



Kington Town Council

Email: clerk@kingtontowncouncil.gov.uk

Web site: www.kingtontowncouncil.gov.uk

Planning and Environment Committee

On Monday 13th April at 6.00pm

at

The Old Police Station, Market Hall Street, Kington
for the purpose of transacting the following business

Committee Members: Cllrs. E. Banks, B. Bishop, N. Cornish,
M. Fitton, J. Gardner, E. Rolls, P. Sell, M. Woolford & R. Widdowson

Agenda

1. To receive apologies, declarations of interest and requests for dispensation
2. Minutes: To approve Minutes of the meeting held on 2nd March 2026.
3. Planning & Licensing Matters:
 - a) To consider planning applications now due for consideration:
 - Ref: 260635
 - Site: Lady Hawkins School
 - Dev: Construction of permanent classroom block and vertical platform lift with link bridge following removal of existing mobile classrooms.
 - b) To note planning enforcement action, if any
 - c) To note planning decisions by Herefordshire Council since the last meeting
4. Environmental Matters:
 - a) Town Centre:
 - To note letter from Openreach regarding installation of telegraph poles in Headbrook and Bridge Street.
 - To note request from Cllr. Cornish regarding empty shop premises.
 - b) Planters and floral displays:
 - To note quotation for planting up floral displays and baskets for 2026-2027.
 - To note quotation for maintenance of floral displays and baskets for 2026-2027.
 - c) Allotments
 - d) Footpath and Highway matters
 - To note email from member of public regarding A44 drains and missing sign.
 - e) War Memorial
 - To note photographs of maintenance work required.
 - f) Churchyard maintenance.
 - To note request and discussion with PCC to include 'wild meadow' area within the churchyard.

- To note request from PCC for grit bin and grit to be provided for the access road into the church
 - g) Litter and pavement sweeping
 - h) Update on proposal for 20mph zone in Kington
 - i) Flooding
 - To note 'Flooding Projections' paper by Cllr. Widdowson.
5. Public Realm Funded works update
 6. Date and Time of next meeting and items for the agenda.

Ruth Robinson

Assistant Clerk, Kington Town Council
The Old Police Station, Market Hall Street, Kington, HR5 3DP
Tel: 01544 239 098 or Mob: 07483 914 485
Email: clerk@kingtontowncouncil.gov.uk
7.4.2026

Members of the public are welcome to attend meetings of the Planning & Environment Committee and may, at the discretion of the Chairman, speak on some agenda items. For more information on how you can participate in Committee meetings of Kington Town council, please speak to the Clerk at the address above.

Minutes of the Planning & Environment Committee

Monday 2nd March 2026

at the Old Police Station, Market Hall Street, Kington.

PRESENT

Cllr. M. Woolford - Chair

Cllr. B. Bishop

Cllr. M. Fitton

Cllr. E. Rolls

Cllr. P. Sell

Cllr. R. Widdowson

IN ATTENDANCE

Liz Kelso – Town Clerk

Ruth Robinson – Assistant Clerk

2 members of the public

Minute	Agenda item
P&E 013-26	<p>1 Apologies, Declarations of Interest and Requests for Dispensation Apologies were noted from Cllrs. E. Banks and N. Cornish. Cllr. P. Sell declared a personal interest in agenda item 4 (c) relating to Allotments and 4(f) relating to Churchyard matters. There were no requests for dispensation.</p>
P&E 014-26	<p>2 Minutes Minutes of the meeting held on 2nd February were approved subject to correction of a typographical error, and the Chair was authorised to sign the Minutes as a true record of proceedings at that meeting.</p>
P&E 015-26	<p>3 Planning and Licensing Matters</p> <p>a) Planning applications now due for consideration</p> <ul style="list-style-type: none">• Ref: 231167 Site: Land West of A4111, Kington Dev: Proposed commercial development site <p>Noting that this proposal included amended plans for the site, members resolved that the amendments to the proposals did not alter the comments previously made in connection with this application.</p> <p>b) Planning enforcement action Members noted a report from Herefordshire Council's Planning Enforcement officer with regard to a complaint regarding removal of a stone wall without planning consent, which concluded that no further action is to be taken, notwithstanding that the property lies within the conservation area of the town.</p>

- c) **Planning decisions by Herefordshire Council since the last meeting**
None noted.

P&E 016-26

4 **Environmental Matters:**

a) **Town Centre**

It was noted that Hoople are how to repair the Market Hall on behalf of Herefordshire Council although it was suggested that they are unaware of the bricks held in the building. Repairs to the Coach House roof are expected to be undertaken at the same time as the main building repairs. Cllr. Woolford will follow this up.

b) **Planters and Floral Displays**

Spring bulbs are now emerging in the planters. A quotation for the planting and maintenance of planters during the summer is to be obtained.

c) **Allotments**

The planned work on the electricity pylons is currently in progress

d) **Footpath and Highway matters**

Members noted correspondence from a member of the public regarding inconsiderate parking and that an enforcement officer has been in attendance in the town on a daily basis. Most inconsiderate parking appears to be short term so not all offenders are caught. There appears to be little more that can be done by the Town Council.

Correspondence from a member of the public regarding dog mess was also noted. The Clerk outlined work that had taken place in previous years but not been completed or had not proven successful. Cllr. Bishop agreed to look into this further. In the meantime, quotations are to be obtained for up to six dog waste bins with accompanying emptying costs for consideration at a later meeting.

Finally correspondence was also noted on damage to signage at the end of Love Lane. Herefordshire Council's public realm contractor will no longer repair or replace such items free of charge so it was agreed that prices be sought from a contractor to repair/replace these items for consideration at a later meeting.

e) **War Memorial**

It was agreed that Cllr. Sell and the assistant clerk attend the War Memorial with a view to drafting a specification for improving the lettering on the stonework, replacing and repairing plaques and replacing the metal fencing around the War Memorial. The assistant clerk will also review external funding opportunities for this work.

f) **Churchyard Maintenance**

It was noted that a waste bin in the Churchyard is to be removed as it is attracting dog waste and is not emptied.

g) **Litter and Pavement Sweeping**

It was reported that the next litter pick by the Chamber of Trade will be prior to the start of the walking festival. A recent litter pick arranged by a member of the public

as reported in social media had not taken place. Some litter seems to be as a result of overflowing litter bins.

Cllr. Woolford has been in discussions with Herefordshire Council and it seems unlikely that funding might be made available for the town council to employ its own litter picker/street sweeper but when the new public realm contractor begins work for Herefordshire Council it is hoped the service might improve.

h) Update on proposal for 20mph zone in Kington

Whilst there was nothing to report under this agenda item, a request via social media for speed reduction in Hergest Road was noted. It is believed to be a 30mph limit at the location indicated. A request for a pavement along this road was outside the scope of authority for the town council but the narrow road was thought to preclude this.

i) Flooding

Noting correspondence from a member of the public regarding flooding, it was agreed that advice be sought from the flood risk group of Herefordshire Council.

P&E 017-26

5 Update on Public Realm Funding

It was noted that the coloured road surface is to proceed with a buff colour but is unlikely to take place under after June when the new public realm contractor is in place.

With regard to signage, new signage on the approaches to the town has been requested together with signage within the town to direct visitors. The Chamber of Trade is to consider this and put forward suggestions after their next meeting

P&E 018-26

6 Date and time of next meeting

The next Planning and Environment Committee meeting is scheduled for Monday 13th April at 6pm. Public Rights of Way and in particular the opening of the former tramway was requested as an agenda item.

There being no further business, the meeting was declared closed.

Agenda Item 3a)



LADY HAWKINS SCHOOL
EXTENSION WORKS
DESIGN AND ACCESS STATEMENT

FEBRUARY 2026

CONTACTS



DAVID BICK
Lead Building Surveyor



Godwin Powell
Suite 106/107b
JQ Modern
120 Vyse Street
Birmingham,
B18 6NF.



FAVOUR MENA
Building Surveyor



Godwin Powell
Suite 106/107b
JQ Modern
120 Vyse Street
Birmingham,
B18 6NF.

