recommend to the Council on urgent items of business within its remit.
7. The Clerk will undertake any correspondence required.

8. The agenda will be published, with items to be discussed listed and any supporting papers, no later than 3 clear working days in advance of the meeting.
9. Minutes will be taken and distributed with Kington Town Council (KTC) papers and agreed at the next Committee meeting.
10. Members of the Committee may vote on resolutions put to the committee.
11. All meetings of the Committee shall be open to the public, except that the Committee may resolve to exclude the press and the public to deal with confidential items as permitted by legislation. For the avoidance of doubt, councillors who attend any committee meetings but are not members of the committee are considered to be members of the public and must leave the meeting in the event that the meeting resolves to exclude the press and public for any agenda item.

DELEGATED POWERS AND RESPONSIBILITIES

12. The Planning & Environment Committee will review and discuss all planning applications and issues that affect the Kington Town Council area, and those outside of the boundaries of the Town Council area where they may affect or impact on the town council area.
13. The Committee can decide on the Council's response to planning applications and licencing applications and respond to the relevant Planning Authority accordingly.
14. In the case of planning applications deemed by the Chair of Planning, the Mayor and the Clerk to be contentious, a full Council meeting can be called to discuss and decide on the Council's response.
15. The Committee may nominate speakers to represent Kington Town Council at Herefordshire Council Planning Committees, or those of such other relevant authorities in relation to a planning issue.
16. The Committee also has delegated responsibilities to:
 - a) To promote and recommend to full council the environmental policy of the council, including to review achievement of the policy aims and objectives on an annual basis
 - b) Take forward work on the Neighbourhood Plan, including liaison with neighbouring Parishes as appropriate
 - c) Oversee the daily management of the Churchyard, liaising with appropriate persons from the Church in relation to this responsibility and make recommendations to the Council for the expenditure of the identified budget in relation to the maintenance of the Churchyard
 - d) Monitor the provision and condition of street furniture and other items owned by Kington Town Council within the town and make recommendations to the Town Council for expenditure on items such as bins, seats, bus shelters, floral displays and the War Memorial etc.

- e) Monitor and where appropriate report matters relating to highways, pavements, street lighting, street signage and other matters relating to the physical environment of the Town
 - f) Carry out such other tasks or responsibilities as may from time to time be delegated by Full Council to the committee
17. The Committee is authorised to set up task and finish groups/advisory groups as it may wish from time to time in order to support its functions except that such task and finish groups/advisory groups are only authorised to report back to the Committee and may not commit the Town Council or the Planning and Environment Committee to any act or expenditure or carry out any functions that have not been delegated to the Committee by Full Council. In relation to matters relating to the response to planning applications, this function cannot be delegated to a task and finish or advisory group.

Neighbourhood Planning Parish Council

Update Newsletter 19

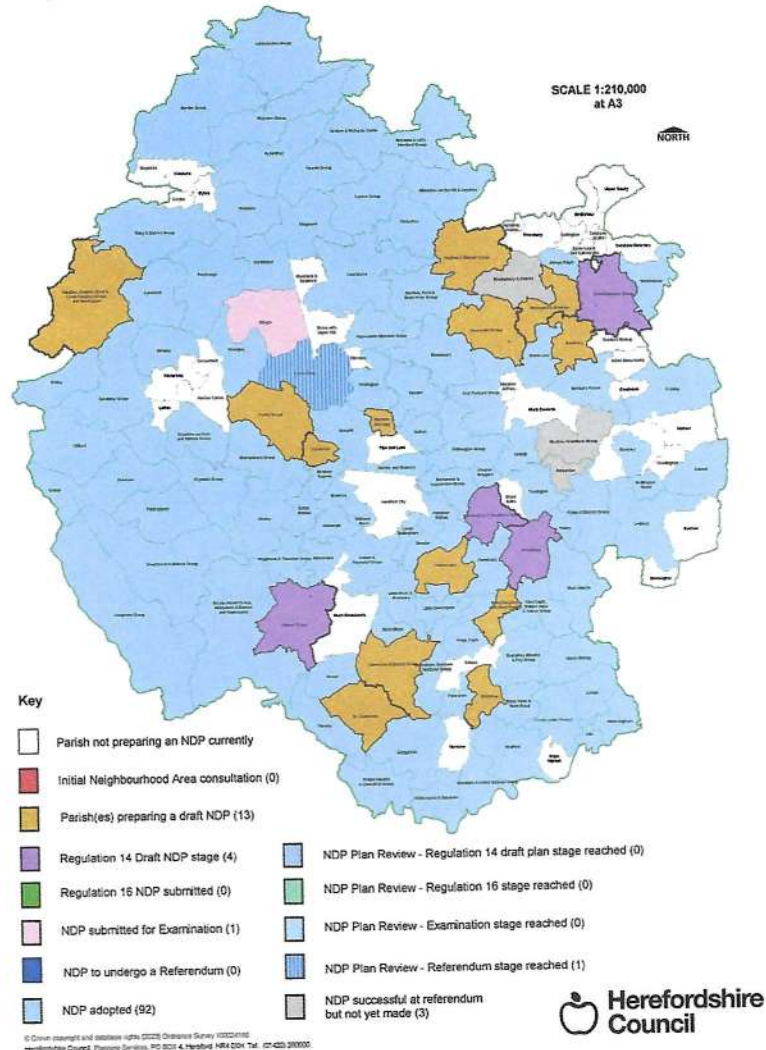
February 2024



Welcome to the February Neighbourhood Plan update. In this edition, we have an update on our current Neighbourhood Planning position, changes to national planning policy and legislation, our current Housing Land Supply position, Design Codes, the Local Plan consultation and the Rural Settlement Hierarchy Parish Council event.