CONTENTS

1.0 BACKGROUND TO THE PROJECT.....	4
2.0 THE DESIGN BRIEF	4
3.0 APPLICATION	4
4.0 DRAWING AND INFORMATION SCHEDULE.....	5
5.0 SITE PHYSICAL AND ACCESS	6
6.0 POLICY AND THIRD-PARTY CONSULTATIONS.....	11
7.0 ASSESSMENT	12
8.0 MOVEMENT TO AND FROM THE DEVELOPMENT.....	12
9.0 DESIGN APPEARANCE	12
10.0 LANDSCAPING.....	12
11.0 LISTED BUILDING(S) / HERITAGE ASSETS.....	13
12.0 CONCLUSION.....	13

1.0 Background to the Project

Lady Hawkins School is a secondary school located in the market town of Kington, Herefordshire. The school serves the local community and occupies a developed educational site comprising a mixture of permanent school buildings and temporary accommodation, together with associated external circulation routes, parking, and recreational areas.

Herefordshire Council are progressing a programme of targeted accessibility improvements across mainstream schools to support disabled pupils and to remove physical barriers to education, in line with its statutory duties under the Equality Act 2010. Capital funding has been allocated to deliver reasonable adjustments where required to enable pupils with physical disabilities to access school facilities and the curriculum.

The proposal relates specifically to anticipated access requirements for a pupil with a degenerative condition resulting in physical disability, who is expected to transition to Lady Hawkins School in September 2026. An assessment has identified that the existing accommodation does not currently provide adequate accessible facilities to meet the pupil's needs. As a result, a new purpose-built extension is proposed, as well as external access improvements directly connected to the existing school buildings. The proposed extension will accommodate a dedicated classroom, an accessible disabled WC and associated circulation space, providing safe, dignified, and inclusive access to the school environment while supporting the pupil's educational and welfare needs. External adjustments will provide level access from the main school block, to transition routes to the new extension and around the school site generally.

In September 2018 planning consent was granted for a similar extension in the same location. Planning Ref: 183582. DESCRIPTION: Construction of permanent music classroom block, following removal of existing mobile classrooms. However, the works were never undertaken.

2.0 The Design Brief

Following discussion and consultation with Lady Hawkins School and Herefordshire Council, it has been agreed to proceed with the proposed works as described previously. The overarching objectives of the project are to:

- Provide safe, dignified, and inclusive access through the construction of a purpose-built extension and associated access infrastructure to meet the needs of a pupil with a physical disability.
- Improve accessibility and circulation between external areas and the new accommodation by providing compliant step-free access, including a platform lift, ramped access, and improved pedestrian routes.
- Ensure compliance with relevant statutory and design guidance, including the Equality Act 2010, Building Regulations Part M, BS 8300, and relevant Department for Education Building Bulletins.

3.0 Application

This document supports the Full Planning Application for the proposed extension works at Lady Hawkins School, Park View, Kington, HR5 3AR.

The works include:

- Strip-out to include partial removal of the existing temporary modular accommodation to facilitate construction of the extension. The existing temporary modular accommodation being removed are in poor condition and are not currently in use.

- Construction of a new single-storey extension to provide specialist learning accommodation, including a shared lobby linking to the existing English block, a Disabled WC and classroom, with compliant internal layouts designed to meet accessibility requirements.
- Sub and superstructure works, comprising new concrete strip foundations, brick / blockwork cavity wall, with low pitched and flat roofs. Low pitched roof finished with 514mm wide, 30mm seam height, Catnic Urban standing seam roofing system. Colorcoat HPS200 Ultra®. Colour: Anthracite (RAL 7016). Flat roof finished with Bauder Thermofol U15 FR Membrane, 1.5mm thick polyester reinforced waterproofing membrane. Installation Colour: Anthracite.
- Construction of a new external platform lift formed within a cut to the existing grassed sloped bank, to provide step-free access from external ground level to the proposed extension. The external lift will be specifically designed for external use. The external platform lift colour will be confirmed, but will be selected to be visually unobtrusive as practical.
- Installation of a new external access ramp outside the entrance of the proposed extension, designed to provide level access and compliant approach to the building. The reason for the additional ramp is that the existing English Block is 180mm above existing finished external ground levels, and level access is required across the English Block and proposed extension.
- Installation of new electrical power connections from the existing school building to serve the proposed extension and external platform lift, including associated cabling, containment, and connection works.
- Provision of new surface water drainage to collect rainwater runoff from the roof of the proposed extension, connected to the existing combined drainage infrastructure within the school grounds.
- Provision of new foul water drainage to serve the proposed Disabled WC within the extension, including connection to the existing combined drainage system.
- Formation of a new pedestrian path around the footprint of the proposed extension, including regrading of the existing grassed slope to provide a safe and accessible circulation route.
- External alterations to paths to the existing main school block and external access and egress points, including installation of dropped kerbs and tactile pavings, and repairs to the existing service road.
- Installation of an additional external door to the Sports Hall to provide level access to the adjacent Tennis Courts / Sports areas.

The statement should be read in conjunction with all other supporting information that forms this application which includes:

- Drawing and Information Register.
- Planning Application.

4.0 Drawing and Information Schedule

The following drawings and information schedule have been produced in support of this application:

Drawing Information	Nr /	Title
• A100		• Existing & Proposed Block Plans - Planning. 1:500 @ A2
• A101		• Site Location Plan - Planning. 1:1250 @ A1
• A102		• Proposed Site Plan - Planning. 1:100 @ A1
• A103		• Existing General Arrangement Plan - Planning. 1:50 @ A1

- A104
- A105
- A106
- A107
- A108
- A109
- A208
- A210
- 2101/1
- Lift Product Summary
- PEA ECOLOGY SURVEY REPORT
- ARBORICULTURAL REPORT
- AAT 001.
- Existing Elevations - Planning. 1:100 @ A1
- Demolition Plan - Modular Units - 1:50 @ A1
- Proposed General Arrangement - 1:50 @ A1
- Proposed Elevations - 1:100 @ A1
- Proposed Roof Plan - 1:50 @ A1
- External Strip Out - 1:50 @ A1
- Main Block - External Works. NTS @ A1
- Main Block - Sports Hall - 1.50 @ A1
- Hydraulic Platform Lift Standard Layout 1400 x 1100mm. Niche Lifts Ltd Indicative.
- Indicative External Platform Lift.
- Preliminary Ecological Appraisal Report. January 2026. Aware Ecology Ltd.
- BS5837:2012 Arboricultural Report, Impact Assessment, Tree Constraints Plan and Method Statement. January 2026. AAT Tree Services and Consultancy.
- Tree Protection Plan. January 2026. AAT Tree Services and Consultancy.

5.0 Site Physical and Access

The site is situated at Lady Hawkins School, Park View, Kington, Herefordshire. The National Grid Reference (NGR) is approximately SO 296 566, and the postcode is HR5 3AR.

The site is located to the north-east of Kington town centre and is accessed from Park View, a residential road serving the school campus. The school occupies a developed site comprising a mix of permanent school buildings and retained modular accommodation, together with associated circulation routes, landscaped areas, and external amenity space.

The immediate site context is predominantly educational and residential in character, with surrounding areas comprising school buildings, playing fields, and areas of soft landscaping. The site includes grassed slopes, pedestrian routes, and external hardstanding, with mature planting present in parts of the wider campus.

Schedule of Existing Photographs.

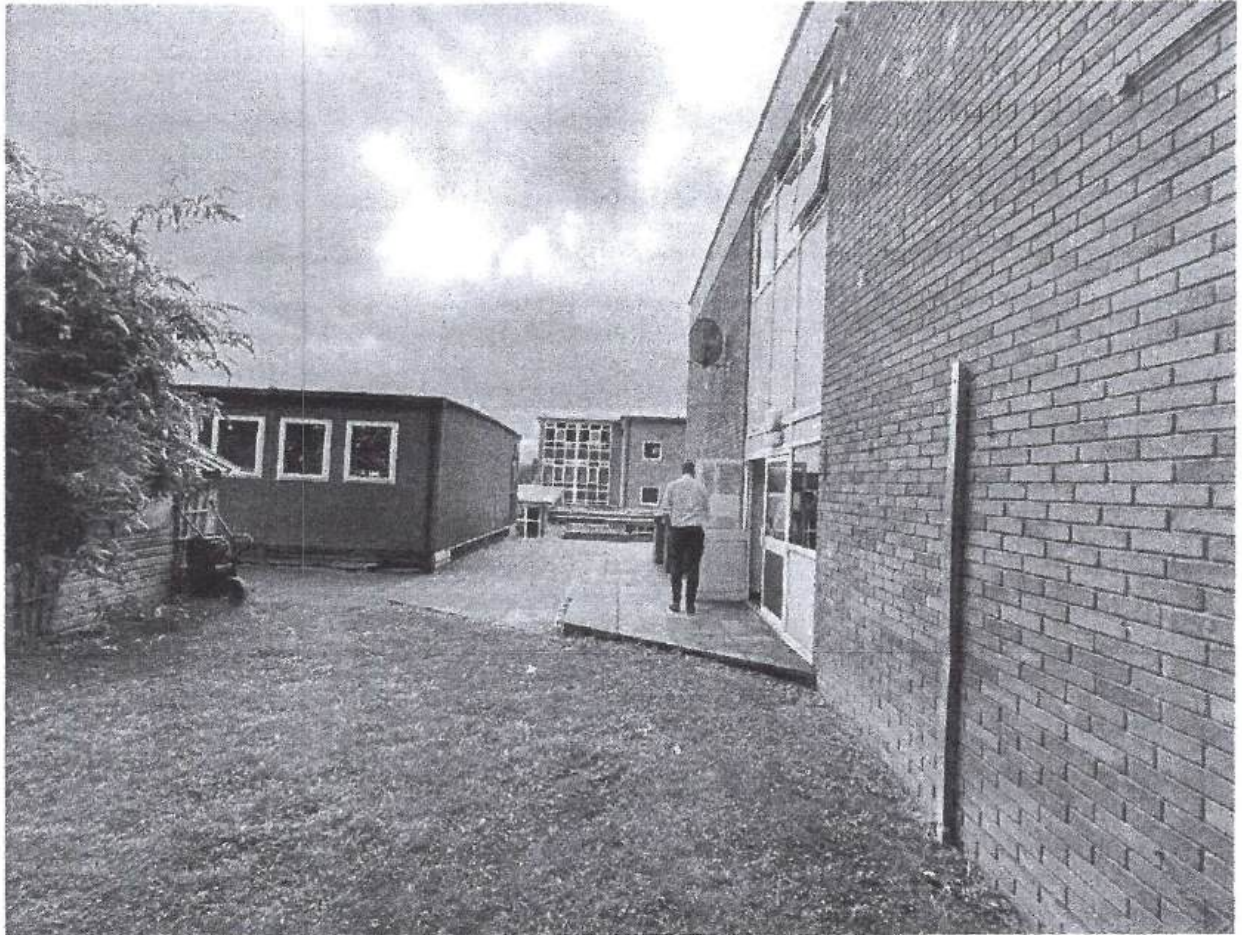


Photo 1. Existing view facing south-east, showing the modular cabins to the left and the existing English block to the right, separated by a concrete paved area with adjacent grassed land and shed. Photo dated August 2025.

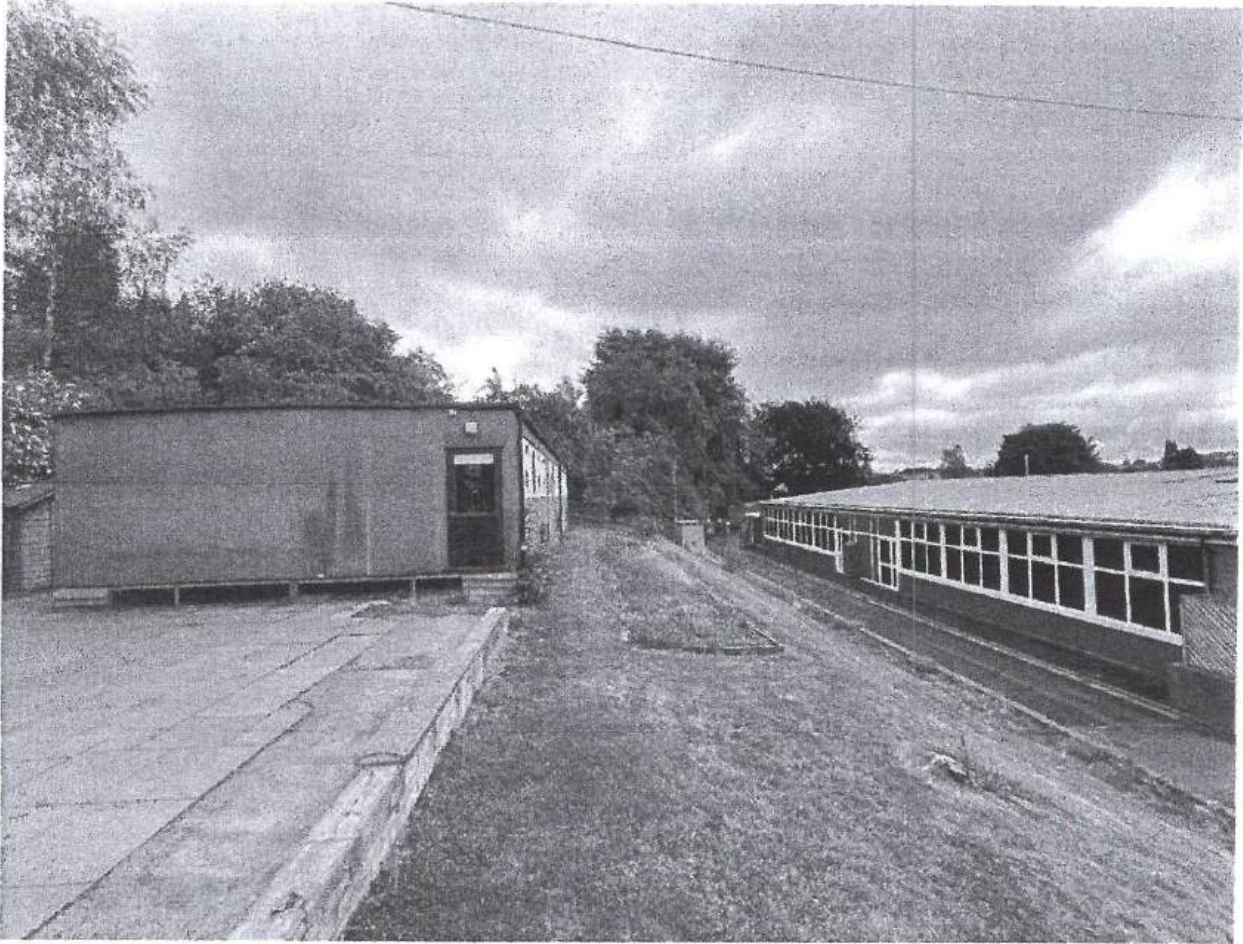


Photo 2. Existing view, facing east of the existing modular cabin and grass embankment. Photo dated August 2025.