Neighbourhood Planning progress.

Neighbourhood Development Plans (NDP) in Herefordshire



Herefordshire is currently the UK's leading Local Authority for Made Neighbourhood Development Plans with 92 adopted Neighbourhood Plans, with several of these undertaking a plan review in the last year.

National Planning change and impact on Neighbourhood Plans.

The [Levelling Up and Regeneration Act 2023](#) (LURA) became law on 26 October 2023. The LURA sets out provisions capable of changing the planning system and sets out new requirements for the preparation of Local Plans. It will also introduce National Development Management Policies for England next year. We expect consultation on the content of these policies soon.

The LURA supports Neighbourhood Plans and they still remain a vital part of the planning system. The LURA introduces a new 'Neighbourhood Priorities Statement' (NPS) for areas that are not covered by a Neighbourhood Plan. These will offer an easier way for communities to set out their local priorities. Local Authorities will need to take into account the content of Neighbourhood Priority Statements when producing a Local Plan. We expect more details on these changes later this year. The [Planning Advice Service](#) has also produced a useful page of further information.

Many of the changes set out in this act depend on secondary legislation for delivery and relate to planning procedures which are unlikely to take effect until regulation and national policy changes are in place.

Biodiversity Net Gain.

Biodiversity Net Gain (BNG) is an ambitious government strategy to make sure that habitat for wildlife is in a better state than it was before development. BNG is an approach to development, and/or land management, that aims to leave the natural environment in a measurably better state than it was beforehand. From 12 February BNG will be mandatory for major development and mandatory for minor sites on the 2nd April 2024. For more information please read [Biodiversity Net Gain: Where to start](#).

National Planning Policy Framework (NPPF).

The latest revision of the [NPPF](#) was released on the 19 December after a year long process of consultation. These changes set out increase the level of protection in cases where (para 11d) presumption applies to Neighbourhood Plans, this has extended from two years to five years post adoption providing the plan identifies at least one housing site.

Changes also gives additional support to the delivery of self-build, custom build and community led housing and encourage the delivery of older people's housing. There is stronger emphasis on the role of beauty and place making within policies and provides greater protection to agricultural land through additional references to food production and emphasis on best and most versatile land.

Draft Local Plan (Regulation 18) consultation event

The Local Plan process has reached the Draft Plan (Regulation 18) consultation stage. The consultation will run for eight weeks from 25 March 2024 until 20 May 2024.

The consultation will set out site allocations and strategic development areas for Hereford, the market towns and the rural areas of Herefordshire. Public feedback from draft plan consultation will help inform the preparation of a new Local Plan.

The Strategic and Neighbourhood Planning team will be running several roadshow events throughout the county during the consultation period, details of these will be provided in due course.

The consultation documents will be available to view on the Herefordshire Council webpages, as well as on the Herefordshire Council Local Plan webpages hosted by CommonPlace.

Parish Council Rural Settlement Hierarchy consultation event.

Before the Regulation 18 draft Local Plan consultation, there will be two online consultation events with officers. This will inform Parish Councils of the revised Rural Settlement Hierarchy. The event will explain the implications for parishes that have a settlement identified for growth as well as for settlements that are not identified for growth.

These events will be held on:

- 19th March 2024 at 2pm
- 20th March 2024 at 7pm

Invitations to these online events will be emailed out to Parish Clerks in due course. Due to hosting capacity, there is a maximum of two members per Parish Council.

Following these events, there will be bespoke meetings with our Strategic and Neighbourhood Planning team for any Parish Councils that have developed or are thinking of developing a Neighbourhood Development Plan. This meeting will discuss the implications of the settlement hierarchy on their Neighbourhood Plan on an individual basis. More information on these meetings will be detailed at the above events.

Neighbourhood Plans in light of new Local Plan 2021-2041.

It should be noted that all adopted Neighbourhood Plans will remain part of the development plan until the new Local Plan 2021-2041 is adopted.

Once the Local Plan has reached its submission stage it will start to have material weight in planning decisions. Therefore the draft Local Plan consultation will not impact the material weight of any current NDP.

Neighbourhood Plans in light of new Local Plan 2021-2041 continued.

The Strategic and Neighbourhood Planning team are happy to advise individual parish councils with regard to the potential impact any new Local Plan could have on their existing NDP and any potential review.

Design Codes in Herefordshire.

The Levelling Up and Regeneration Act requires all Local Authorities to have an overarching Design Code. Herefordshire will develop a strategic overarching design code that will cover the strategic elements of design. Design codes on a local and site specific level will be covered through neighbourhood plans or standalone design codes.

Herefordshire Housing Land Supply.

Herefordshire currently has a **5.84** year housing land supply. This means that para 14 of the NPPF **does not** apply to planning applications. Neighbourhood Plans, regardless of their age or whether they contain site allocations, are considered to have full material weight.

April 2023 proportional growth housing figures.

The proportional growth figures for parishes as at April 2023 are available on the [Authority Monitoring Report](#) section of Herefordshire Council's website. These figures will be updated later on this year in line with the publication of the Authority Monitoring Report.

Contact details.

If you are interested in producing a Neighbourhood Development Plan, please contact the team:

✉ neighbourhoodplanning@herefordshire.gov.uk

or if you have any Local Plan queries please contact:

✉ ldf@herefordshire.gov.uk