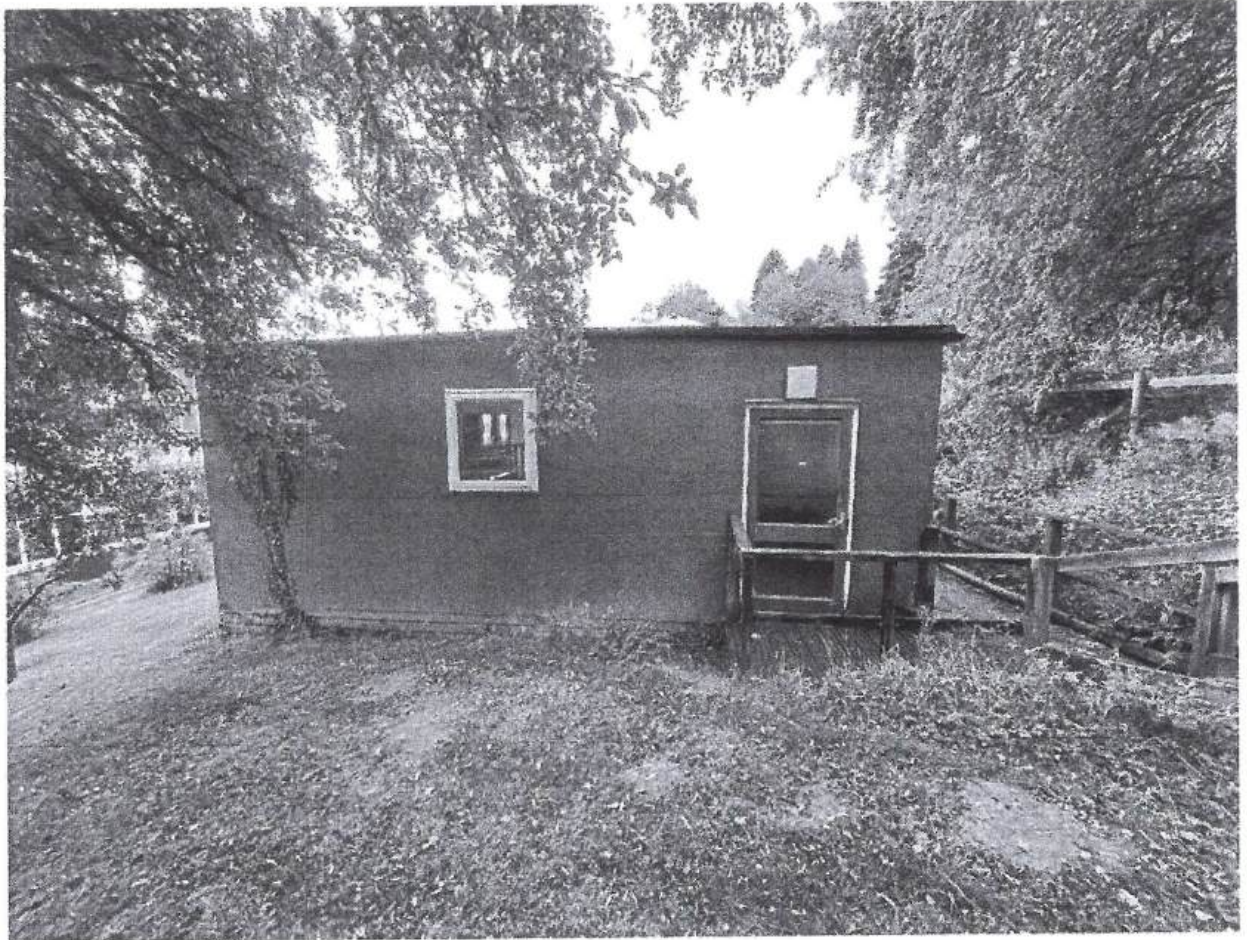


Photo 3. Existing view, facing west of the rear of the existing modular cabin. Photo dated August 2025.

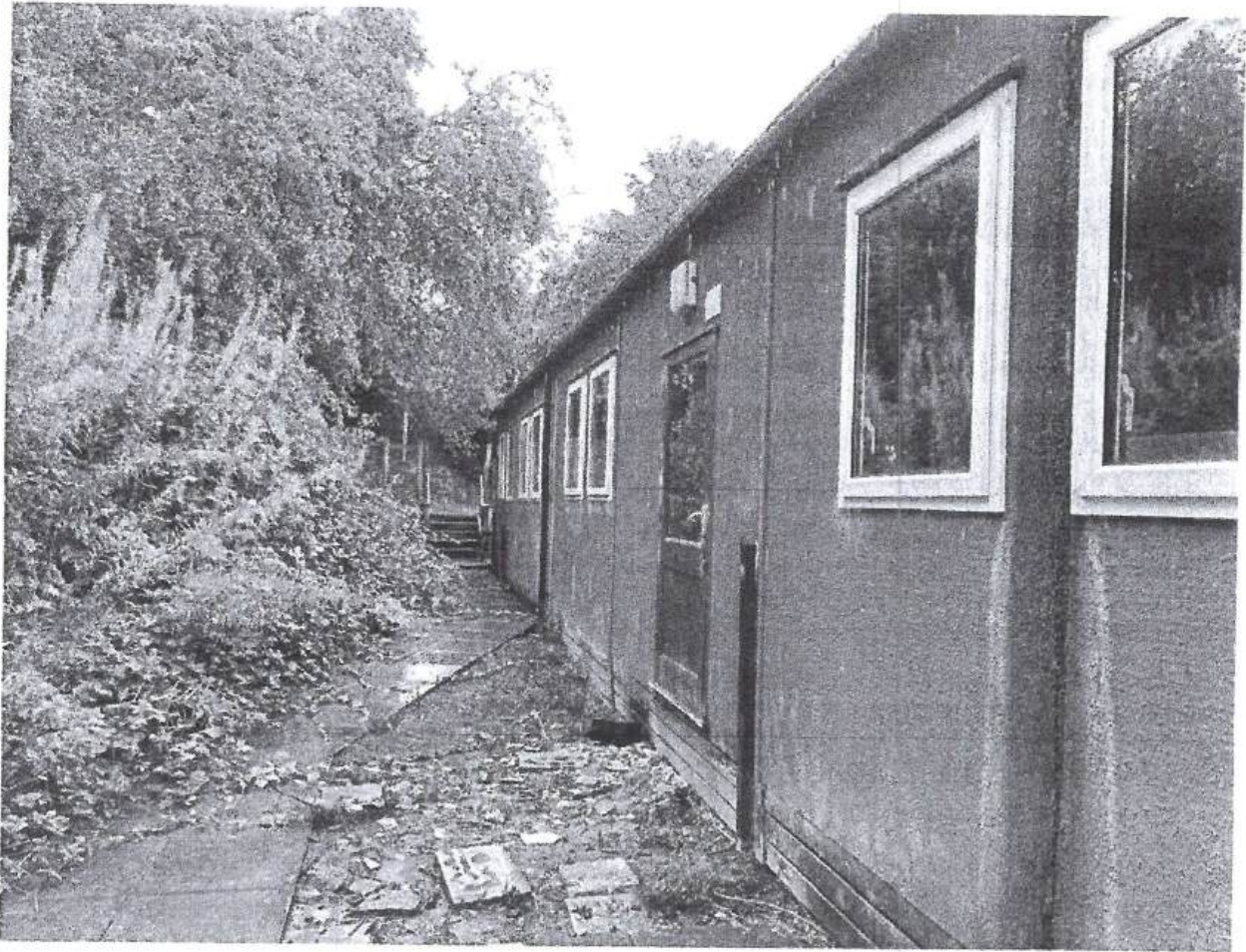


Photo 4. Existing view existing modular cabins facing Northeast. Photo dated August 2025.

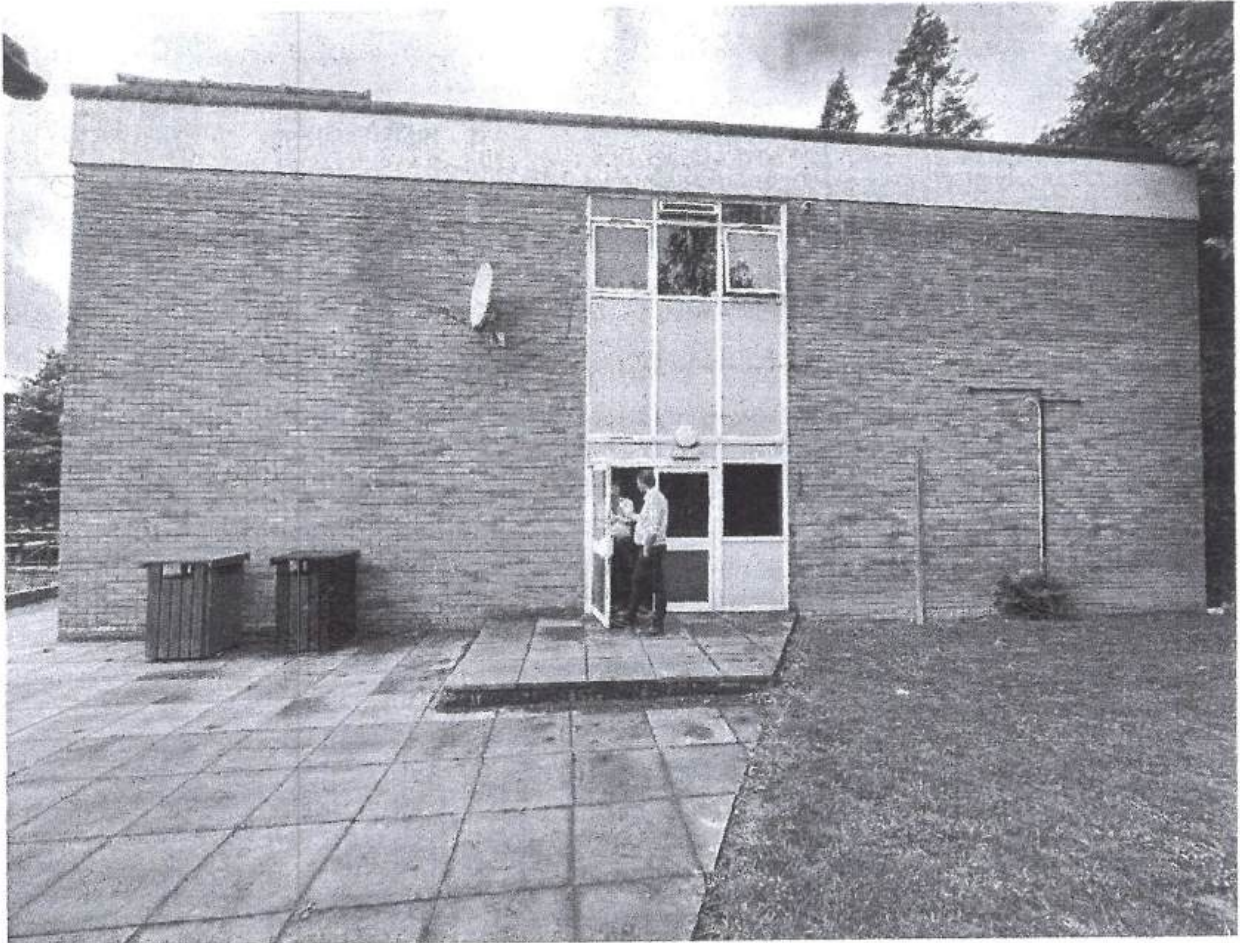


Photo 5. Existing view, facing northwest, showing the existing English block with stepped access. Photo dated August 2025.

The proposed works are not anticipated to adversely affect existing trees within the site. A tree protection plan is included within the planning application, showing the mitigations that will be put in place prior to and during construction works.

The school has had opportunity to comment on the proposed development. The proposed location for the works is within the school site boundary and is sufficiently far from nearby properties so that the impact of neighbouring properties is kept to a minimum.

Vehicle and pedestrian access beyond the school entrance area and car park into the school grounds is also restricted.

6.0 Policy and Third-Party Consultations

Consultation

Consultation with Herefordshire Council and the school staff has taken place and all comments have been incorporated into the design.

Planning Policy

The proposed development is located wholly within the existing school boundary and will not result in the loss of playing fields. The works have been designed to minimise impact on existing landscape features, including trees and planted areas. Limited alterations are proposed to existing grassed areas to facilitate the new

extension and associated access works, including localised regrading and the formation of new pedestrian routes.

Flood Risk

The site is located within a currently defined "Flood Risk Zone 1", defined as land assessed as having less than 1 in 1,000 annual probability of river or sea flooding (<0.1%) and, as such, is considered to be unaffected by river flooding. In addition, the Groundsure report states there is a negligible potential for groundwater flooding at the site.

Ecology surveys

A Preliminary Ecological Appraisal has confirmed that the site comprises developed land with no evidence of protected species, and that the proposed works will not result in any significant ecological impacts, subject to standard precautionary measures and the implementation of minor ecological enhancements as recommended within the PEA Ecology Report dated January 2026.

7.0 Assessment

The proposals have been generated through an inclusive and thorough design process that has looked to address the physical constraints whilst maximising the opportunities for quality development improvements that will sensitively complement the existing areas of the school. The external platform lift has been selected as the solution to the change in levels, as ramped access cannot be achieved on the sloped bank area, as the rise is 3.000mm between the lower service road and the upper area where the proposed extension is planned. A ramped access design approach would have resulted in major civil engineering works, for the provision of a ramp approximately 45lm in length to overcome the level changes. Costs in this regard have been assessed and are deemed to be prohibitive when compared to the installation of an external platform lift.

8.0 Movement to and from the Development

Consideration has been taken into account regarding the spatial requirements for the works including materials unloading areas, vehicle turning areas, construction site accommodation, storage, extent of enabling works and hard standings. All site access from the public highway will be via Park View which the main entrance to the school.

The delivery of materials and construction traffic will be managed via the existing vehicular access from Park View. The works are programmed to commence on 11th May 2026 and will be completed by 01st September 2026. Undertaking the majority of the works during the school holiday period will minimise disruption to pupils, staff, and visitors and will allow the affected external areas to be used safely and efficiently for construction purposes.

9.0 Design Appearance

The works will comply with the Building Regulations and Equality Act 2010.

10.0 Landscaping

The proposal includes alterations to the existing grassed slope adjacent to the extension to facilitate improved access. Works will include cutting into the slope to accommodate an external platform lift, with a reinforced blockwork retaining wall installed to support the retained ground. The approach to the platform lift will be finished in macadam to provide a durable and accessible surface. A new pedestrian path, 1500mm in width, will be formed around the footprint of the extension using paving slabs with a guardrail installed adjacent to the sloped embankment.

11.0 Listed Building(s) / Heritage Assets.

The site does not itself include any statutory listed buildings and does not sit within Kington Conservation Area, which is adjacent. The precise boundary position relative to the site has been clarified with Herefordshire Council.

12.0 Conclusion

The proposals have been developed following a diligent collaboration process with Herefordshire Council, the school and end users. The proposal is the result of an inclusive approach to design which has attempted to address the constraints of the site, and the aspirations of the school. We believe that the current proposal has developed into a sufficiently robust one that will provide an aesthetically pleasing, functional and much improved accessible facilities.

We trust that the design process and ultimately the proposal meets with the aspirations of the Local Authority which will result in the application being favourably received and determined.

Godwin Powell Ltd

Suite 106/107b

JQ Modern

120 Vyse Street

Birmingham, B18 6NF

T: +44 (0) 121 269 8001

Godwinpowell.co.uk

Email ID:

planning_application@herefordshire.gov.uk

Our ref: WGQP0G7X

Herefordshire Council

Herefordshire Council, Planning Services, PO Box
4, HEREFORD
HR4 0XH

Dear Council Team,

Title: – Iceland terrace Headbrook Kington, HR5 3DT**The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended) – Regulation 5 Notice of Intention to Install Fixed Line Broadband Apparatus.**

We act on behalf of British Telecommunications plc (BT) who, as you are aware is an Electronic Communications Operator for the purposes of Schedule 3A of the Communications Act 2003 'the Electronic Communications Code'.

For the purpose of building an electronic communications network, and in accordance with The Electronic Communications Code and the relevant Town and Country Planning General Permitted Development Order (as amended) we hereby notify you, the local planning authority, of BT's intention to install fixed line broadband electronic communications apparatus under Regulation 5, detailed as below.

S.NO	Pole Size/height	Pole type	Material used	Address where pole needs to be installed	Grid Reference X (Easting), Y (Northing)
1	9M	LIGHT	Wooden Pole	9M LIGHT, Opp 5 Iceland terrace Headbrook Kington, HR5 3DT	329866,256470
2	11M	LIGHT	Wooden Pole	11M LIGHT, RO Tel ex St Bede's Bridge Street Kington, HR5 3DW	329902,256545
3	11M	LIGHT	Wooden Pole	11M LIGHT, OS Tel ex Bridge Street Kington, HR5 3DW	329887,256520
4	10M	LIGHT	Wooden Pole	10M LIGHT, OPP 4 Iceland terrace Headbrook Kington, HR5 3DT	329891,256484

This notification is in line with the relevant Planning Act, as listed below:

Adam Gibbins

Specialist Technical Fibre Delivery Manager

Page 1 of 2

Openreach

6 Gracechurch Street

London

EC3V 0AT

www.openreach.co.uk

T

F

M 07501 234299

E adam.gibbins@openreach.co.uk

Registered Office:

1 Braham Street,

London, E1 8EE,

Registered in England and Wales no. 1800000

- England Schedule 2 – Part 16 The Town and Country Planning (General Permitted Development) (England) Order 2015
- Scotland Schedule 1 Part 20 – Class 67 *The Town and Country Planning (General Permitted Development) (Scotland) Order 1992*
- Wales Schedule 2A – Part 24 Town & Country Planning (General Permitted Development) (Amendment)(Wales) order 2019
- Northern Ireland Schedule 3 – Part 18 The Planning (General Permitted Development) (Amendment) Order (Northern Ireland) 2020

I enclose a copy of the plan indicating the approximate position for the proposed apparatus.

As the Local Planning Authority and in line with Regulation 5, you have 28 days from receipt of this letter, to give us (the code operator) written notice of any reasonable conditions with which you wish us to consider in respect of the installation of the above apparatus.

For the avoidance of doubt this letter does not constitute: An application for a determination as to whether the prior approval of the Authority will be required to siting and appearance; or An application for planning permission.

In addition, can you, as the Local Planning Authority, please advise, and provide documentation, of any "Article 4 Directions" that are currently in operation and would restrict an Electronic Communication Operators network permitted development rights in this area?

Should you require further information regarding the above works, please do not hesitate to get in touch with the below listed contacts.

rajesh.govindu@openreach.co.uk

damodar.gonipeta@openreach.co.uk

adam.gibbins@openreach.co.uk

Yours faithfully,

Rajesh Govindu

FTTP Planning Team – Openreach

Adam Gibbins
Specialist Technical Fibre Delivery Manager

Openreach
6 Gracechurch Street
London
EC3V 0AT
www.openreach.co.uk

T
F
M 07501 234299
E adam.gibbins@openreach.co.uk

Page 2 of 2

Registered Office:
1 Braham Street,
London, E1 8EE,
Registered in England and Wales no. 1800000

RE: Planning & Environment Committee

Agenda Item 4a)

From: cllr.n.cornish@kingtontowncouncil.gov.uk <cllr.n.cornish@kingtontowncouncil.gov.uk>

Sent: Thu, 12 Feb, 2026 at 12:42

To: clerk@kingtontowncouncil.gov.uk

Cc: Cllr. Martin Woolford

Hello Liz,

Yes, my concern is that there are several (two in particular) very derelict shop premises and I was wondering if the council would be able to chase up the owners to see if there was some (maybe collaborative) way that they could be restored and put to good use. They are quite an eyesore for the town and must also put the neighbouring buildings at risk of deterioration. I think it is possible to trace the owners. My understanding is that one is more complicated, possibly to do with inheritance.

Nicki

-----Original Message-----

From: clerk@kingtontowncouncil.gov.uk

Sent: Wednesday, February 4, 2026 9:17am

To: "Nicki Cornish" <cllr.n.cornish@kingtontowncouncil.gov.uk>

Cc: "Cllr. Martin Woolford" <cllr.m.woolford@kingtontowncouncil.gov.uk>

Subject: Planning & Environment Committee

Nicky, Ruth has prepared draft minutes of the meeting on Monday and I can see that you've asked for an agenda item for the next meeting but the wording in the minutes is unclear what you are proposing. Can you elaborate please? For any agenda item other than a routine information only item, we must be specific what is to be discussed or proposed so that members of the public who might wish to attend can clearly see what the subject is to cover. This is a requirement of the Local Government Act. Can I also ask if you are to prepare a briefing paper on this subject? If so, this will need to be with me no later than Monday 23rd February so it can be published along with the agenda.

Many thanks
Liz

Liz Kelso

Clerk, Kington Town Council

The Old Police Station, Market Hall Street

Kington, Herefordshire HR5 3DP

Tel: 01544 239098

Mobile: 07483914485

Please note that the Clerk works part time so may not respond immediately.

This email is for the intended recipient only. Any copying, forwarding or sharing can only take place with the express permission of the author. If you have received this email in error, please delete it and inform the author. Any emails sent to this address are deemed to be in the public domain.

J. & P. Turner

Corn & Seed Merchants

Established 1801

Arrow Mills, Kington, Herefordshire. HR5 3DU.

Tel : (01544) 230536

*Agenda
Item
(4b)*

March 31st 2026

Kington Town Council,
Old Police Station,
Market Hall Street,
Kington
HR5 3DP

Dear Ruth,

Thank you for your invitation to quote for the Maintenance of the Planters and Baskets in and around Kington from 1st May 2026.

This includes the normal watering, feeding, strimming around, and replacing plants as necessary until weather conditions mean an end to the summer bedding season, or 31st October at the latest. This does not include any repairs or replacements due to vandalism or theft.

The cost will be £650 per month plus VAT, charged monthly.

Yours sincerely,

pp. J. & P. Turner

J. & P. Turner

Corn & Seed Merchants

Established 1801

Arrow Mills, Kington, Herefordshire. HR5 3DU.

Tel : (01544) 230536

March 31st 2026

Kington Town Council,
Old Police Station,
Market Hall Street,
Kington
HR5 3DP

Dear Ruth,

Thank you for your invitation to quote for the Planters and Baskets in and around Kington to be planted up in May 2026. This will include removing the old plants, renewing the compost and feeding.
The total cost will be £2890 plus VAT

Alterations, if any, to what is needed by the Council, can be agreed in due course, but for now we have quoted on the basis of last year's planting scheme.

Yours sincerely,

pp. J. & P. Turner

From: Sally Williams <sallywilliams4@yahoo.co.uk>
Sent: 03 March 2026 19:23
To: Liz Kelso
Subject: Re: Herefordshire Council official...and A44 drains and trees in Mill Street and road sign

Thank you for getting back to me so promptly, Liz. Yes that is amazing as it looked attractive before, in keeping with the area and now looks awful. The base of the stone wall pillar is even still visible and it all looks untidy. It makes a mockery of the Conservation Area to be honest and if people that report matters are treated like I was there is really no point.

On a different note but probably also not much point in telling you as it involves Balfour Beattie but I walked along the bypass to the allotments today and the drains in the kerb are all full of mud. This means that the road floods and then the water goes down and floods the allotments apart from the puddles making walking along the bypass a wet affair! I did report this a couple of years ago to Balfour Beattie but it was only done when the new contract went out I think.

Also the trees round Mill Street car park STILL have the grills at their bases which are growing in to the trunks and will kill the trees. They need to be removed carefully but asap. Again I reported this directly to them in the past but no joy. If you can help that would be great.

And an Ash tree was taken down at the top end of Sunset Row recently near to the new snack bar by the snack bar owner as she also owns that bit of land which meant that the Sunset Row sign and its mini no through road symbol as part of it was taken down as it was attached to the tree. It was put on the ground but had disappeared within two days. It is a very important sign - I actually got it instated in the 90s when I lived down there as there was no sign and it is a dead end so it really needs replacing asap. I haven't informed anyone of that as wasn't sure who to tell.

Thank you so much, Liz.

Best wishes
Sally Williams

On 3 Mar 2026, at 11:28, clerk@kingtontowncouncil.gov.uk wrote:

Thank you Sally. I've now had a response from the planning enforcement team which states that "The address is within the a conservation area. However there are no breaches in planning regulations regarding the work." I find this a little surprising to be honest but I'm not sure where we go from here.

Kind regards
Liz

From: Sally Williams <sallywilliams4@yahoo.co.uk>
Sent: 02 March 2026 20:42

Dear Liz,

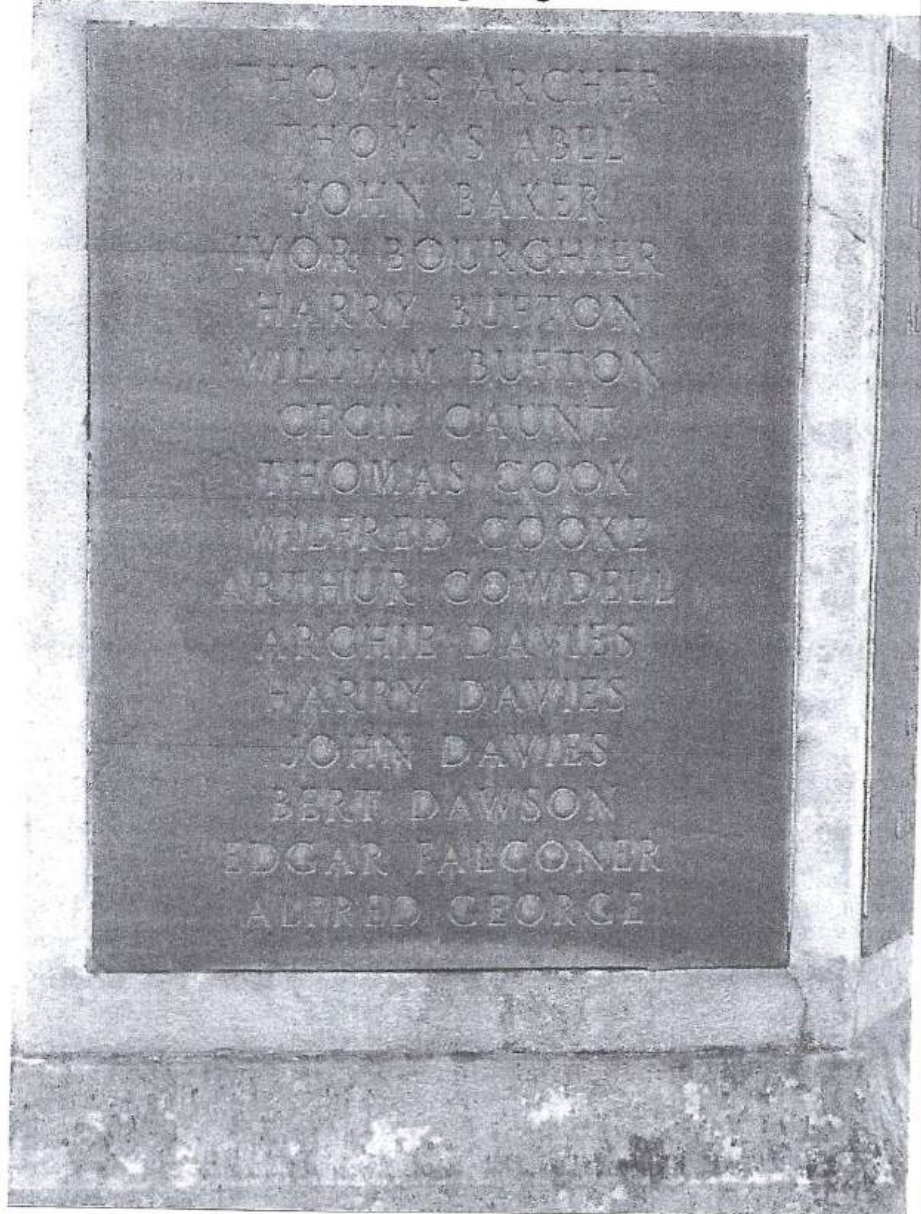
Thank you for your help with my neighbour's wall. Unfortunately it seems the Council official was not very tactful and gave them an idea that it was me and she laid in to me in town today which was not nice. Would you be able to give me his details please so I can find out exactly what he did say. It is really not going to encourage others to protect conservation areas And the like is our identities are not protected. He simply needed to say there was more than one complainant. I'm feeling very uneasy now both at home and in the street.

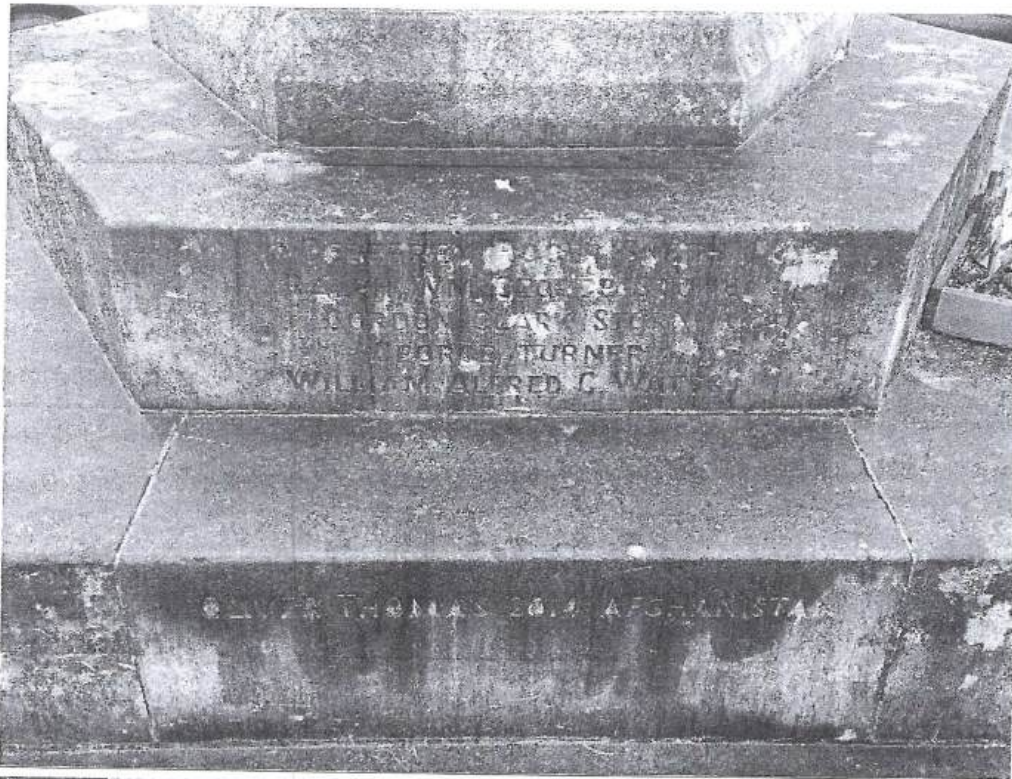
Thank you

Yours

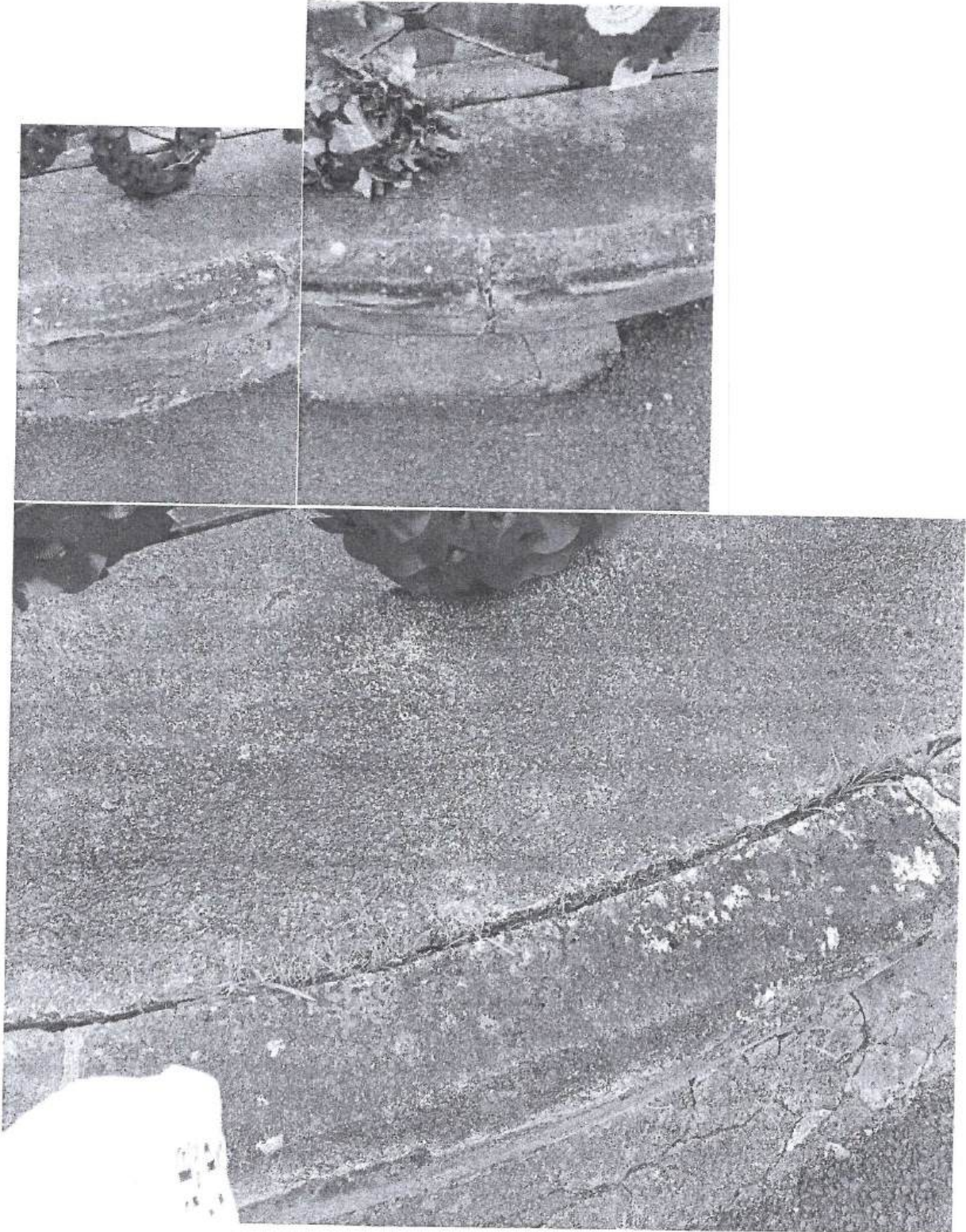
Sally Williams

Poor quality/wear and tear of engraving:

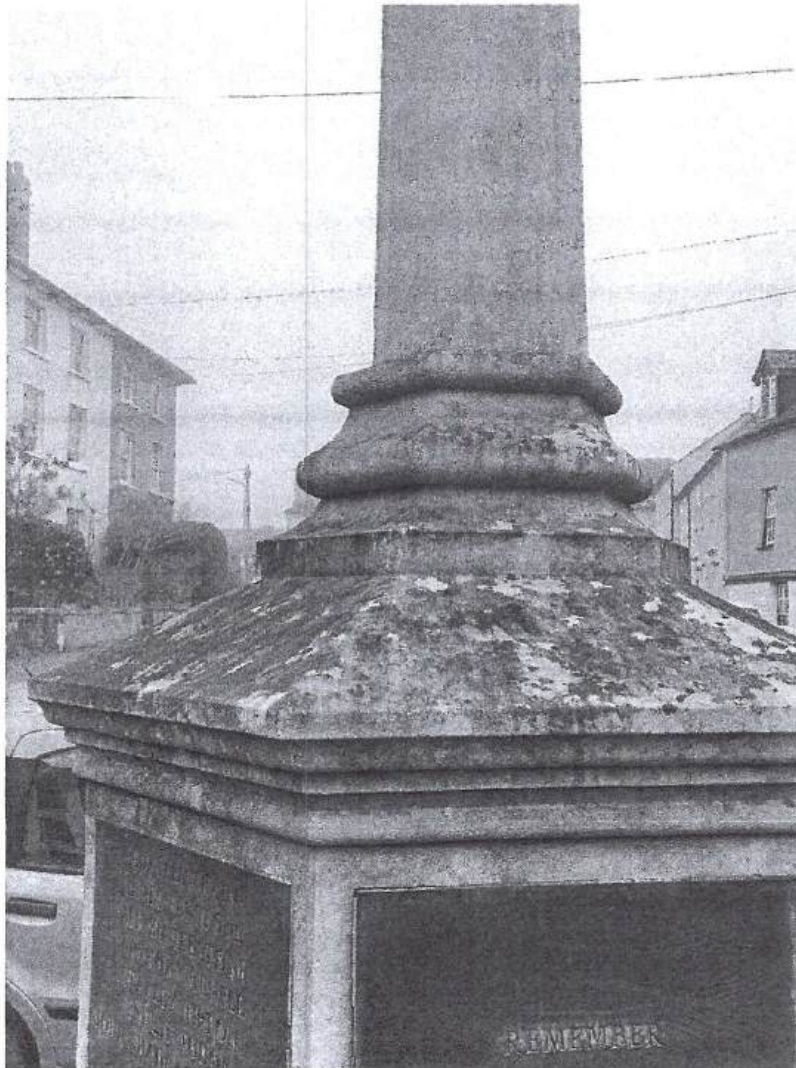
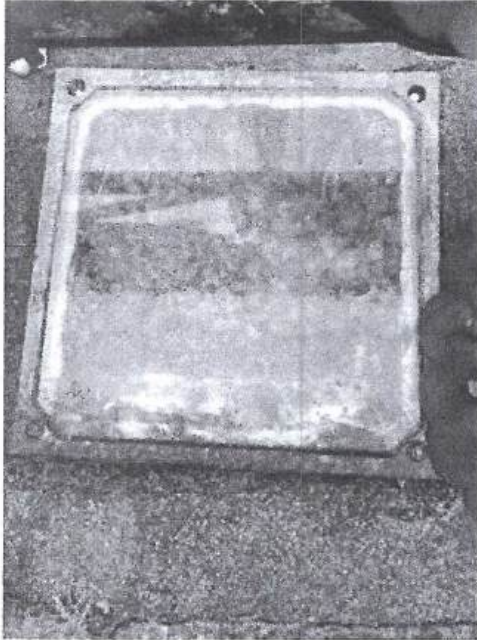




Repointing of Stone work:



General maintenance:



Agenda Item 4f)

From: Christine Robinson <st.marys.kington.secretary54@gmail.com>
Sent: 15 March 2026 16:31
To: clerk@kingtontowncouncil.gov.uk
Subject: Grit Bin for St Mary's Churchyard

Dear Liz,

I was going to write to Herefordshire Council to ask for a grit bin for St Mary's Churchyard as it was very dangerous for people attending services in the winter. The road is the responsibility of Herefordshire Council, but the church yard is maintained by the town council.

However when I checked the Herefordshire web site it is clear that the request for a bin has to be routed through the town council. Please can I therefore ask you to request a bin for the churchyard to ensure that residents can worship safely in the winter. The church would be responsible for spreading the grit where needed. It would be great if this could be in place before next winter.

I have copied the relevant section from the Herefordshire website below.

Requests for grit bins and for maintenance

Only parish councils can request assistance with the provision and maintenance of roadside grit bins for minor roads that might not otherwise be gritted. We will work with the parish council to provide a quote which will cover the cost of purchase, installation and servicing. We will also consider requests for a grit bin to be moved if the parish believes there is a better position for the bin than its current one.

We do not provide grit bins for private car parks (for example supermarkets, GP surgeries), as these are the responsibility of the business concerned.

[Find contact details for your parish clerk](#)

If you are a parish council representative, please request winter services such as grit bin refilling or bin repair through our online request a grit bin refill form.

Request a grit bin refill or repair

Thankyou for your help with this
Best Wishes
Christine

Christine Robinson.
Benefice Safeguarding Officer
Kington Group of Parishes
07741 463231

Christine Robinson
PCC Secretary,
St Mary's Church Kington
07741463231

Kington Town Council - Planning & Environment Cttee

Subject - Flooding projections

Status - for information

Background

At its meeting on 2nd March 2026 the Committee discussed a letter from a resident concerning flooding in the area. Members discussed the recent frequency, the future scenario and requested me to provide a paper on the issue.

Flooding in Kington

Kington is mainly affected on the route of the Arrow most directly in the area around the bridge in Bridge Street although there may be other areas affected but information about this is not readily available.

Herefordshire Council's Climate Change Adaptation Plan 2023-28 identified 41 severe weather events between 2008 and 2022 with 27 being in the second half of that period. Flooding was the most common event but also heatwaves were beginning to feature in recent years. It projects that flooding could become more intense and unpredictable, heatwaves and droughts more common and prolonged, and storms more extreme and damaging.

In Kington flooding impacts in several ways firstly directly particularly in the Bridge Street area dividing the town and secondly indirectly in cutting off access to service centres such as Leominster and Hereford. In addition increased rainfall impacts the environment, infrastructure, health and the economy.

Kington's remoteness and its dependence on access to services elsewhere makes it particularly vulnerable to more frequent flooding events.

The Strategic Flood Risk Assessment updated in 2023 notes that 21 properties were flooded in one extreme event in 1986 and that "there are currently no defences for Kington, and it lies at the confluence of two relatively sharply responding catchments."

Kington is listed as the second highest risk flood hazard catchment in the county.

The role of parish and town councils in preparing for climate impacts

The above mentioned adaptation plan covers all aspects of projected climate change, i.e. temperatures, precipitation, and storms and contains 85 recommendations for action. Two make reference to parish councils.

Recommendations 55 and 57 refers to parish council resilience plans and the need to embed them in any emergency plan to prepare for severe weather events e.g. flooding, heatwaves and storms.

There have been past attempts to develop an emergency or resilience plan for Kington which failed because of committee member resignations but the impact of climate change is now increasingly being felt which gives a renewed urgency.

It may be this is best done by wider working group involving councillors and community volunteers with support from herefordshire Council.

Cllr Bob Widdowson

9th March 2026